



**SRM INSTITUTE OF SCIENCE AND TECHNOLOGY**

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Date:

**APPLICATION FOR REVALUATION OF ANSWER SCRIPTS  
DIRECTORATE OF DISTANCE EDUCATION  
MBA (ALL SEMESTER – 2018 & 2019 Regulations)**

- Read the instructions carefully before filling the Application form
- Last date for submitting the revaluation application form with DD is: **21-05-2021**

1.	Name of the Candidate	
2.	Register Number	
3.	Campus	
4.	Degree & Branch	
5.	Month & Year of Examination	
6.	No. of papers applied for review	
7.	Fees Paid	₹

**Subjects for which Re-Valuation is required:**

Semester No	Subject Code	Title	Grade/Marks Awarded

Recommendation of the HOD

Signature of the Candidate

Signature of the HOD

Signature of the Principal

Station:

Date:

College Seal:

[P.T.O for Instructions

## **INSTRUCTIONS**

01. The request for Re-Evaluation should be sent in the prescribed application form.
02. Fees for Re-Evaluation is ₹ **1000/- per paper** and shall be paid at the college office. Fees must be paid through Demand Draft (DD) only. DD should be drawn in favour of “**SRMIST EXAMINATIONS**” payable at Chennai.
03. Requisition for reevaluation must reach the Controller of Examinations through the college within the last date.
04. There is no provision for reevaluation of practical examination / project work / MCQ /dissertation papers.