



## **SRMJEEEM (MBA) - 2022 Phase I**

### **Remote Proctored Online Mode (RPOM) Examination**

#### **Information & Guidelines for Candidates**

Greetings from SRM.

We at SRM Institute of Science and Technology, understand the concern about the future career of the aspirants, hence we are conducting SRMJEEEM 2022 in three Phases through Remote Proctored Online Mode.

SRMJEEEM 2022 — Phase I is scheduled on 8th and 9th January 2022.

Phase I entrance tests will be conducted on the Remote Proctored Online Mode. Remote Proctoring is a method of carrying out invigilation through online or digital means of an online exam taken by a candidate from any location of choice. In other words, Remote Proctoring emulates the role of an onsite proctor which comprises confirming identity of the candidate, smooth conduct and safeguard of the exam which is taken by the candidate on his laptop/desktop using internet and assessed by a Proctor.

All the registered candidates are requested to read the instructions indicated in this document and take up the exam from their home or any place that offers complete privacy and is free of disturbance.

## **Important Dates for SRMJEEEM 2022 – Phase I**

**Slot Booking (Online):** 5.1.2022, 6.1.2022

**Mock Test (Online):** 7.1.2022

**SRMJEEEM 2022 – Phase I (Main Test – Online):**

8.1.2022 (1.00 pm to 3.30 pm)

9.1.2022 (1.00 pm to 3.30 pm)

## **Requirements for Remote Proctoring test**

Candidates who have registered and are ready to take the test remotely from the convenience of their location must ensure that the system in which they take the test must have the following configuration and set-up. Please follow the Instructions mentioned herewith.

Candidates are expected to maintain high level of discipline, ethics and integrity in appearing for the examination

## **Configuration of computer/ laptop**

Ensure that you have a good working system as below:

Computer - Pentium IV/Dual Core, 1GB RAM or higher, 80 GB HDD or higher, 15” colour Monitor, Keyboard, Mouse, Microsoft Windows 10 and above Antivirus Webcam and microphone

If you do not have one, you may hire/arrange one.

The candidate can also use the mobile phone for taking the exam.

## **Internet connection**

A stable internet connection of at least 512 KBPS (1MBPS is preferred) shall be available throughout the test.

If mobile Hotspot is used for Internet connection, the candidates shall ensure that they have sufficient data balance before commencing the test.

Once the test begins, no retest will be given if the test is interrupted citing bad/no internet.

### **Room and Environment**

This is a high stakes entrance examination of great importance and the candidate shall sit in room without any noise and disturbances

Place the computer so that your back is facing the wall and there are no devices placed in the background.

Keep the desk clear of objects, papers, books and any other electronic material like Mobile phones, tablets, laptops, etc. Ensure proper lighting (no back light) so that your face is clearly visible on the camera.

No other person shall enter the room while the candidate is taking the test. If the proctor or the Artificial Intelligence system observes any additional person in the webcam view or any voices are heard, the examination may be stopped by the remote proctor.

