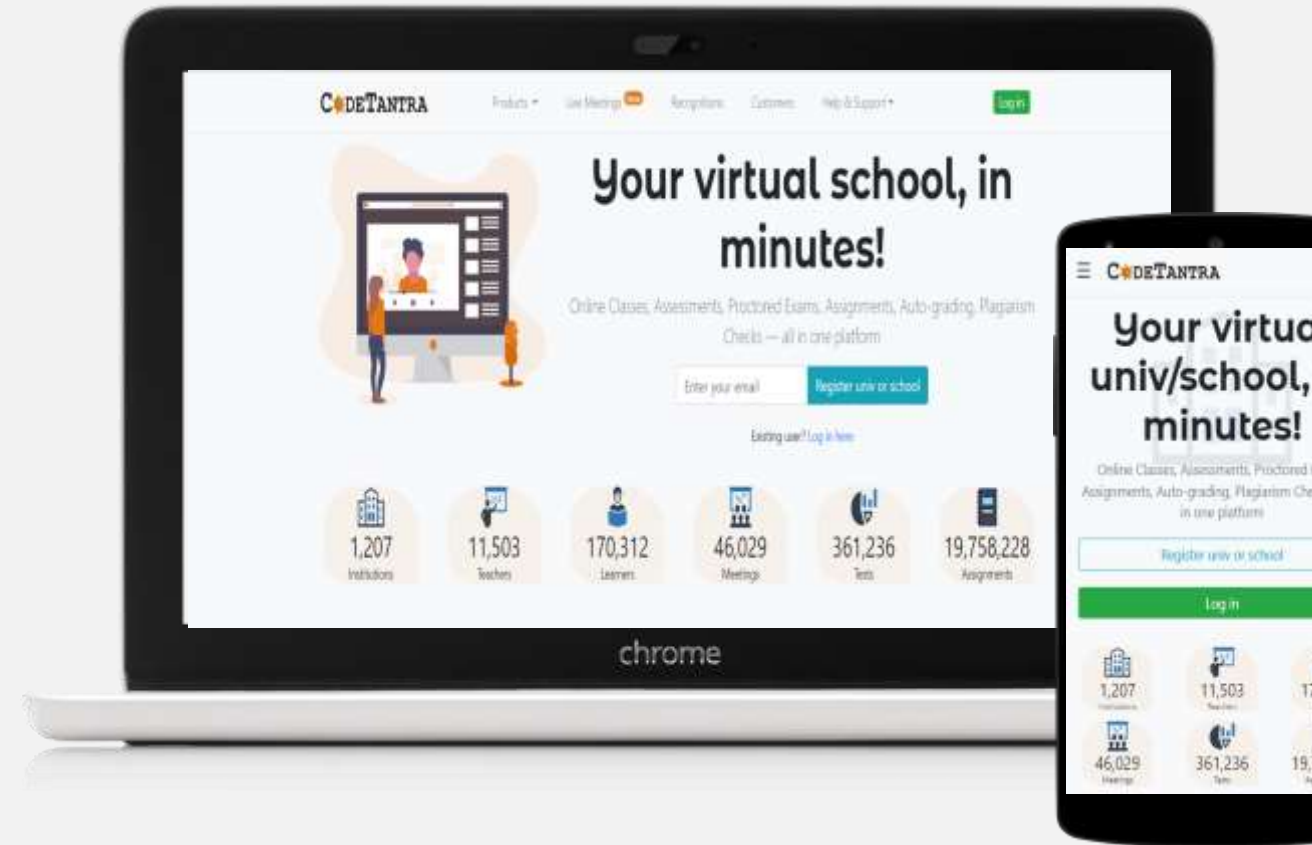




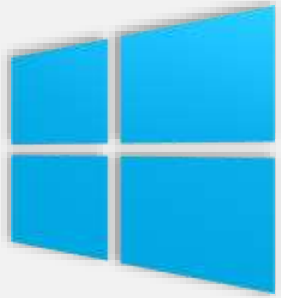
Virtual University Platform

Proctored Exams Student's Manual



Supported Platforms – Recommended Browsers

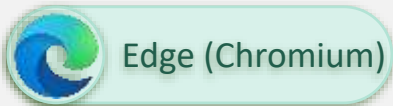
LAPTOP/DESKTOP WITH WEBCAM & MIC



WINDOWS 7 OR
LATER



Google Chrome



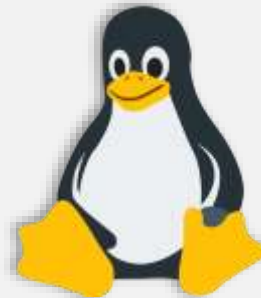
Edge (Chromium)



MAC



Google Chrome



LINUX



Google Chrome



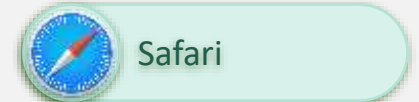
ANDROID



Google Chrome



iOS



Safari

Version 13 series
Version 14 does not support video proctoring due to the latest changes Apple introduced as part of privacy settings. It can be used for file uploads.

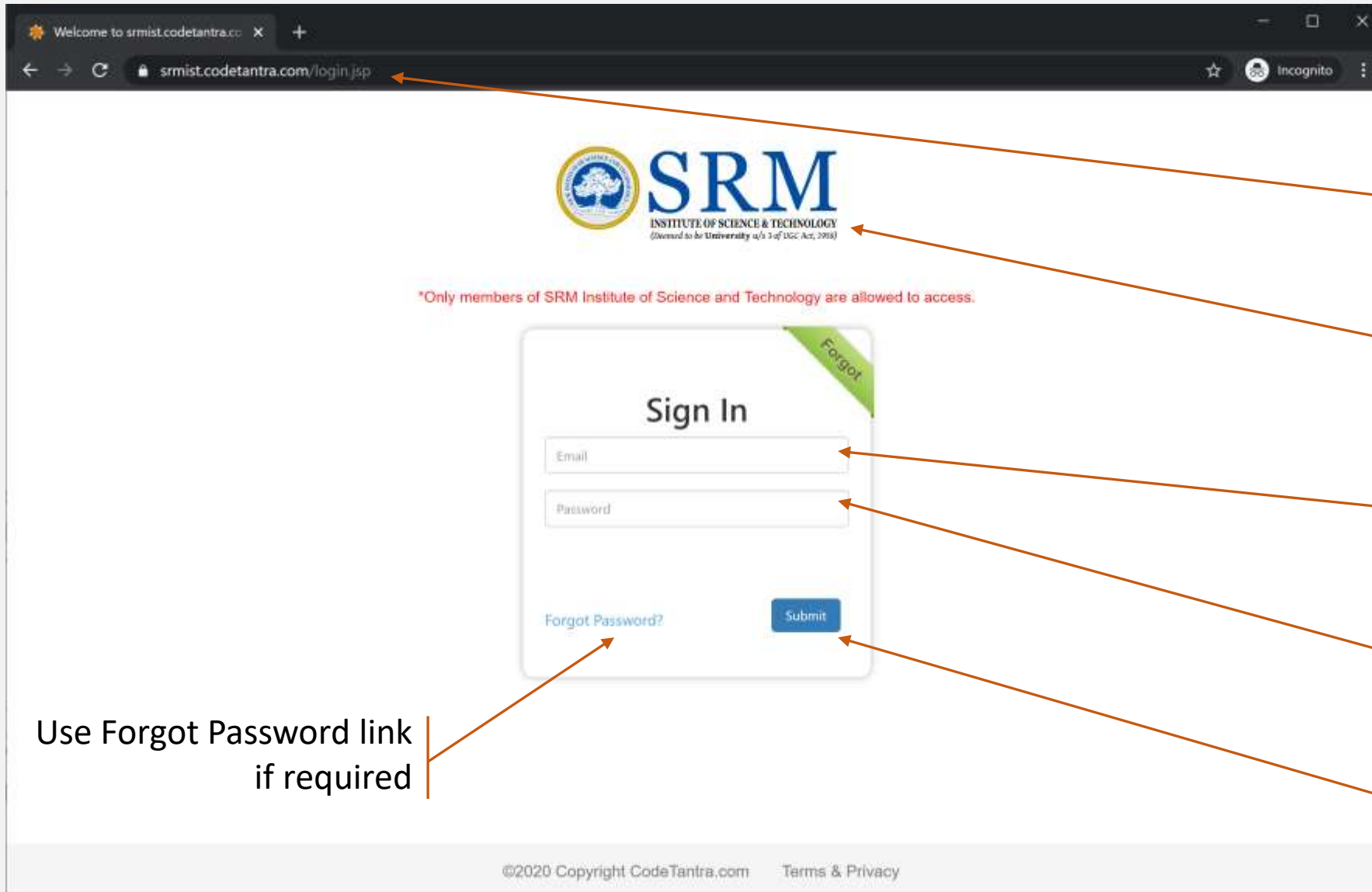
Note: Keep your browser updated for best user experience

Taking Exam on Desktop PC / Laptop

1. Please ensure that you are taking the exam on **Chrome Browser**. Upgraded browser gives a smoother experience.
2. Don't click on any link to take a test. **Copy the link and paste it in the chrome browser**. Clicking on a link might not open the link in Chrome Browser. Copy and Pasting ensures that you are on the correct browser.
3. At the start of the exam, the browser may show pop ups for allowing permissions. Always click on **Allow**.
4. Make sure your integrated webcam or external webcam is functioning properly.
5. Do not navigate to any other window during the exam.
6. Ensure that you have a secondary backup device/internet connection which will be useful when the primary device/internet is not working.
7. Ensure that the laptop battery is charged to maximum extent possible by the start time of the exam. If you are using a desktop PC please see if you can arrange for an UPS connection to continue exam even during power cuts or at least have a mobile phone as a backup.
8. Disable all notification sending applications like Anti Virus Apps, etc.
9. Ensure the system time and time zone are correct, else you may not be able to write/see the exam.

Login to
<https://srmist.codetantra.com/login.jsp>

Step-1 : Login



Make sure that you are on right URL

Your Univ. logo comes here.

Enter your email id to which you would have received an OTP.

Enter your password

Click on the Submit button

Use Forgot Password link if required

Step-2 : Navigate to Tests

The screenshot shows the CODETANTRA user dashboard. At the top, there is a dark blue header with the CODETANTRA logo on the left, navigation links for 'Home' and 'Learn Anywhere', the user's email 'student1@demo.com', a 'Support' link, and a red 'Logout' button. Below the header, the dashboard is divided into five main sections, each with an illustration, a text description, and a dark blue button at the bottom:

- View Classes/Meetings:** Illustration of a person in a video call window. Text: "Click here to join or view all your live and recorded classes/meetings".
- Courses:** Illustration of a person sitting at a desk with a laptop. Text: "Click here to view all your courses/subjects".
- Tests:** Illustration of two people sitting at desks taking a test. Text: "Click here to view all your scheduled and completed tests". This button is highlighted with a dashed orange border and has an arrow pointing to it from the right.
- Programming Labs:** Illustration of a person at a laptop with code symbols. Text: "Click here to view all your programming labs".
- Help & Support:** Illustration of a person with navigation icons. Text: "Click here to reach us".

Click on Tests button

Step-3a : Start Test

CODETANTRA Home Learn Anywhere tameshjain@gmail.com Member Support Logout

Tests Search between : 2020/08/11 2020/09/01 Search

#	Test Name	Test Time	Status	Score	Result	Chart
1	Sample Test	19 Aug 2020 01:50 +05:30 - 19 Aug 2020 10:00 +05:30	Yet to Start 🔄	---	---	---
2	2019-2050-Support-Testing_File uploading - all_2020/08/15 01:00	15 Aug 2020 01:00 +05:30 - 15 Aug 2020 23:00 +05:30	Expired	--		--
3	Demo to Niper Guwahati	13 Aug 2020 15:00 +05:30 - 13 Aug 2020 18:00 +05:30	Completed	3 / 90	✖ Failed	📊
4	Demo One More Suggest	11 Aug 2020 21:00 +05:30 - 12 Aug 2020 13:00 +05:30	Expired	--		--
5	2019-2050-Support-Testing_C - PROFILE - TEST - MCQ and CODING_2020/05/25 01:00	25 May 2020 01:00 +05:30 - 27 Sep 2020 15:42 +05:30	Start Test 🔄	--	---	--

Wait for the Actual start time of the test and click on the refresh icon

Note: Ensure that the system time and time zone is correct. Enable auto selection.

