

#### **PLEDGE**

India is my Country
All indians are my brothers and sisters
I love my country and
Iam proud of its rich and varied heritage
I shall always strive to be worthy of it
I shall give my parents, teachers and all elders respect and
Treat everyone with courtesy
To my country and my people I pledge my devotion
In their well-being and prosperity alone lies my happiness

## All the best for 2015 - 2016

We must be silent before we can listen

We must listen before we can learn

We must learn before we can prepare

We must prepare before we can serve

We must serve before we can lead

- William Arthur Ward

#### **MANAGEMENT MEMBERS**

(VALLIAMMAI SOCIETY)

**Dr. T.R. PAARIVENDHAR** Found

Founder Chairman

Thiru. RAVI PACHAMOOTHOO Chairman

Thiru. P. SATHYANARAYANAN Vice-Chairman

Tmt. EASWARI PACHAMUTHU Treasurer

Thiru. N. VARADARAJAN Governing Council Member

#### **COLLEGE GOVERNING BODY**

**Dr. T.R. PAARIVENDHAR** Founder Chairman

Thiru. RAVI PACHAMOOTHOO Chairman

Thiru. P. SATHYANARAYANAN Vice-Chairman

Thiru. N. VARADARAJAN Member

**Dr. P. RAMAMURTHY** University Representative

Dr. K. SUBBURAM Principal

#### A PURVIEW OF THE COLLEGE

Established in 1993, SRM Arts and Science College offers courses that serve as a platform for the qualifying graduates to work in a wide spectrum of the industry. Students are encouraged to go beyond the purview of the university syllabi and this is complemented by modern infrastructure that helps them widen their intellectual horizon. As a result, graduates from this college are a distinct notch higher than their counterparts from other colleges.

With the present trend in mind, the college provides exposure not only in the academic field but also extra-curricular and cocurricular activities. Soft Skill training is given with various developments of the learners in mind. This is exclusively to prepare them to face the world and its challenges as a strong individual.

An active placement cell works throughout the year, only to prove their efforts in the form of many students procuring a job in noted industries, soon after their basic college degree.

Exclusive infrastructures with highly qualified and dedicated staff are some of the reasons for the various University Ranks / Gold Medals that the students get.

The different Clubs / Associations of the college help the students to identify their latent talent, expose them and thereby become better individuals.

At SRM we try to teach the students what George Bernard Shaw said, "Better keep yourself clean and bright; you are the window through which you must see the world".

#### PERSONAL INFORMATION

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## SRM ARTS AND SCIENCE COLLEGE QUALITY OBJECTIVES

- To impart quality education and ingrain human values.
- To mould the students into eminent managers of national and international standards.
- To enhance the institution to international standards in the areas of arts and science.
- To provide soft skills training to incorporate effective communication and interpersonal skills which are crucial for employment.
- To develop a strong body, beside a strong mind, stress is laid on State / National and International level sports activities.
- To encourage greater knowledge, studies and tests are given utmost importance.
- To help the students grow into citizens who care and contribute to society, the placement cell works symbiotically to find suitable jobs for them.
- To nurture an over all development of individual students, co-curricular activities are given utmost importance.

#### LIST OF COURSES

Keeping up with the mission to provide application oriented education, the SRM Arts and Science College offers the following courses at the Under Graduate and Post Graduate Level.

- B.Sc Biochemistry
- B.Sc Computer Science
- B.Sc Microbiology
- B.Sc Hotel and Catering Management
- B.Sc Visual Communication
- B.Sc Electronic Media
- B.Sc Electronics and Communication Science
- B.Com Information System Management
- B.Sc Biotechnology
- Bachelor of Commerce (General)
- Bachelor of Computer Application
- M.Sc Biochemistry
- M.Sc Computer Science
- M.Sc Information Technology
- M.Sc Computer Science and Technology (Integrated Five Years)
- M.Sc Applied Microbiology
- M.Sc Biotechnology
- M.Sc Visual Communication
- Master of Business Administration
- Master of Computer Application