### **Ensure that you are dressed formally.**

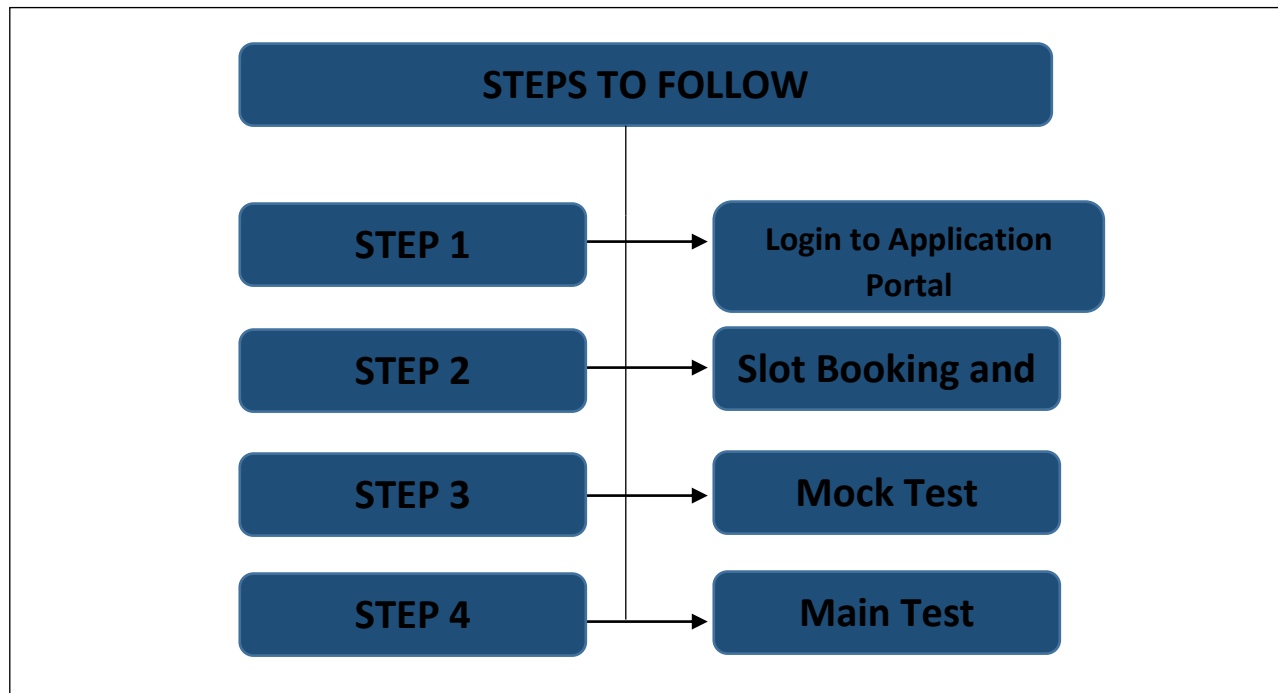
Please see to that you are keeping your mobile which has the number registered during the registration. Keep this handy, as your assigned proctor may give a call to you if needed. You may also contact your assigned proctor, if you are facing any problem during the course of the examination.

**The candidates MUST avoid the following:\***

- Do not take help from others
- Do not wear any blue tooth devices
- Do not read out anything loudly
- Do not leave the work station while taking the test
- Do not play radio/TV/ Music in the background
- Do not let anyone enter the room
- Do not use your phone for any purposes other than to interact with the Proctor