Step-3b : Start Test

Tests

Search between : 2020/10/07 2020/10/21 Search

#	Test Name	Test Time	Status	Result
1	Manual Block Check	14 Oct 21:30 - 15 Oct 13:00 +05:30	Open Test Scan & Upload	---
2	QR Check 2	14 Oct 20:23 - 15 Oct 00:00 +05:30	Entry Stopped	--
3	Template QRCheck	14 Oct 20:00 - 14 Oct 22:00 +05:30	Expired	--
4	QR Check One	14 Oct 19:45 - 14 Oct 23:00 +05:30	Expired	--
5	Issue Check	14 Oct 11:30 - 14 Oct 14:00 +05:30	Completed	
6	Photo Test	14 Oct 11:10 - 14 Oct 14:00 +05:30	Completed	

If the examinee attempts to start the test after the entry stop time configured by the Univ/college for this test.

If examinee does not take the test, then after the end time it is shown as Expired.

If the examinee completes an exam, its status is shown as Completed.

Step-3b : Start Test

Tests

Search between : 2020/10/07 2020/10/21 Search

#	Test Name	Test Time	Status	Result
1	Manual Block Check	14 Oct 21:30 - 15 Oct 13:00 +05:30	Open Test Scan & Upload	---
2	QR Check 2	14 Oct 20:23 - 15 Oct 00:00 +05:30	Entry Stopped	--
3	Template QRCheck	14 Oct 20:00 - 14 Oct 22:00 +05:30	Expired	--
4	QR Check One	14 Oct 19:45 - 14 Oct 23:00 +05:30	Expired	--
5	Issue Check	14 Oct 11:30 - 14 Oct 14:00 +05:30	Completed	
6	Photo Test	14 Oct 11:10 - 14 Oct 14:00 +05:30	Completed	

After the actual start time of test, you will see a **Open Test** button. Click on it to start the test

NOTE: **Open Test** should be clicked only from one device, where the examinee intends to open the question paper.

If you want to upload answer sheets, then examinee should login into mobile and click on the "Scan and Upload" button in the **mobile phone**

The screenshot shows a web browser window with two tabs: "CodeTantra Teach & Learn Anyw..." and "Environment Check". The address bar shows the URL: "staging.codetantra.com/secure/take-test1.jsp?tid=5f45ec7f7217b40bef236fa9&bd=ANDcwX2N0X2No&tsi=1972". The browser is in Incognito mode. The page title is "ENVIRONMENT CHECK". The user is logged in as "tjonemore9@gmail.com" with a "Member" status and a "Logout" button. The page content includes a "IIIT Kota Demo" header and a table of system information:

Category	Status	Details
OS	✓	Windows 10 64-bit
BROWSER	✓	Chrome 85.0.4183.102
AUDIO	⚠ Pending	Click here to check audio
WEBCAM	⚠ Pending	
MICROPHONE	⚠ Pending	
LOCATION	⚠ Pending	

A location permission prompt is overlaid on the page, asking "staging.codetantra.com wants to Know your location" with "Allow" and "Block" buttons. An orange arrow points from the "Allow" button to the "AUDIO" row in the table.

The browser may prompt with multiple requests to allow granting permissions for

- **Location**
- **Camera &**
- **Microphone**

Please ensure to allow the grant of permissions.

ENVIRONMENT CHECK



IIIT Kota Demo	
ABC	
OS	Windows 10 64-bit
BROWSER	Chrome 85.0.4183.102
AUDIO	Pending Click here to check audio
WEBCAM	OK
MICROPHONE	Please speak some words
LOCATION	OK

The OS and Browser version are checked for compatibility.

Only one person should be detected in the webcam for you to proceed

ENVIRONMENT CHECK



IIIT Kota Demo	
ABC	
OS	Windows 10 64-bit
BROWSER	Chrome 85.0.4183.102
AUDIO	Pending Click here to check audio
WEBCAM	OK
MICROPHONE	Please speak some words
LOCATION	OK

Click here to perform an audio check

ENVIRONMENT CHECK

IIIT Kota Demo

ABC



Audio check

Can you hear this audio?

▶ 0:00 / 0:01

Yes No

An audio player interface for an audio check. It includes a play button, a progress bar showing 0:00 / 0:01, a volume icon, and a menu icon. Below the player are two buttons: a green 'Yes' button and a red 'No' button.

Click here to perform an audio check, click on the **play icon (▶)** and click **Yes**, if you are able to listen else click **No** and verify your device audio settings

ENVIRONMENT CHECK



IIIT Kota Demo	
ABC	
OS	✓ Windows 10 64-bit
BROWSER	✓ Chrome 85.0.4183.102
AUDIO	⚠ Pending Click here to check audio
WEBCAM	✓ OK
MICROPHONE	⚠ Please speak some words
LOCATION	✓ OK

Speak out a few words for the microphone check to succeed, if it does not turn green, verify if you microphone is connected and is unmuted.

ENVIRONMENT CHECK



Proceed to test

IIIT Kota Demo ABC

OS	Windows 10 64-bit
BROWSER	Chrome 85.0.4183.102
AUDIO	OK
WEBCAM	OK
MICROPHONE	OK
LOCATION	OK

Click on the "Continue to Test" button to go forward.



Step-4 : Allow all permissions as prompted

The screenshot shows a web browser window with the URL `staging.codetantra.com/secure/take-test1.jsp?tid=5eb92f07bc5e400344cbe147&bd=ANDcwX2N0X2No&tsi=1894`. The browser's address bar shows a lock icon, indicating a secure connection. A permissions overlay is visible in the foreground, listing various permissions: Location (Allow), Camera (Allow), Microphone (Allow), and Sound (Automatic (default)). Below these are options for Certificate (Valid), Cookies (14 in use), and Site settings. The background shows a test interface with a 'Test Details' section containing a table with the following data:

Test Name	File uploading - all
Duration	60 minutes
Total Marks	40
Pass Marks	40
Start time	19 Aug 2020 01:50:00 +05:30

Below the table are sections for 'General Instructions' and 'Your Current Location'. The 'General Instructions' section contains the text: 'Read the instructions provided for every question properly before attempting the answer. Section - 1 : contain(s) 20 question(s) and each question carries 2 mark(s). Click Finish only after completion of the Exam.' The 'Your Current Location' section shows a map with a blue location pin.

If the permissions were not granted, permissions can be given by clicking on the **Lock** Icon on the top left area of the browser.

Make sure that you allow all the permissions for Location, Camera and Microphone.

Step-5 : Get your environment validated

The screenshot shows a web browser window with the URL `staging.codetantra.com/secure/take-test1.jsp?tid=5eb92f07bc5e400344cbe147&bd=ANDcwX2N0X2No&tsi=1894`. The browser tabs include 'CodeTantra Teach & Learn Anyw...' and 'CodeTantra Edu'. The user is logged in as 'tomesht.jain@gmail.com' with a 'Member' status. The interface is split into two main sections:

- Video Call Window (Left):** Shows a video feed of a man with glasses and a beard. The name 'Tomesht Jain' is visible at the bottom left. Below the video are icons for mute, video off, chat, and screen share.
- Exam Instructions (Right):**
 - General Instructions:** Read the instructions provided for every question properly before attempting the answer. Section - 1 : contain(s) 20 question(s) and each question carries 2 mark(s). Click **Finish** only after completion of the Exam.
 - Your Current Location:** A map showing the user's location in Bengaluru, India, near KPHB Colony. Below the map, it displays 'Your Current IP 49.206.34.190' and a note: 'We record your IP and Location during the test.'
 - Warnings:** Do not attempt to navigate away from the test. Switching to another window or minimizing the browser window will automatically log you out of the test.
 - Status:** Waiting for proctor to validate your environment.

Your camera would appear here!

You need to wait for the proctor's approval to start the exam.

If it is auto-proctored, then once your video and audio streams are detected, the start button will automatically appear

Step-6 : Start the Test

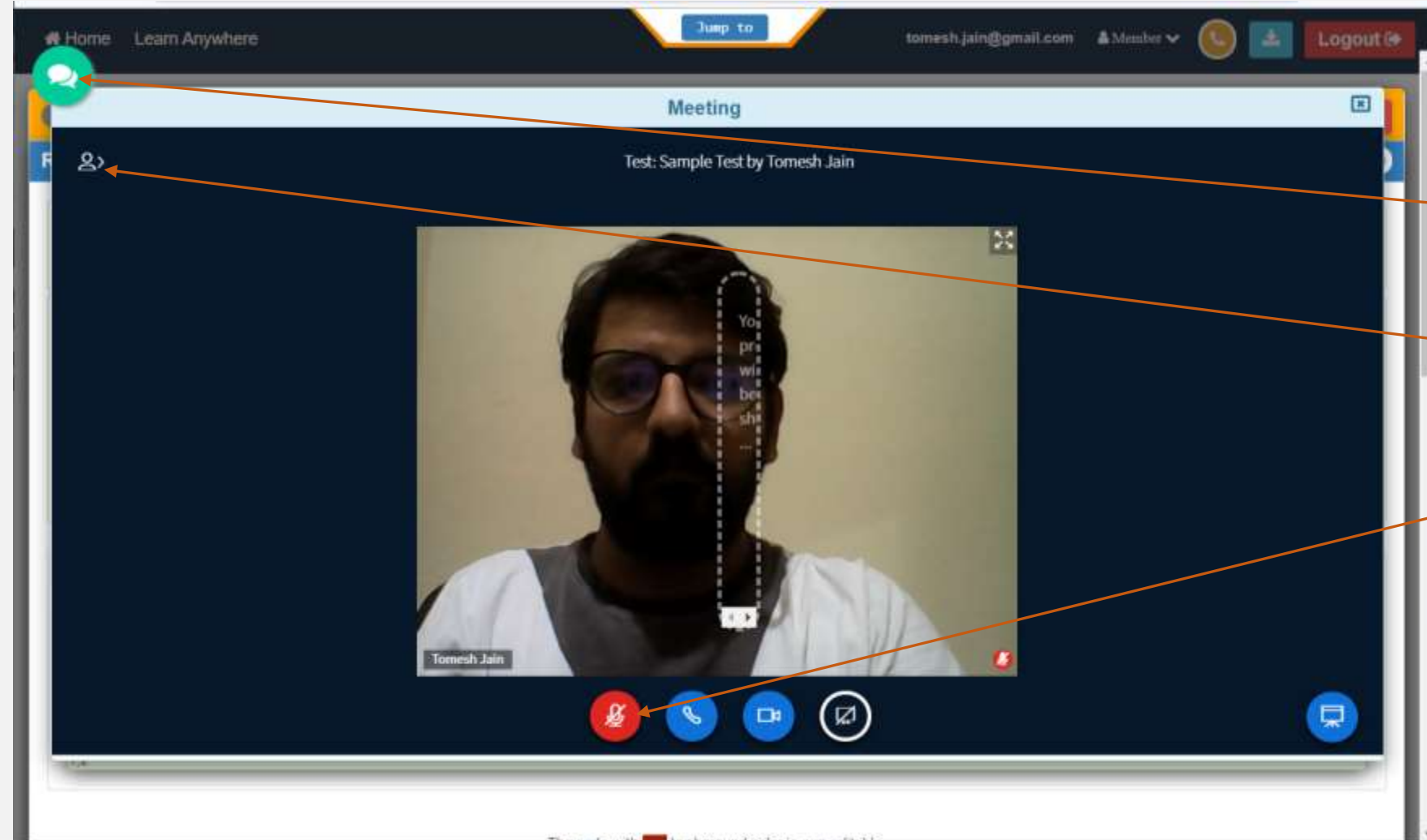
The screenshot shows a web browser window with the URL `staging.codetantra.com/secure/take-test1.jsp?tid=5eb92f07bc5e400344cbe147&bd=ANDCwX2N0X2No&tsi=1894`. The page header includes navigation links for Home and Learn Anywhere, the user's email `tomesh.jain@gmail.com`, a Member status, and a Logout button. The main content area displays test details: Pass Marks: 40, Start Time: 19 Aug 2020 01:50:00 +05:30. A 'General Instructions' section contains text about reading instructions and a section with 20 questions. Below this is a 'Your Current Location' section with a map of Moosapet, Idpl, and Bowenpally. At the bottom, there is a 'Your Current IP' field showing `49.206.34.190` and a warning not to navigate away. A large green 'Start Test' button with a play icon is at the bottom center.