#### GENERAL CODE OF CONDUCT

- 1. The students of the college are to conduct themselves on and off the college precincts in such a way as to maintain the reputation of the college as well as their own.
- 2. Students should greet the members of the teaching staff on the occasion of their first meeting for the day.
- 3. The students will rise and remain standing when a member of the staff enters and takes his/her seat.
- 4. The student should be wearing the ID card during the college working hours. Anybody found without it will be reprimanded.
- 5. A student may not leave the classroom without the permission of the teacher or until the teacher has left the room or asked the class to disperse.
- 6. Students should cultivate the habit of reading notices put on the various notice boards in the college and ignorance of any notice will not be accepted as an excuse for failing to comply with it.
- 7. Smoking in the precincts of the college, spitting, pasting posters, scribbling on the tables & walls, throwing of waste paper and rubbish are prohibited.
- 8. While moving from one class to another, silence should be maintained. Loitering or collecting in groups and talking loudly in the verandahs, corridors, staircases and other passages or anywhere within the college campus are prohibited.
- 9. Bicycles, two wheelers, cars etc., must be parked only in the stands meant for the purpose.

- 10. Any lost property found must be handed over to the Principal or Office Superintendent from whom the owner can reclaim it after establishing his/her ownership.
- 11. No student is allowed to enter the college office during class hours.
- 12. Students are forbidden to organize or to attend any meeting in the college or collect money for any purpose without the prior permission of the Principal.
- 13. Under the Tamil Nadu Government Educational Rules, the Principal is empowered to fine, withhold attendance certificate and suspend or expel any student if considered necessary to do so.
- 14. Boys should wear decent dress. No casual wear like T-shirts or jeans pant is permitted.
- 15. Girls shall wear decent dresses like Sarees and Churidars with Thuppattas.
- 16. No student shall be a member of any political party nor shall take part in active politics.
- 17. The students participating in intercollegiate meets, should behave decently to keep up the dignity and decorum of the college.

A student contravening these rules is liable to be suspended or summarily dismissed from the college.

#### **RULES AND REGULATIONS**

#### I. COLLEGE TIMINGS

The college starts its academic work at 9.45 a.m on every working day. The classes will get over by 3.45 p.m. It consists of two sessions – a forenoon session of three hours and an afternoon session of two hours. The lunch break is between 1.00 p.m and 1.45 p.m. Students coming late for classes will not be given attendance.

Attendance is recorded for each hour separately. One hour of absence for each session is considered as being absent for that entire session.

#### II. IDENTITY CARDS

- 1. Each student of the college is required to possess an identity card with his/her passport size photo affixed and his/her signature attested by the Principal. In case of any loss, the ID card will be issued to the student on payment of ₹ 1,000/-
- 2. Students are advised to retain the cards for the following purpose:
  - i. To get concession tickets for travel by bus, rail or air.
  - ii. To become a member in the Library.
  - iii. To receive registered letters, money orders etc.,
- 3. ID cards will be valid only for one academic year from the date of issue. Senior students can however get them renewed at the commencement of the next academic year.

#### III. ATTENDANCE

The college assigns first priority to regular attendance for all classes. The students are expected to have 100% attendance for all theory and practical classes.

However, the eligibility for appearing for examinations is minimum of 75%.

- a. The request for absence due to illness is to be supported by a detailed medical report from a Registered MedicalPractitioner.
- b. Absence due to participation in College or University programmes-Request for such leave should be duly authorized and submitted in advance.
- c. The college encourages active participation in sports, games and college approved extracurricular activities. Provision to meet attendance and other academic requirements, will be made only when the student represents the college, the university, the state or the country. An official letter duly signed by the organizing agency and the Head of the Major Department has to be filed in the Principal's Office along with a letter from parents

#### IV. CONDONATION

Detailed written requests supported by all relevant data will be considered by the Principal. His decision will be final and binding. Students applying for condonation of attendance should have secured a minimum of 65% attendance.

#### V. RAGGING IMPORTANT NOTE

You must be aware of the serious dimensions that the ragging activities in colleges have risen to and the resultant menace and detrimental social consequences of such activity. We at SRM Arts and Science College are fully cognizant of the problem and are determined to enlist the cooperation of the parents of the students to tackle the menace. We are consequently addressing this amply to the students, the parents of the college, to assist in this effort

The Tamil Nadu Government has passed an act, ACT No. 7 of 1997 in Legislative Assembly. The Extract of the above Act is as follows.

#### Extract of Act No.7 of 1997

#### 1. Prohibition of Ragging

Ragging within or outside any educational institution is prohibited.

#### 2. Penalty for Ragging

Whoever directly or indirectly commits, participates in, abets or propagates "ragging" within or outside any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

#### 3. Dismissal of Student

Any student convicted on an offence under this section shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

#### 4. Suspension of Student

Without prejudice to the foregoing provisions, whenever any student complains of ragging to Head of an educational institution or to any other person responsible for management of the educational institution shall enquire into the same immediately and if found true shall suspend the student, who has committed the offence, from the educational institution.