**The steps involved for writing SRMJEEEM are given below:**

## SRMJEEEM (MBA-PG) – 2022 – Phase I



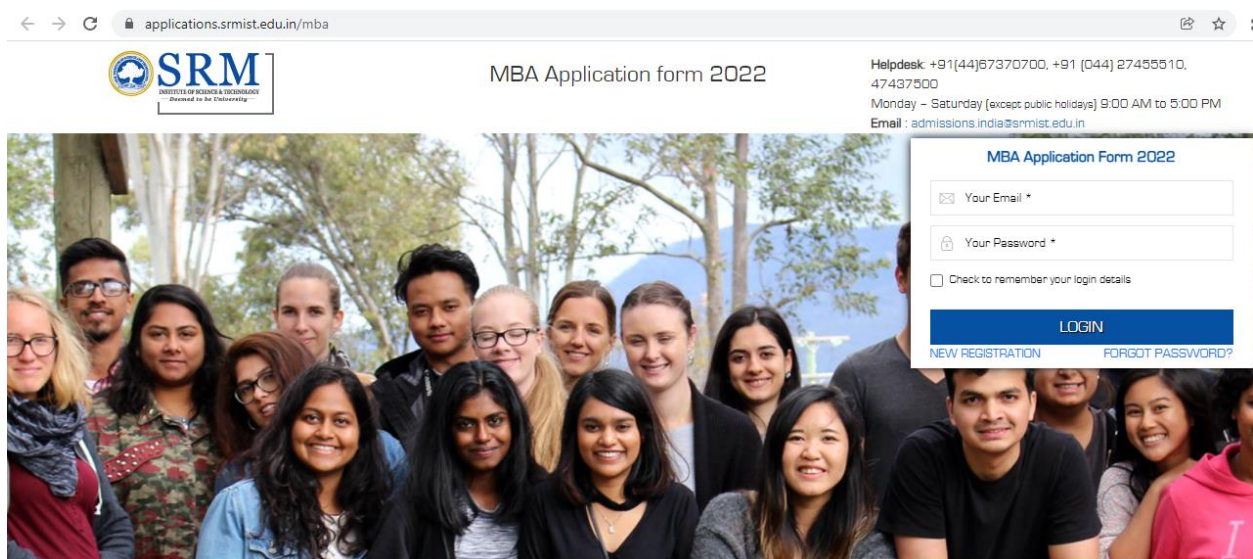
### Step 1

## Login to Application Portal

The candidate has to login to the application portal through the link <https://applications.srmist.edu.in/mba>

**APPLICANT NEEDS TO KEY IN HIS LOGIN CREDENTIALS (USER NAME AND PASSWORD) TO LOGIN TO HIS**

## **DASHBOARD**



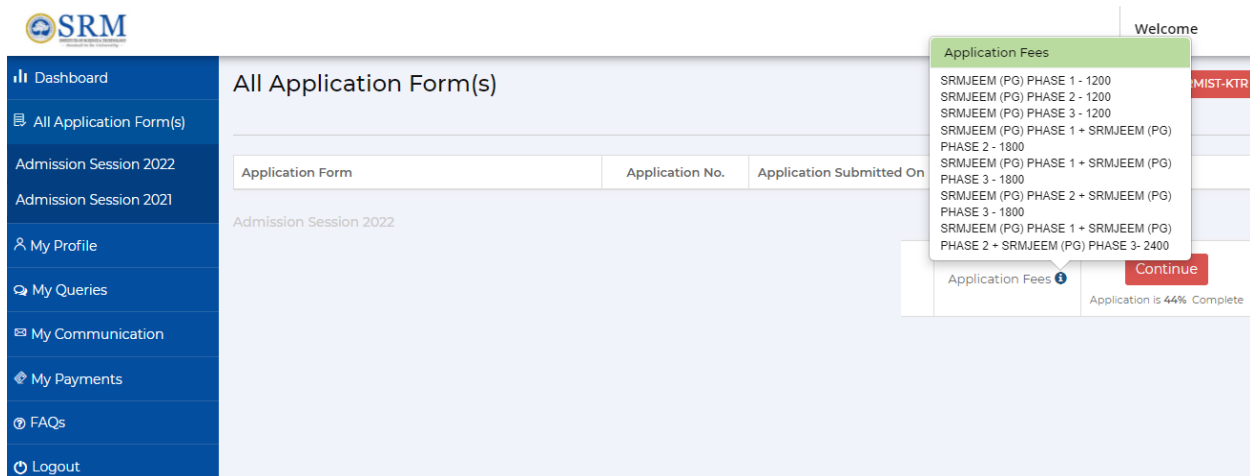
The screenshot displays the login interface for the SRM Institute of Science & Technology MBA Application Form 2022. At the top left is the SRM logo with the tagline "Innovate to be the University". The page title is "MBA Application form 2022". On the right, contact details are provided: Helpdesk +91(44)67370700, +91 (044) 27455510, 47437500; Monday - Saturday (except public holidays) 9:00 AM to 5:00 PM; and Email: admissions.india@srmist.edu.in. The main content area contains a login form with the following elements:

- Input field for "Your Email \*"
- Input field for "Your Password \*"
- Checkbox for "Check to remember your login details"
- Blue "LOGIN" button
- Links for "NEW REGISTRATION" and "FORGOT PASSWORD?"