As soon as the proctor (or the system) approves your environment, you will see this kind of notification, and the start button will appear.

If a proctor is present, you can chat with the proctor by clicking on this icon

Click on this button to **Start Test**

Taking the test



Click on the button to open the video and chat window

Click here to do chat with the proctor

Please do not click on this button to mute yourself to your proctor

Taking the test

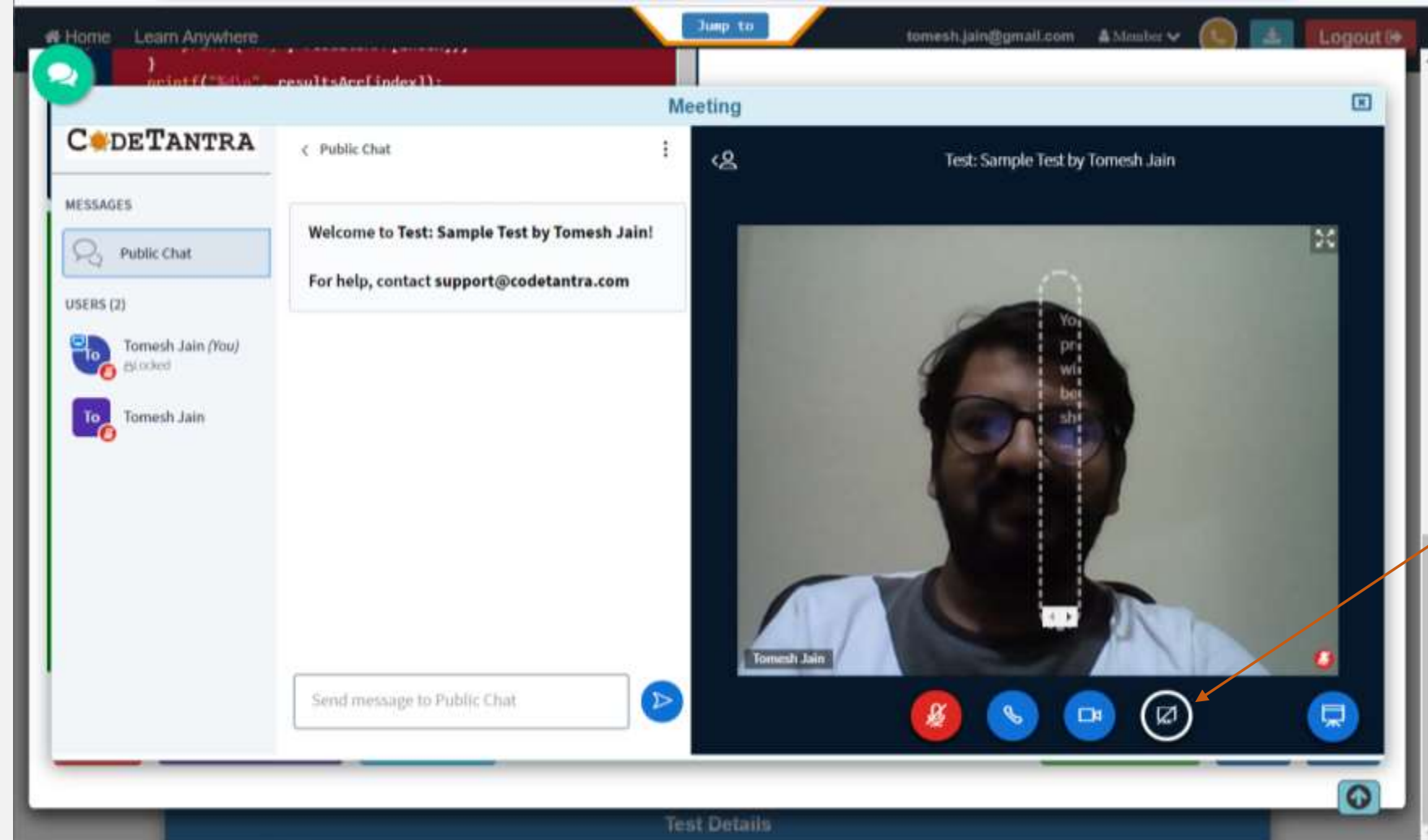
The screenshot shows a web browser window displaying a meeting interface. At the top, there is a navigation bar with 'Home', 'Learn Anywhere', and a 'Jump to' dropdown. The user's email 'tomesj.jain@gmail.com' and 'Member' status are visible. A 'Logout' button is in the top right. The main content area is titled 'Meeting' and contains a 'Public Chat' window. The chat window displays a welcome message: 'Welcome to Test: Sample Test by Tomesh Jain!' and a support email: 'For help, contact support@codetantra.com'. On the left, there is a sidebar with 'MESSAGES' and 'USERS (2)'. The 'Public Chat' button is highlighted with an orange arrow. Below the chat window, there is a text input field with the placeholder 'Send message to Public Chat' and a blue send button. Two orange arrows point from the text 'Enter your message here' to the input field and from 'Click here to Send' to the send button. A third orange arrow points from the text 'Click here to hide and show the chat' to a small icon in the top right corner of the chat window. The main meeting area shows a video feed of Tomesh Jain with a 'Test: Sample Test by Tomesh Jain' title. A dashed white box highlights a vertical control bar on the right side of the video feed, with an orange arrow pointing to it from the 'Click here to hide and show the chat' text. The video feed has a name tag 'Tomesh Jain' and a red mute indicator. At the bottom of the video feed, there are several control icons: a red mute icon, a blue phone icon, a blue video icon, a blue share icon, and a blue full-screen icon.

Click here to hide and show the chat

Enter your message here

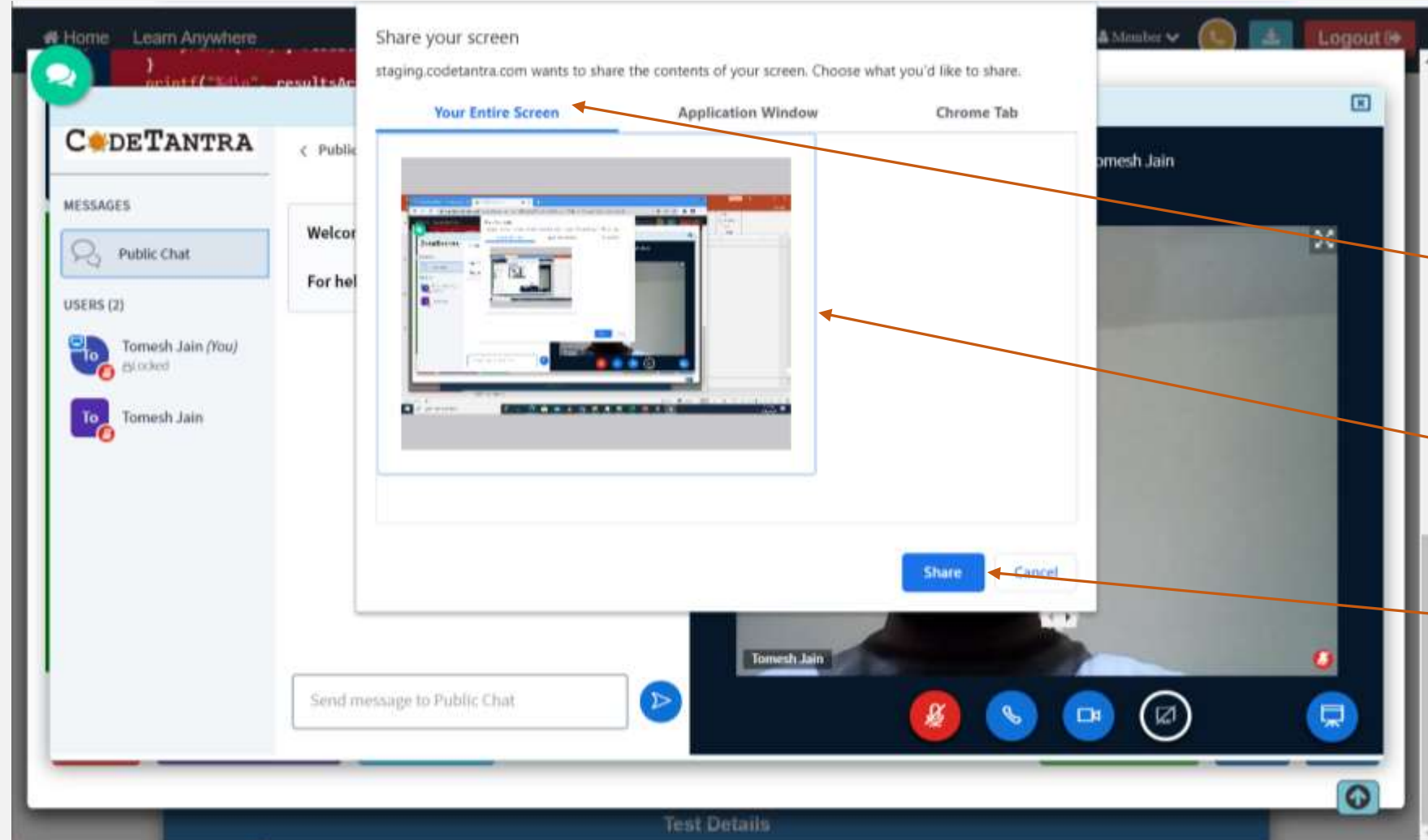
Click here to Send

Taking the test



If the proctor asks you to share your screen. Click on this icon to share your screen.

Sharing the screen when prompted by user



Keep the Your Entire Screen option selected as it is.

Click on the image of the screen that is visible in the white dialog box.

Click on the Share button to start sharing.

Understanding Test Layout

The screenshot displays a web-based test interface. At the top, there is a navigation bar with a 'Home' link, 'Learn Anywhere' text, a 'Jump to' button, the user's email 'tamesh.jain@gmail.com', a 'Member' dropdown, and a 'Logout' button. Below this is a progress bar showing 'Question : 1 of 1', 'Question : 2 of 20', and 'Marks for this Question : 2'. A '100%' progress indicator and a close button are also present. The main content area is titled 'Preprocessor' and shows a C program snippet in a light blue box. Below the code, the question text asks for the output. Four multiple-choice options are listed, each with an unchecked checkbox. At the bottom, there are buttons for 'Finish', 'Mark for Review & Next', 'Clear Response', and navigation buttons for 'Prev' and 'Next'. A 'Time left: 59:41' indicator is located in the top right of the main content area.

```
#include <stdio.h>
#if X == 3
#define Y 3
#else
#define Y 5
#endif
int main() {
    printf("%d", Y);
    return 0;
}
```

What is the output of the above program?

- 3 or 5 depending on the value of X.
- Compile time error
- 3
- 5

Close button

Time Left

Question Text

Multiple Choice Multiple Answers
More than one option can be selected.

