SRM INSTITUTE OF SCIENCE AND TECHNOLOGY
OFFICE OF THE CONTROLLER OF EXAMINATIONS

Date:

APPLICATION FOR REVALUATION OF ANSWER SCRIPTS

DIRECTORATE OF DISTANCE EDUCATION
BBA, B.COM. B.A (ENGLISH), B.A JMC., B.A. BHARATHA NATIYAM,
(2019 & 2018 REGULATIONS ONLY) AND M.COM. M.A (ENGLISH), M.A JMC, MBA
(2019 REGULATIONS ONLY)

- Read the instructions carefully before filling the Application form
- Last date for submitting the revaluation application form with DD is: **25.11.2020**

1.	Name of the Candidate	
2.	Register Number	
3.	Campus	
4.	Degree &Branch	
5.	Month & Year of Examination	
6.	No. of papers applied for review	
7.	Fees Paid ₹	

Subjects for which Re-Valuation is required:

Semester No	Subject Code	Title	Grade/Marks Awarded

Recommendation of the HOD   **Signature of the Candidate**

Signature of the HOD   **Signature of the Principal**

Station:
Date: **College Seal:**

                     [P.T.O for Instructions

INSTRUCTIONS

01. The request for Re-valuation should be sent in the prescribed application form.

02. Fees for Re-valuation is ₹ **1000/- per paper** and shall be paid at the college office. Fees must be paid through Demand Draft (DD) only. DD should be drawn in favour of "**SRMIST EXAMINATIONS**" payable at Chennai.

03. Requisition for revaluation must reach the Controller of Examinations through the college within the last date.

04. There is no provision for revaluation of practical examination / project work / dissertation papers.