The background of the page features a large, vibrant photograph of a diverse group of students smiling.

**APPLICANT WOULD BE ABLE TO SEE “ADMISSION PORTAL” BUTTON AGAINST THEIR MBA APPLICATION FORM**

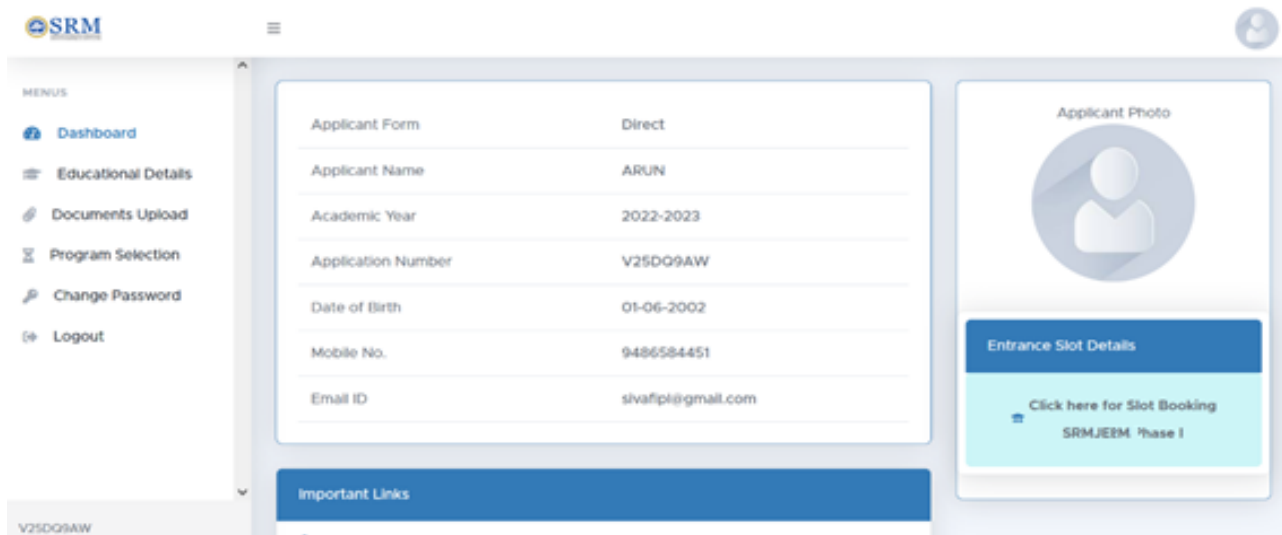
**HE OR SHE CAN PRESS THE BUTTON TO ACCESS HIS ADMISSION PORTAL TO BOOK SLOT / TAKE EXAM / SEE RESULT ETC.**