Prev and Next Button to go the previous and next questions

The screenshot displays a web-based test interface. At the top, there is a navigation bar with 'Home' and 'Learn Anywhere' links, a 'Jump to' button, and user information including 'tamesh.jain@gmail.com' and 'Member'. A 'Logout' button is also present. Below the navigation bar, a status bar indicates 'Section : 1 of 1', 'Question : 3 of 20', and 'Marks for this Question : 2'. A zoom level of '100%' is shown. The main content area is titled 'Choose the correct answer' and includes a 'Time left: 58:38' timer. The question text is: 'Find the least number which when divided by 20, 25, 35 and 40 leaves remainders 14, 19, 29 and 34 respectively'. The answer options are: 1256, 1394, 956, 1056, and none of these. At the bottom of the question area, there are buttons for 'Finish', 'Mark for Review & Next', 'Clear Response', 'Prev', and 'Next'. A large green 'Start Test' button is located at the bottom center of the page.

Multiple Choice Single Answer
Only one option can be selected.

Understanding Test Layout

The screenshot shows a web-based test interface. At the top, there is a navigation bar with 'Home', 'Learn Anywhere', and a 'Jump to' button. The user's profile 'tamesh.jain@gmail.com' and 'Member' status are visible. A red 'Logout' button is in the top right. Below this is a yellow header bar containing 'Section : 1 of 1', 'Question : 3 of 20', and 'Marks for this Question : 2'. A '100%' zoom level indicator is also present. The main content area has a blue header 'Choose the correct answer' and a 'Time left: 59:25' timer. The question text is 'Find the least number which when divided by 20, 25, 35 and 40 leaves remainders 14, 19, 29 and 34 respectively'. There are five radio button options: 1256, 1394, 956, 1056, and none of these. At the bottom of the question area, there are three buttons: 'Finish', 'Mark for Review & Next', and 'Clear Response'. To the right of these are 'Prev' and 'Next' navigation buttons. A large green 'Start Test' button is located at the bottom center of the page.

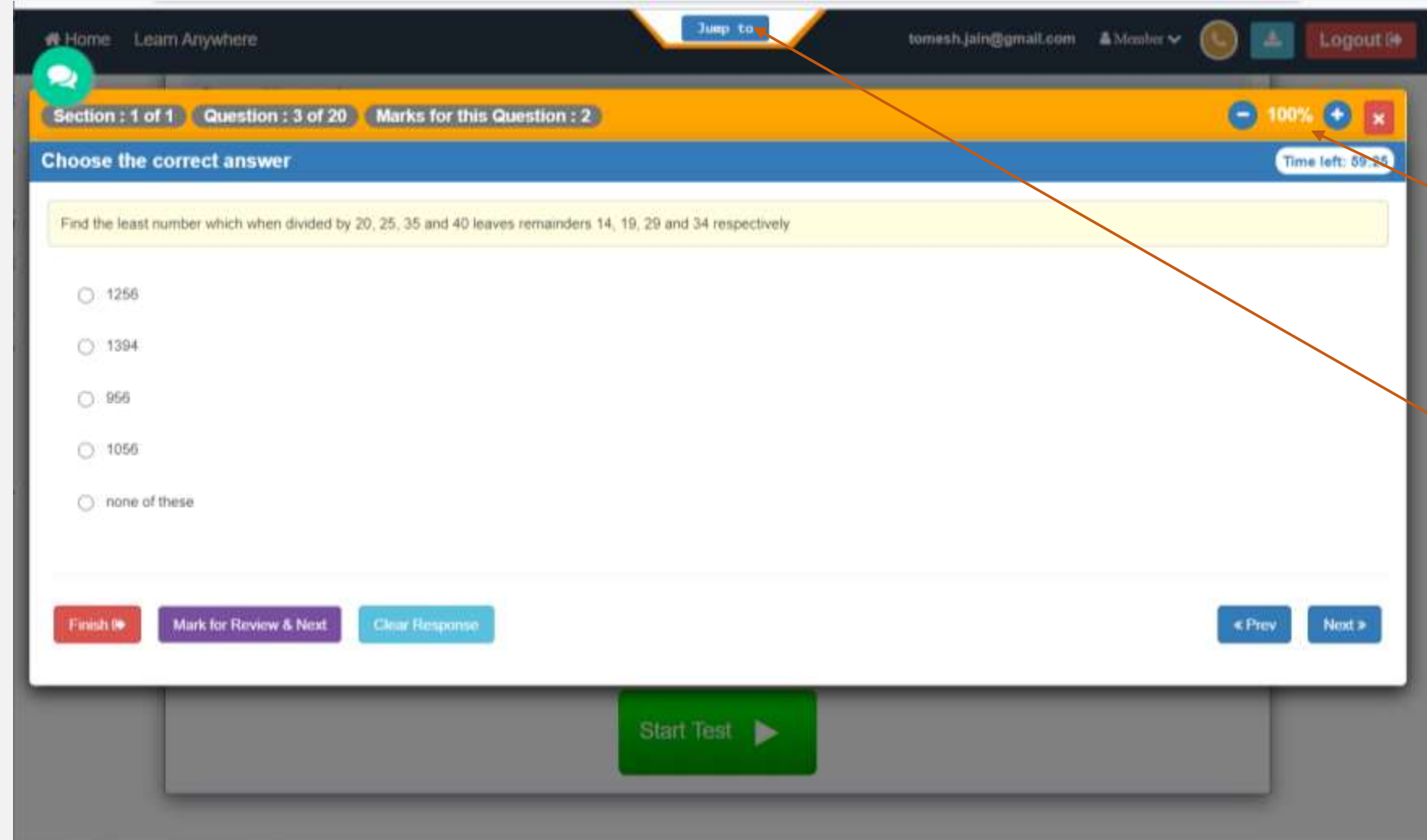
Section, Question and Marks information

Finish, Mark for Review and Clear Response button

Note: Do not click on the Finish button until you decide to stop writing the exam

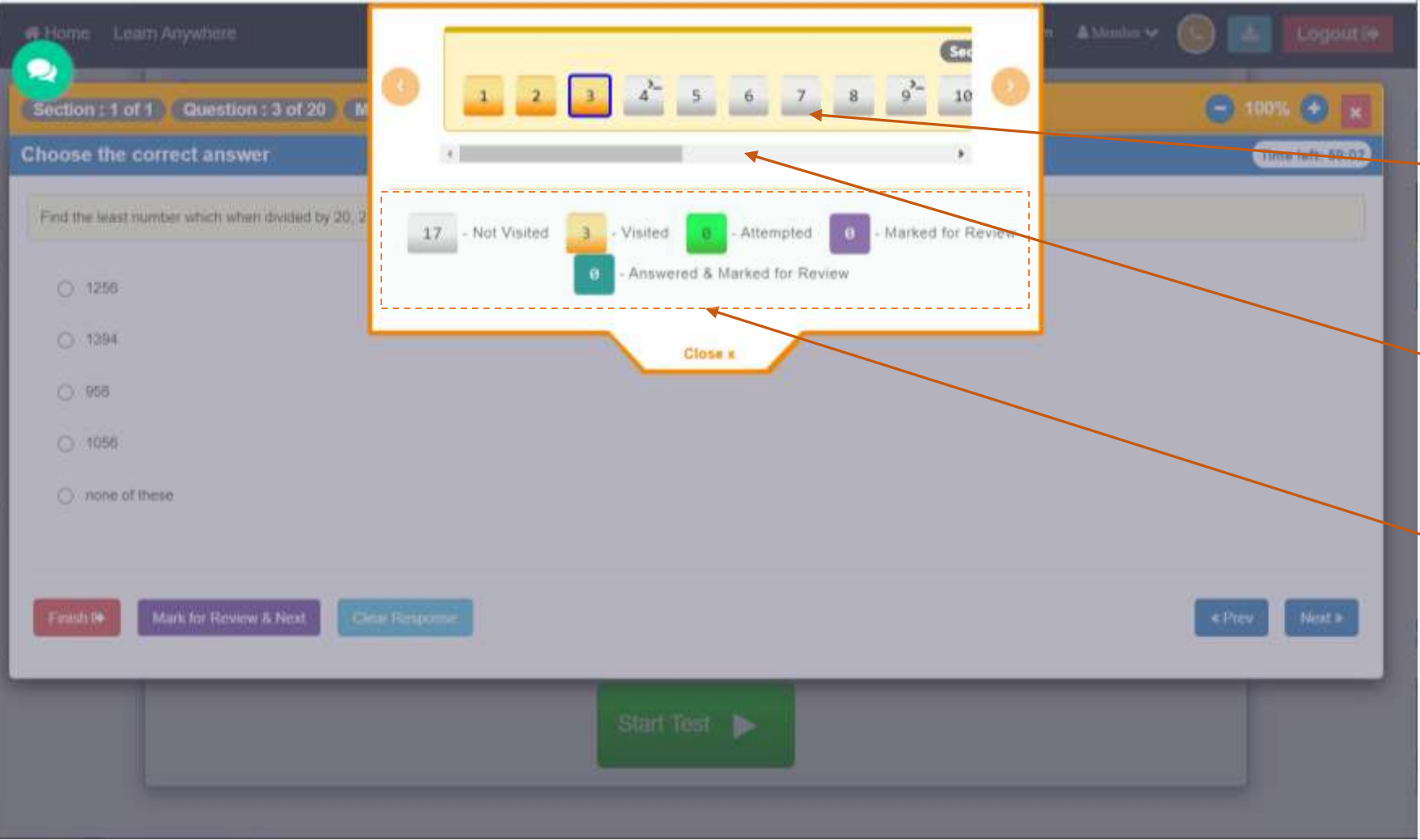
Note: If you click on Clear Response, your submission is cleared.

Understanding Test Layout



Zoom Controls

Quick Navigation Bar for navigating to any question in the test.

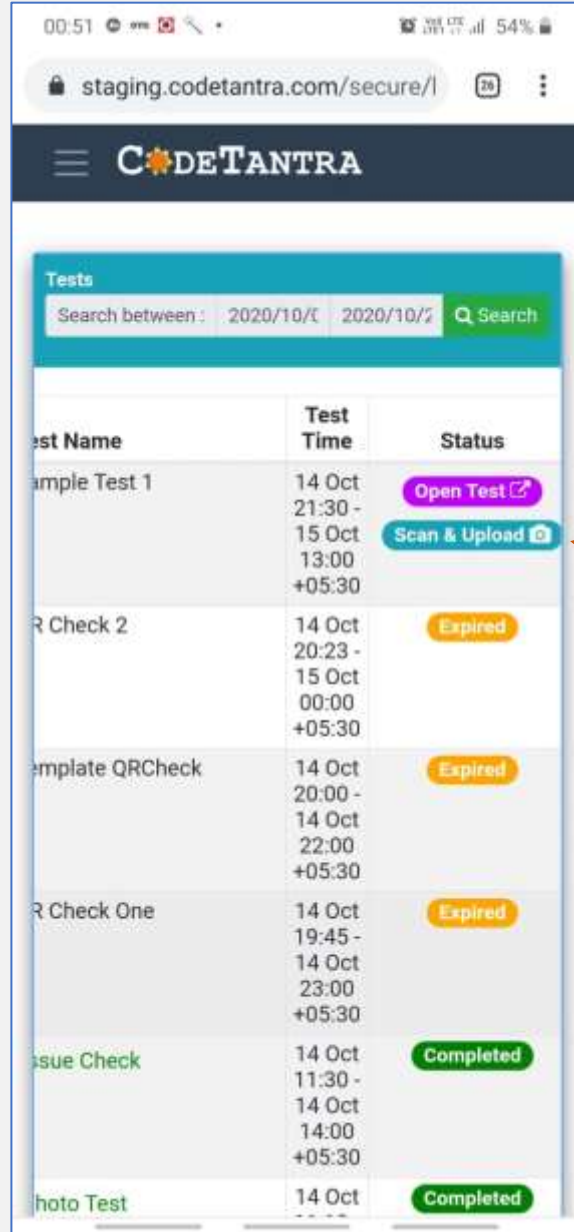


Click on any question to jump to that question

You can use the scroll bar to move to any question

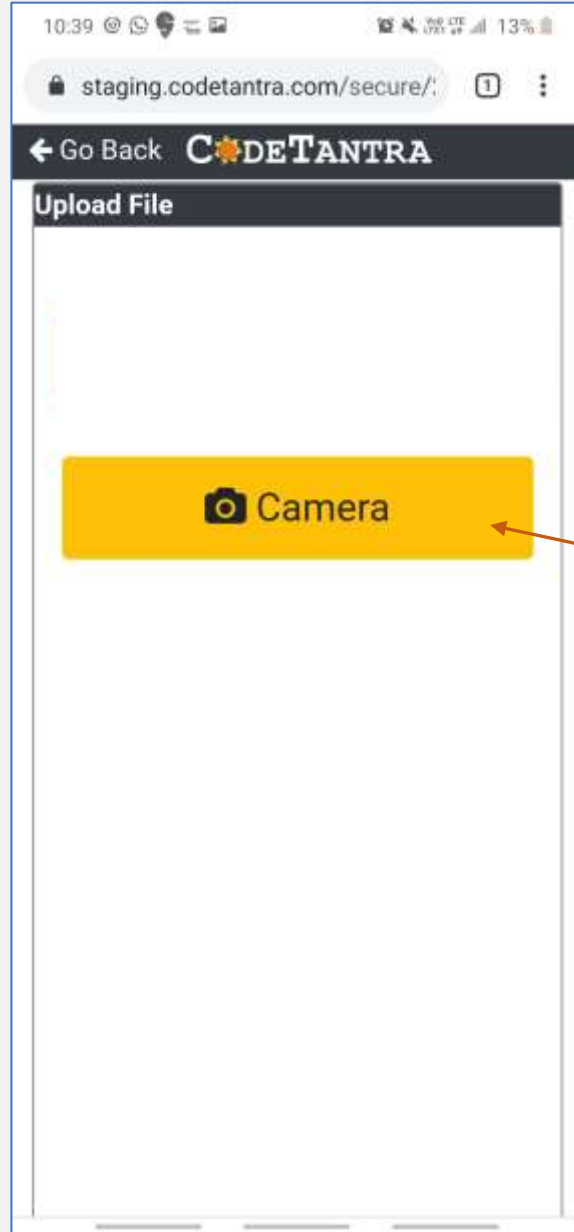
Current Question Statistics

Uploading the answer scripts from phone (Second Device)

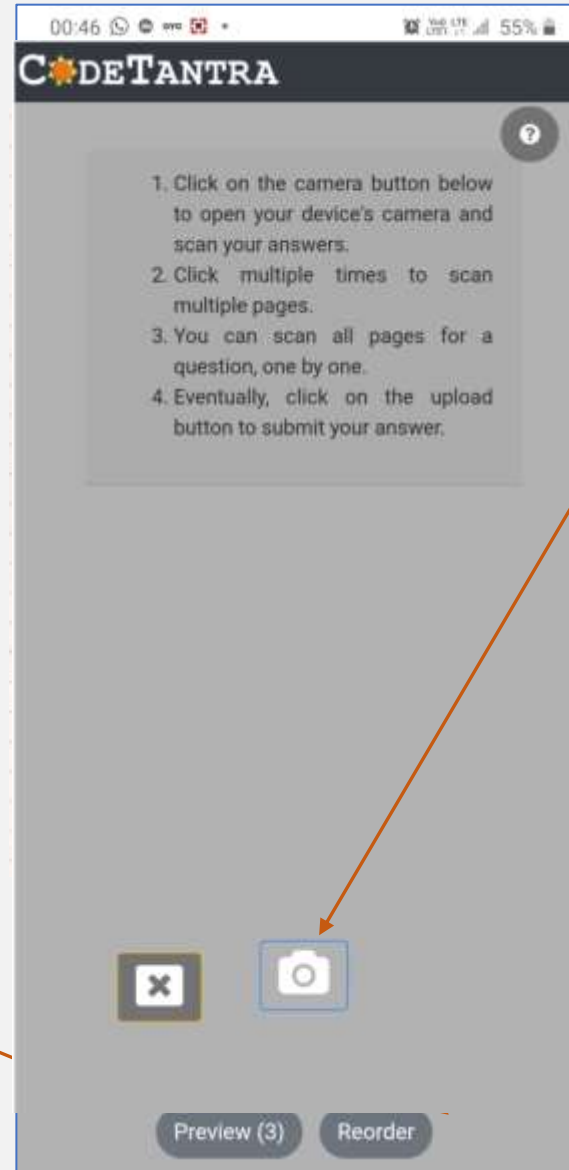


Step 1. Login to the same website and navigate to the test page and click on the "Scan & Upload" button

Uploading the answer scripts from phone (Second Device)



Click on the Camera Icon which opens the back camera in a full screen view to take snapshots.



Click on the camera icon to take a snapshot.

Step 3 - Click on the Preview(3) to see the preview. indicating three image were taken.

Step - 4 Click here to reorder the images.

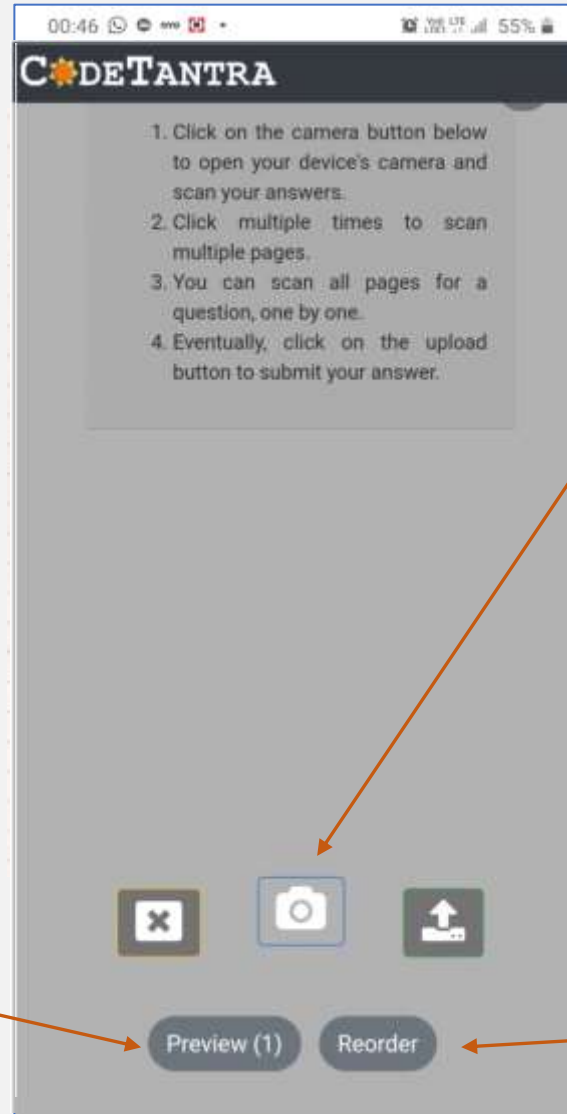


Point your camera towards the answer sheet and ensure that the picture quality is good.

Click here to take a photo.



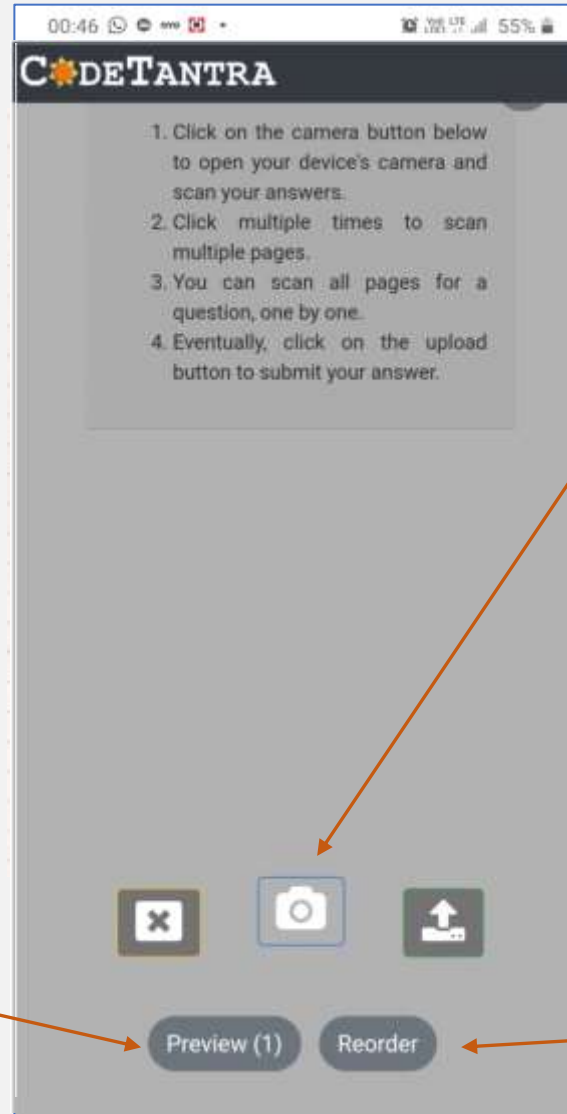
Ensure to click on this button after your review the preview visible on the top



Click on the camera icon to below to take multiple snapshots, in case you have used multiple answer sheets for the same question.

Click on the Preview(3) to see the preview. indicating three image were taken.

Click here to reorder the images.

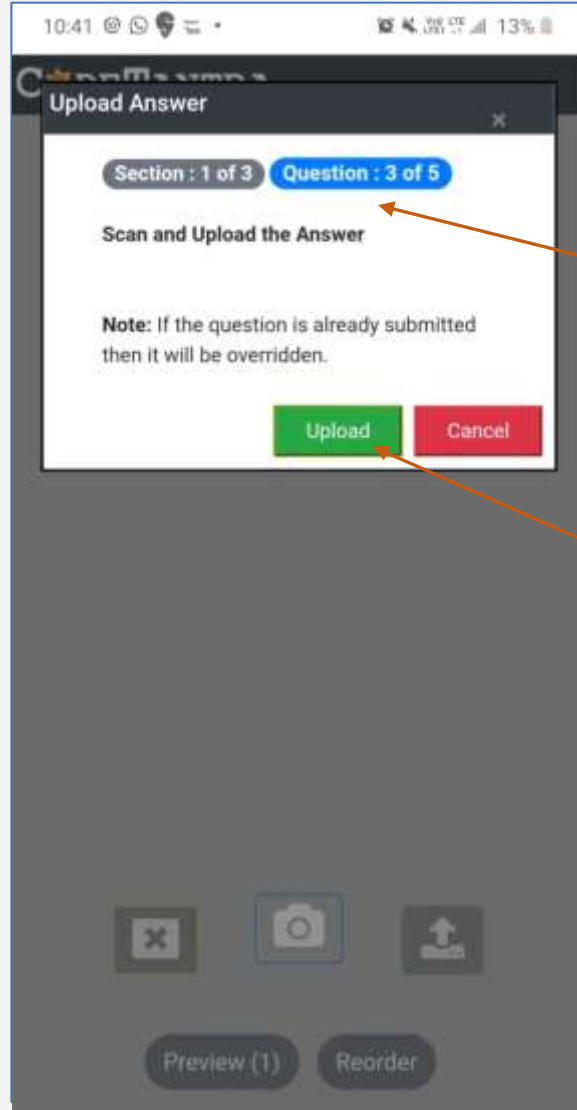


Click on the camera icon to below to take multiple snapshots, in case you have used multiple answer sheets for the same question.

Click on the Preview(3) to see the preview. indicating three image were taken.

Click here to reorder the images.