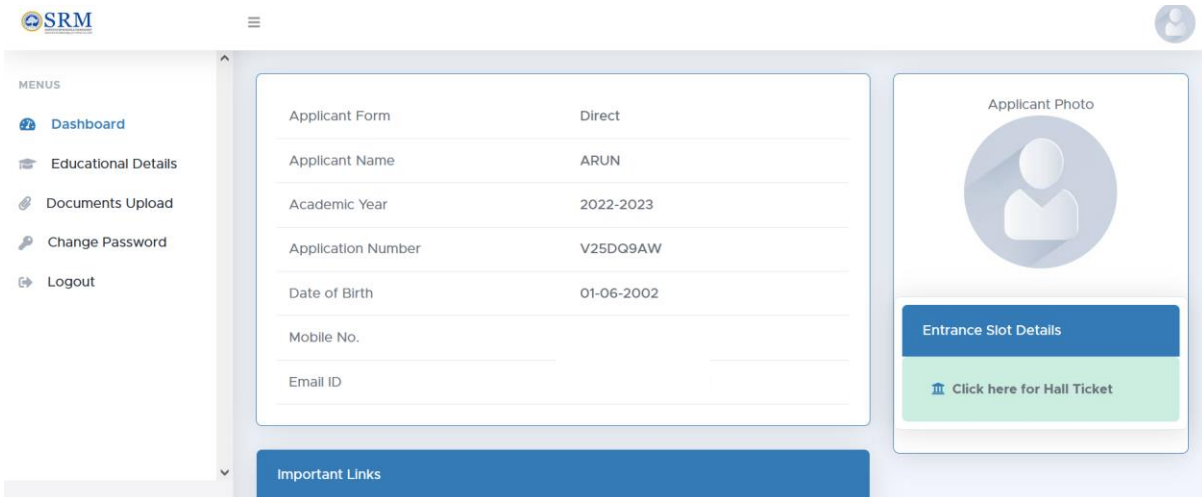
## Step 2

### Slot Booking

Once the candidate clicks the button for Admission Portal, they can click the slot booking button and proceed with the booking of slots on 5.1.22 and 6.1.22



After booking of slots, the candidate can download the Hall Ticket as given below:



### Step 3

#### Mock Test

To ensure that the candidates get familiar with the set up infrastructure for taking online exam at home and to get comfortable with the exam interface, a mock test is facilitated on 7.1.22. All the candidates are requested to take the mock tests available to them.

To avoid last minute disturbances/ clarifications, it is suggested to the candidates to take the Mock test as scheduled and be prepared for the final test.

The Instructions for the mock test will be available in the link

<https://srmjee2022.srmist.edu.in/Instructions/PG.aspx>

### Step 4

#### Main Test

The Main Test will be conducted on 8.1.22 and 9.1.22 from 1.00 to 3.30 pm.

The Instructions for the mock test will be available in the link

<https://srmjee2022.srmist.edu.in/Instructions/PG.aspx>

### **Candidates will be watched remotely**

Before the start of the test, the web cam will be activated automatically. If your camera is not working, you will not be able to start the examination.

The candidate will be asked to take a photo as appearing on the screen and also asked to take a photo of any clear photo ID card.

Though the exam is online and the candidate is taking the exam from their home, there will be an invigilator monitoring every action remotely along with the help of AI engine.

The candidates will be invigilated / proctored by a remote proctor who will be watching all through the examination.

During the course of exam, in case of any suspicion of malpractice by the candidate, the remote proctor has the facility to send message/s to warn the candidate/s. In extreme cases of repeated offences being committed by the candidate, the proctor has the right to pause/terminate the test with further investigations.

### **Guidelines for Main Test**

- Candidates who have taken the remote mock test using SEB will only be scheduled for main exam.
- While taking mock test, their login details can be captured which can be used for the main test.
- Candidate have to login to the test using details in the admit card (password)



- Main examination will be of 150 minutes. The candidates are expected to login atleast 60 minutes before the test to take photograph of self and ID proof and to read instructions
- Candidates will not be allowed to end the test whether the candidate completes the test or quits the test for the first 120 minutes from the scheduled start of the test.
- Only one question appears on the screen and either the candidate answers the question or skips the same if he/she does not know the answer or does not want to answer. Once moved to the next question, the candidate cannot comeback to the answered/skipped questions.
- On completion of exam, candidates are required to follow the instructions provided to close the exam.
- 'I want to submit the test' button appears only after 120 minutes is elapsed.
- The quit password needs to be entered to EXIT THE TEST (WHICH IS MANDATORY), which will be available in the Instruction Manual for taking the test.
- Test also closes automatically once the scheduled exam time of 150 minutes elapses.

**Note:**

SRMIST doesn't stand responsible for the issues relating and not limited to poor internet connectivity, power cut, faulty personal computer of the students. Please be informed that no retest will be conducted in such scenarios and students shall take subsequent phases of examinations available to them.

The students are requested to use Desktop/ Laptop for optimum testing experience of SRMJEEEM.

**\*\*Wishing you all the best for SRMJEE\*\***

**DIRECTOR (ADMISSIONS)**