Uploading the answer scripts from phone (Second Device)



The question to which these answer sheets are being uploaded to auto-synchronized shown here.

Click on the upload button to upload all the images as a single PDF.

Home Setup Roles Users & Groups Tests Labs Reports **Just to** as Teach Anywhere

Section : 1 of 3 Question : 3 of 5 Marks for this Question : 10 60% X

Text time left: 02:01

Scan and Upload the Answer

The problem states that we should find x that solves the following equation

$$2x^2 + 4x - 6 = 0$$

We take the standard algorithm for solving equations of the form $ax^2 + bx + c$ and apply it to Equation

$$x = \frac{-2}{2-2} \pm \sqrt{\left(\frac{-2}{2-2}\right)^2 + \frac{6}{2}} = 1 \pm 2$$

Once you upload files from your second device, click on **Sync** to check your submission

Camera

Uploaded File

Successfully uploaded **Preview** **Remove**

Finish Clear Responses < Prev Next >

Successfully uploaded indication as Implies the successful file upload.

Successfully uploaded indication as Implies the successful file upload.

Click here to preview or remove the submissions.

Using the Scientific Calculation

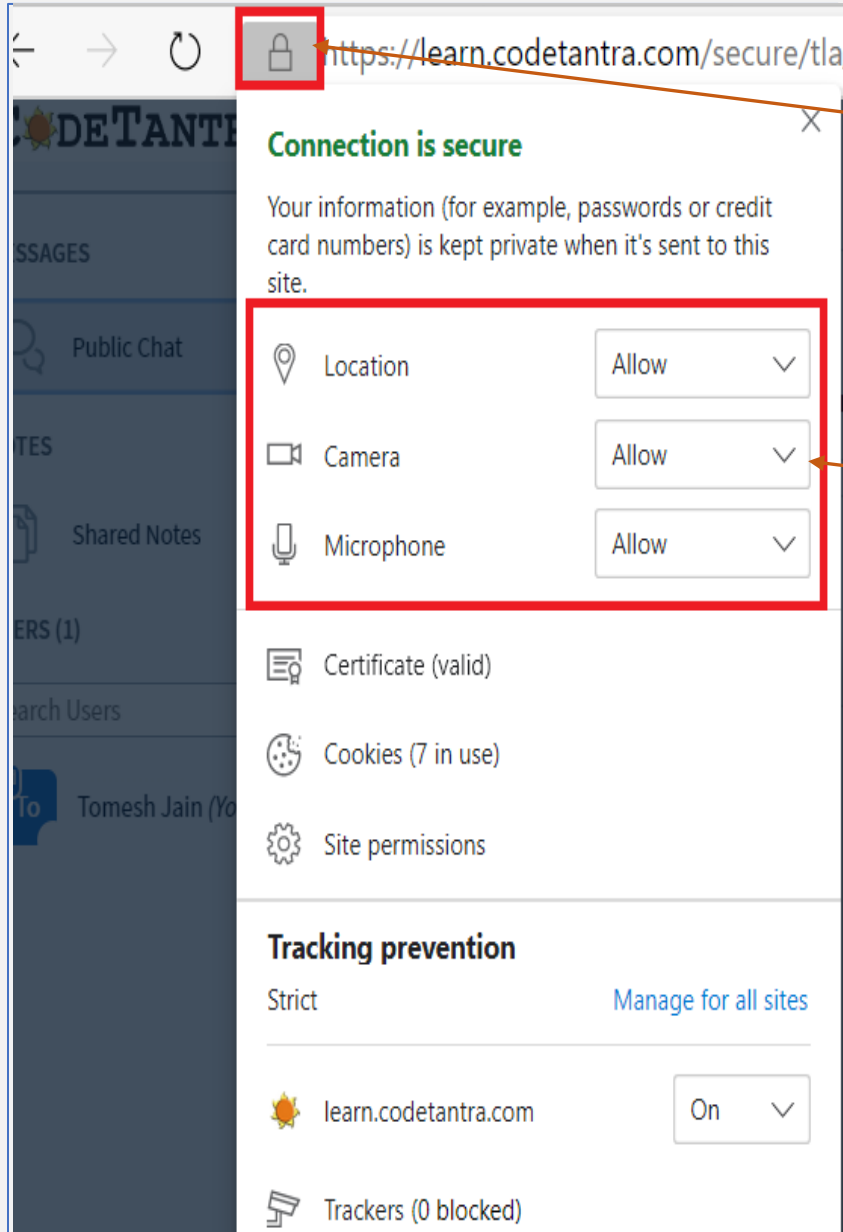
The screenshot shows a web-based test interface. At the top, there is a navigation bar with 'Home', 'Tests', and 'Search' options. Below this, a progress bar indicates 'Section : 1 of 3', 'Question : 3 of 5', and 'Marks for this Question : 10'. A 'Jump to' button is visible. The main content area contains a question about solving a quadratic equation, $2x^2 + 4x - 6 = 0$. A scientific calculator is overlaid on the screen, displaying the calculation $\frac{(4.587 \times 10^4)}{1.2 \times 10} = 3822.5$. The calculator interface includes tabs for 'main', 'abc', and 'func', along with various mathematical functions and a numeric keypad. A 'Preview' button is visible next to the calculator. At the bottom of the interface, there are buttons for 'Finish', 'Clear Response', 'Prev', and 'Next'.

Click on this button to open the scientific calculator

Select the appropriate functions for the calculations

Enabling Permissions and checking Internet Speed

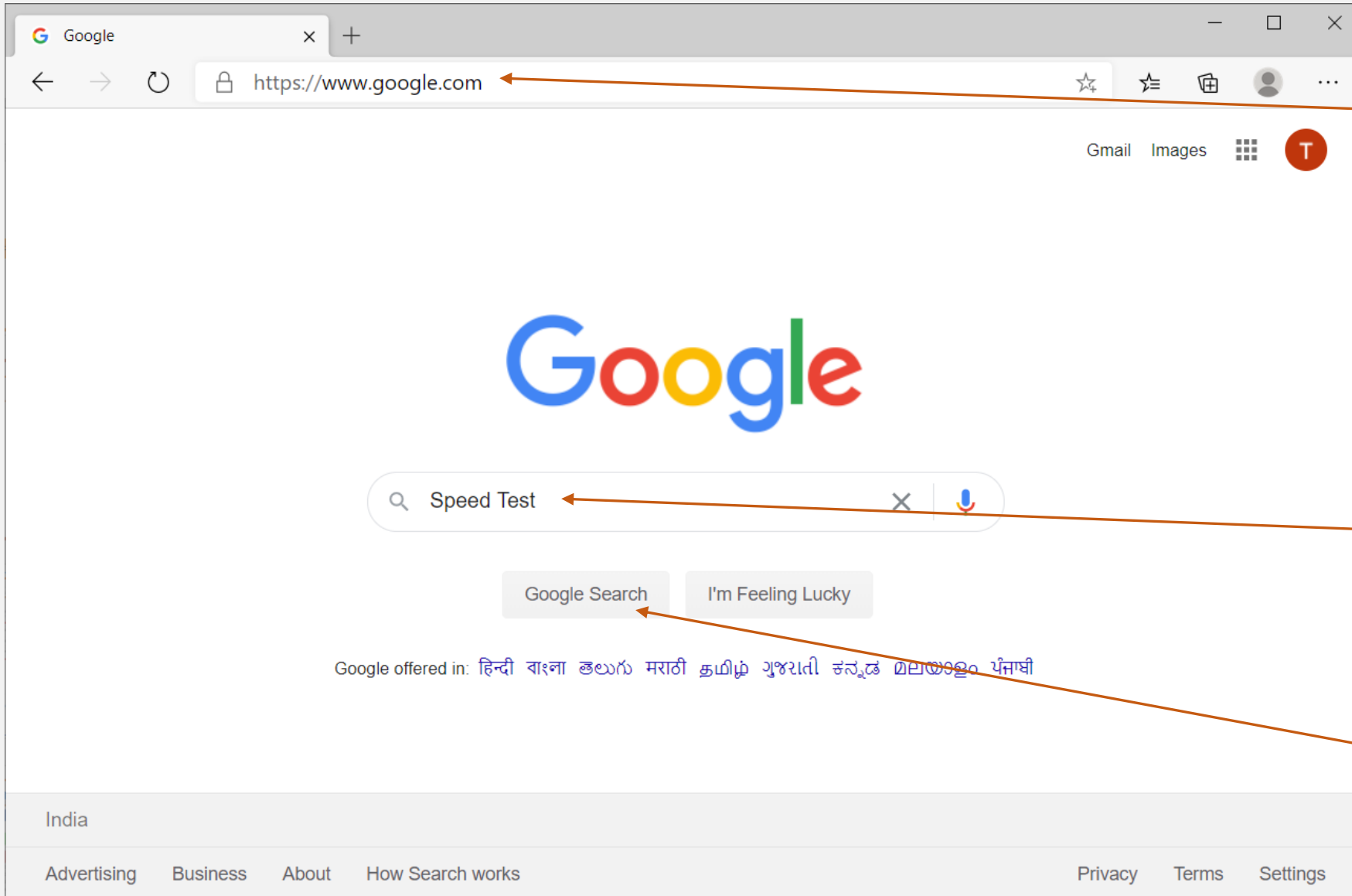
Enabling Camera, Microphone and Location – Laptops/ Desktop PC



If the permissions were not granted, permissions can be given by clicking on the **Lock** Icon on the top left area of the browser.

Make sure that the Camera, Microphone and Location permissions when prompted are allowed.

Speed Test – Step 1



1. Visit
<https://www.google.com>

2. Type
Speed Test

3. Click
Google Search

Speed Test – Step 2

The screenshot shows a Google search interface. The search bar contains the text "Speed Test". Below the search bar, the results are displayed. The first result is titled "Internet speed test" and includes a brief description: "Check your Internet speed in under 30 seconds. The speed test usually transfers less than **40 MB of data**, but may transfer more data on fast connections." Below this description is a paragraph explaining that the test is conducted by Measurement Lab (M-Lab) and that the user's IP address will be shared and processed by them. At the bottom of this result is a blue button labeled "RUN SPEED TEST". An orange arrow points from the text "4 Click RUN SPEED TEST" to this button. Below the search results, the URL "www.speedtest.net" is visible, followed by the title "Speedtest by Ookla - The Global Broadband Speed Test" and a short description: "Test your Internet connection bandwidth to locations around the world with this interactive broadband **speed test** from Ookla."

4 Click
RUN SPEED TEST

Speed Test – Step 3

The screenshot shows a Google Speed Test window. The download speed is 49.7 Mbps and the upload speed is 53.7 Mbps. The latency is 13 ms and the server is Chennai. The test result indicates that the internet connection is fast and can handle multiple devices streaming HD videos at the same time. There are buttons for 'LEARN MORE' and 'TEST AGAIN', and a 'Feedback' link.

Metric	Value
Download Speed	49.7 Mbps
Upload Speed	53.7 Mbps
Latency	13 ms
Server	Chennai

Upload Speed

Important Note:

For video and audio proctoring alone the system need **50 Kbps upload speed**. We suggest the examinee to have up to **100 Kbps upload speed** for a smooth experience.

Check your Microphone volume

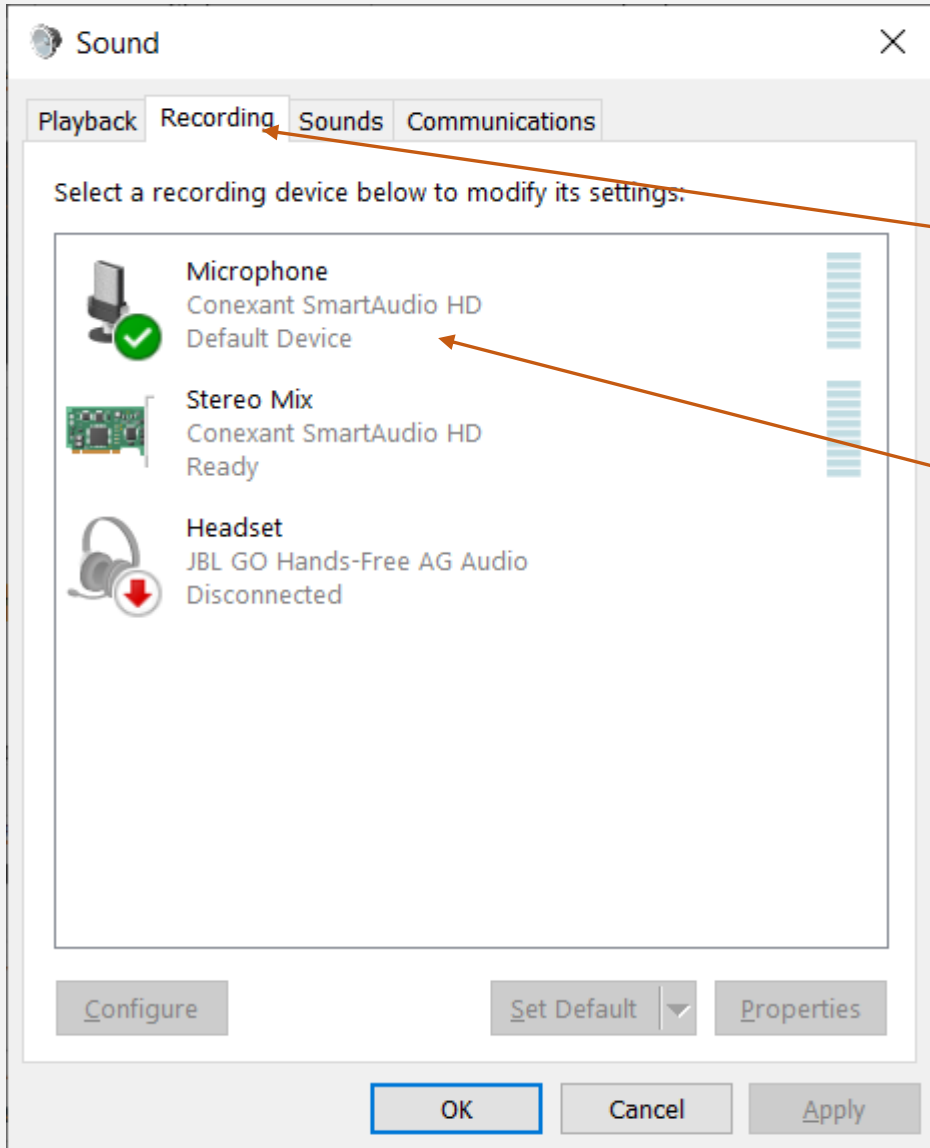
Check you microphone volume - 1

The screenshot shows the Windows search interface. At the top, there are navigation tabs: 'All', 'Apps', 'Documents', 'Web', and 'More'. Below these, the search results are categorized into 'Best match', 'Settings', 'Search the web', 'Apps (1)', and 'Folders (1+)'. The 'Best match' section highlights 'Sound settings' with a speaker icon and 'System settings' below it. The 'Settings' section lists several options: 'Change system sounds', 'Sound mixer options', 'Choose your input device', 'Choose your output device', 'Play sounds for My People notifications', 'Lower the volume of other apps when Narrator is speaking', and 'Adjust volume'. The 'Search the web' section shows 'sound - See web results'. The taskbar at the bottom contains icons for Start, Task View, File Explorer, Mail, a traffic cone, Edge, Teams, and Word. The search bar at the bottom left contains the text 'sound|settings'.

2. Click
Change System Sounds

1. Type Sound on windows
search bar at the left bottom
corner

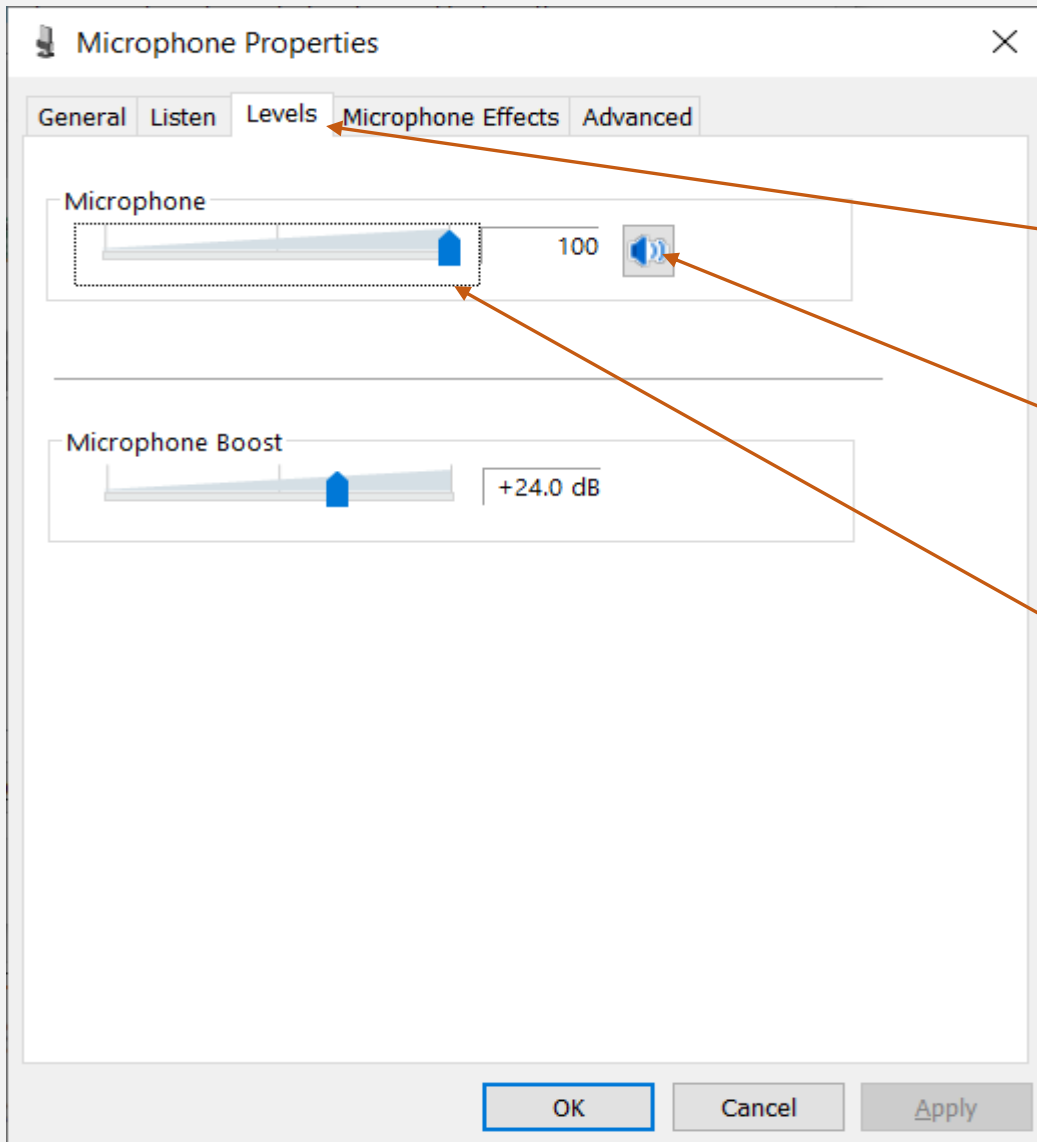
Check your microphone volume - 2



3. Click
Recording Tab

4. Double Click
Microphone Symbol
This opens a new dialog window

Check your microphone volume - 3

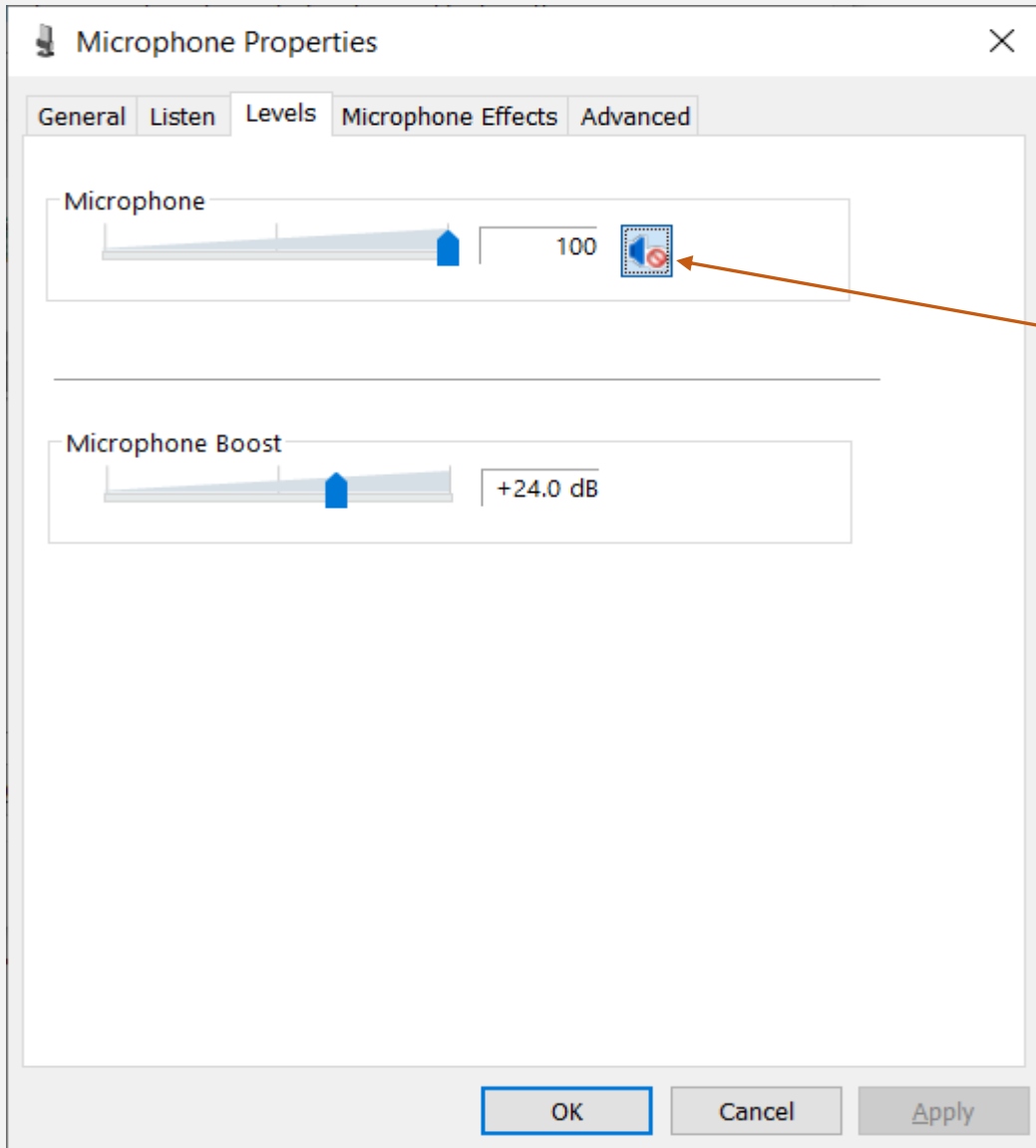


3. Click
Levels Tab

5. Ensure
The volume is not muted indicated by a red circle.
The current symbol shown is correct

4. Ensure
Microphone Volume Level is **HIGH**

Understanding Incorrect Setting



**This is Incorrect setting.
You need to click on this to change**

Checking Speaker Volume

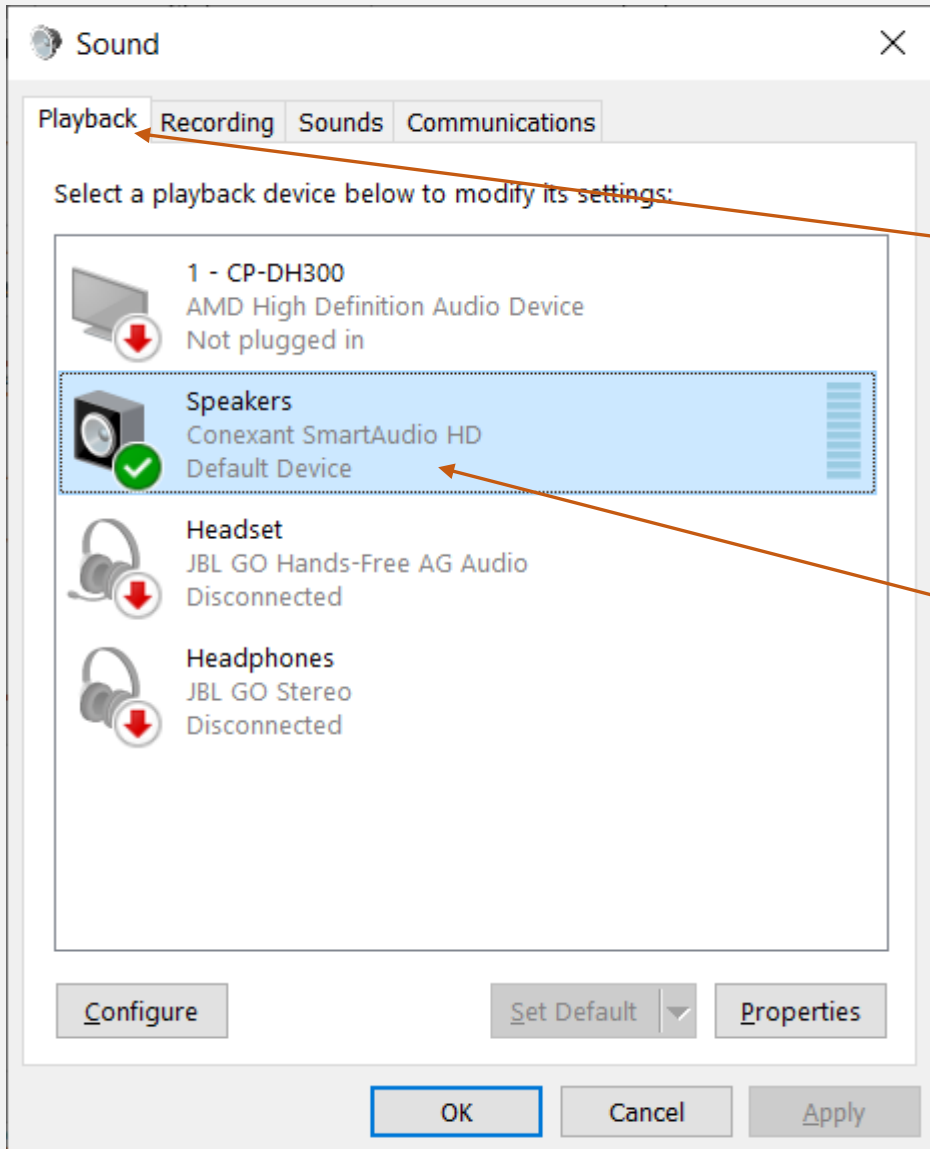
Check you speaker volume - 1

The screenshot shows the Windows search interface. At the top, there are navigation tabs: All, Apps, Documents, Web, and More. Below these, the search results are categorized into 'Best match', 'Settings', 'Search the web', 'Apps (1)', and 'Folders (1+)'. The 'Best match' section highlights 'Sound settings' with a speaker icon and 'System settings'. The 'Settings' section lists several options: 'Change system sounds', 'Sound mixer options', 'Choose your input device', 'Choose your output device', 'Play sounds for My People notifications', 'Lower the volume of other apps when Narrator is speaking', and 'Adjust volume'. The 'Search the web' section shows 'sound - See web results'. The 'Apps (1)' and 'Folders (1+)' sections are empty. At the bottom, the Windows taskbar is visible with the search bar containing 'sound|settings' and several application icons.

2. Click Change System Sounds

1. Type Sound on windows search bar at the left bottom corner

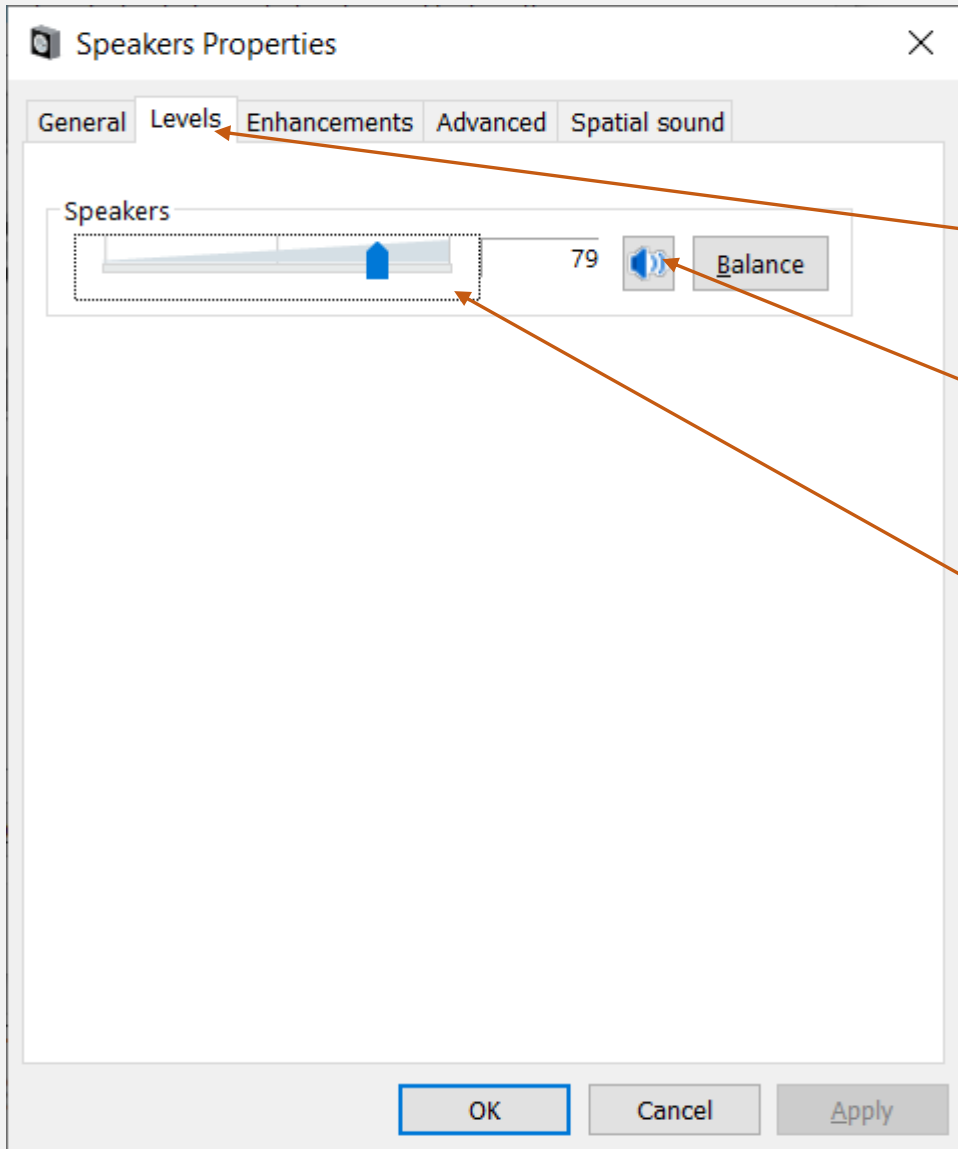
Check you speaker volume - 2



3. Click
Playback Tab

4. Double Click
Speakers (Default Device)
This opens a new dialog window

Check you speaker volume - 3

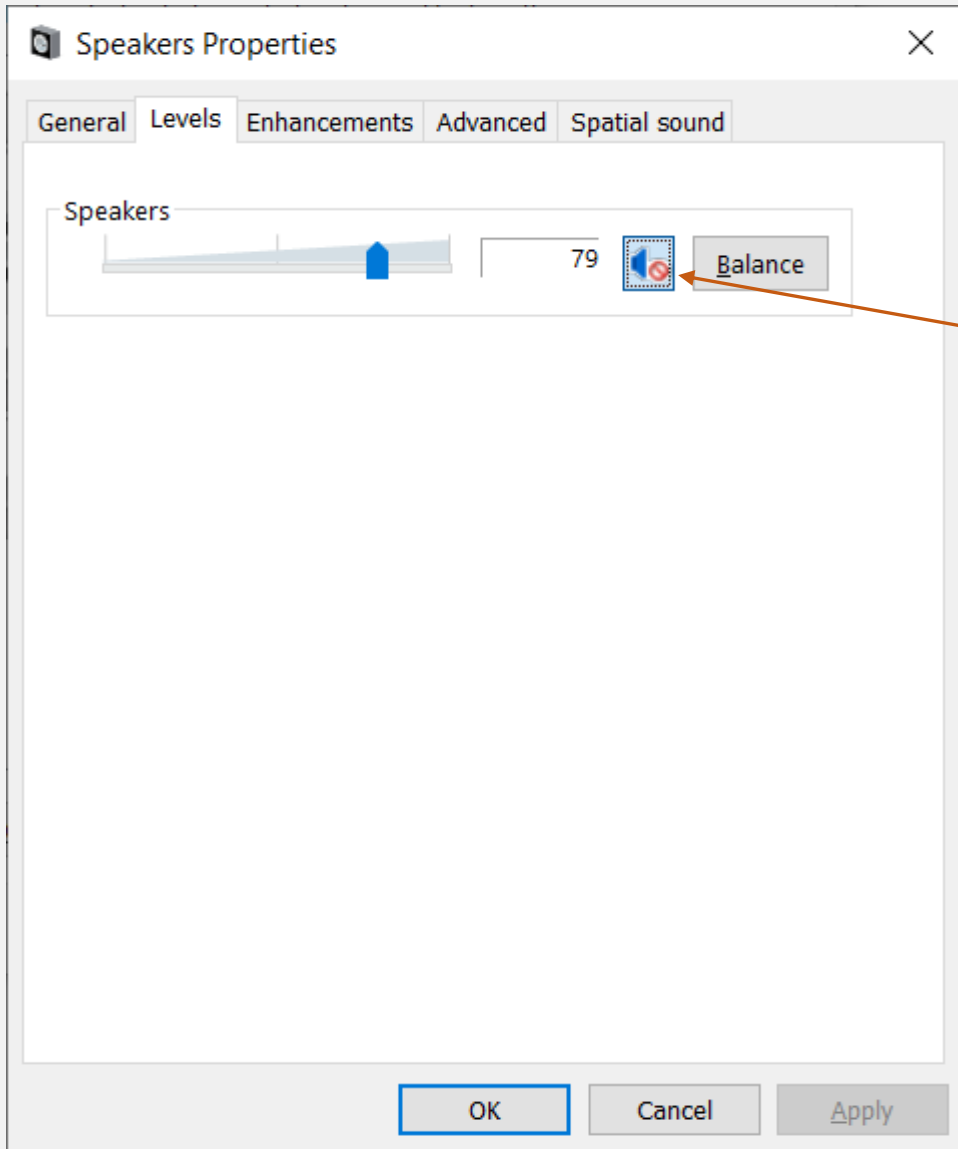


3. Click
Levels Tab

5. Ensure
The volume is not muted indicated by a red circle.
The current symbol shown is correct

4. Ensure
Speaker Volume Level is **HIGH**

Understanding Incorrect Setting



**This is Incorrect setting.
You need to click on this to change**