#### **LIBRARY**

Among other sophisticated infrastructure is a well-stocked library that serves as a wonderful wealth of reference materials. The library subscribes to most of the important national and international Journals and magazines and is refreshed with the latest editions of reference books frequently. Absolute silence should be maintained in the library. The library is open on all working days of the college between 9.00 a.m and 4.30 p.m. Books are issued between 1.00 p.m and 3.30 p.m and received between 10.00 a.m and 1.00 p.m. Reference books are issued only on weekends.

Borrowing privileges: The members of the library are given the following:

#### Borrowing facilities.

- 1. Staff Teaching 5 cards
- 2. Staff Non-Teaching 2 cards
- 3. Students (P.G) 3 cards
- 4. Students (U.G) 2 cards

#### **Borrowing Pattern:**

Subject Books - 15 Days

Fiction - 20 Days

Loose issues of journals and reference books are not issued but can be referred to in the library.

Loss of Library card must be reported to the Librarian. Duplicate card will be issued on collecting a fine of ₹ 50/-.

Delay in return of books is not encouraged. An overdue charge of ₹ 1/- for the first day and ₹ 2/- for the following days are charged. After a week the membership card will be suspended.

#### **GENERAL INFORMATION**

#### **SPORTS:**

The college is equipped with tennis courts, a volleyball court, a basketball court and cricket nets. Indoor games have been given their due with many carom boards and chessboards. The college also showcases one of the best cricket teams in the city. Students have done the college proud many a time by winning many state level competitions.

#### **CLUBS / ASSOCIATIONS**

The following Clubs and Associations are fully functional and many more of their kind are in the offing.

English Literary Club

Tamil Literary Association

Computer Club - "COMPTECH"

Visual Communication Club - "SRM MEDIA CLUB"

Biochemistry Club - "BIONNIUM"

Microbiology Club - "MICROCOSM"

Biotechnology Club - "SYNAPSIS"

Eco Club - "ENVIRO"

Commerce Association - "CHIMERA"
Electronic Society - "ELOPHIS"

M.C.A Association - "MACE"

Quiz Club

Sports Club

Fine Arts Club

Alumni Association

Rotaract Club

**NSS** 

**Red Cross Society** 

#### **FACILITIES AVAILABLE**

**College Stores:** Here the students will be able to get their everyday requirements and will have no need to go outside for any purchase.

**Bank:** There is an extension counter of the Indian Bank and City Union Bank. These Banks serve the needs of the students on campus, on working days.

**Canteen:** Regular lunch as well as snacks are available throughout the day at SRM canteen and various fast food stalls.

**Transport:** The SRM college bus plies all over the city from various destinations.

**Photo-copying:** Photocopying facilities are provided for the students within the college premises.

**Medical:** A medical officer at the SRM Medical Hospital provides necessary and immediate medical care.

College Magazine: An annual magazine, with the recordof the college activities and featuring various articles from the students, is brought out each year.

**Internet:** Internet browsing facilities are available in each Department and students are encouraged to use the same.

**Bookshop:** Higginbotham has a branch within the campus which caters to all book lovers.

**Post Office:** This is available near the SRM University, Main Campus.

**Students Counsellor:** A student counsellor is available for the SRM Arts and Science College to counsel the students.

#### DON'T 'RAG' ALSO DON'T BE A MUTE WITNESS TO ' RAGGING'

#### What is Ragging?

Any act resulting in:

- Mental / Physical / Sexual abuse
- Verbal abuse
- Indecent behavior
- Criminal intimidation / Wrongful restraint
- Undermining human dignity
- Financial exploitation / Extortion
- Use of force

#### Each of the above is a criminal offence

#### A student indulging in ragging can be:

- Expelled from the institution
- Banned from the mess / hostel
- His / her scholarship can be withdrawn
- Debarred from examinations
- Denied admission to any institution
- Prosecuted for criminal action
- Institutions have been asked to file FIR with local police against those who RAG / ABET ragging

### RAGGING IN ANY FORM IS PUNISHABLE GO AHEAD, REPORT RAGGING

Issued in public interest by:

Ministry of Human Resource Development
Department of Higher Education
Government of India

Join hands to make your Campus Ragging Free

As per the Tamil Nadu prohibition of Ragging Act of 1997, it is mandatory for colleges to constitute a **RAGGING REDRESSAL COMMITTEE** to address the problem of ragging. The members are as follows:

Dr. K. Subburam	Principal	Convener
Mr. R. Vasudevaraj	Vice Principal	Coordinator 8695222413
Mr. K. Mathiyazhagan	Head, Tamil	Member
Mrs. K. Shobana	Asst. Prof. Commerce	Member
Mrs. R. Kalpana	Asst. Prof. English	Member
Mr. P. Horsley Solomon	Head, Electronics & Commn. Science	Student Advisor
Inspector of Police	Maraimalainagar	

#### **Student Representatives**

Premkumar M	III BCom	8754552287
Vignesh A	III BSc Biochemistry	8122163484
Ashwini R	III BCA	9841684607
Karthick K	III BSc Computer Science	8489451339
Thubason B	III BSc Visual Communication	9840577590

# RAGGING IS PROHIBITED AS PER THE DECISION OF THE SUPREME COURT OF INDIA IN WRIT PETITION NO. ( C ) 659/1998

JUNE 2015				
Date	Day	Particulars	Day Order	No. of working days
1	MON		-	-
2	TUE		-	-
3	WED		-	-
4	THU		-	-
5	FRI		-	-
6	SAT		-	-
7	SUN		-	-
8	MON		-	-
9	TUE		-	-
10	WED		-	-
11	THU		-	-
12	FRI		-	-
13	SAT		-	-
14	SUN		-	-
15	MON		-	-

	JUNE 2015				
Date	Day	Particulars	Day Order	No. of working days	
16	TUE		-	-	
17	WED		-	-	
18	THU	Re-opening of the colleges for the academic year 2015-2016	I	1	
19	FRI		II	2	
20	SAT		1	-	
21	SUN		-	-	
22	MON		III	3	
23	TUE		IV	4	
24	WED		V	5	
25	THU		VI	6	
26	FRI		I	7	
27	SAT		-	-	
28	SUN		-	-	
29	MON		II	8	
30	TUE		III	9	

JULY 2015				
Date	Day	Particulars	Day Order	No. of working days
1	WED		IV	10
2	THU		V	11
3	FRI		VI	12
4	SAT		-	-
5	SUN		-	-
6	MON		I	13
7	TUE		II	14
8	WED		III	15
9	THU		IV	16
10	FRI		V	17
11	SAT		-	-
12	SUN		-	-
13	MON		VI	18
14	TUE		I	19
15	WED		II	20

	JULY 2015					
Date	Day	Particulars	Day Order	No. of working days		
16	THU		III	21		
17	FRI		IV	22		
18	SAT	Ramzan	-	-		
19	SUN		-	-		
20	MON		V	23		
21	TUE		VI	24		
22	WED		I	25		
23	THU		II	26		
24	FRI		III	27		
25	SAT		-	-		
26	SUN		-	-		
27	MON		IV	28		
28	TUE		V	29		
29	WED		VI	30		
30	THU		I	31		
31	FRI		II	32		

	AUGUST 2015				
Date	Day	Particulars	Day Order	No. of working days	
1	SAT		-	-	
2	SUN		-	-	
3	MON		III	33	
4	TUE		IV	34	
5	WED		V	35	
6	THU		VI	36	
7	FRI		I	37	
8	SAT		-	-	
9	SUN		-	-	
10	MON		II	38	
11	TUE		III	39	
12	WED		IV	40	
13	THU		V	41	
14	FRI		VI	42	
15	SAT	Independence Day	-	-	

AUGUST 2015				
Date	Day	Particulars	Day Order	No. of working days
16	SUN		-	-
17	MON		I	43
18	TUE		II	44
19	WED		III	45
20	THU		IV	46
21	FRI		V	47
22	SAT		-	-
23	SUN		-	-
24	MON		VI	48
25	TUE		I	49
26	WED		II	50
27	THU		III	51
28	FRI		IV	52
29	SAT		-	-
30	SUN		-	-
31	MON		V	53

	SEPTEMBER 2015				
Date	Day	Particulars	Day Order	No. of working days	
1	TUE		VI	54	
2	WED		I	55	
3	THU		II	56	
4	FRI		III	57	
5	SAT	Sri Krishna Jayanti	-	-	
6	SUN		-	-	
7	MON		IV	58	
8	TUE		V	59	
9	WED		VI	60	
10	THU		I	61	
11	FRI		II	62	
12	SAT		-	-	
13	SUN		-	-	
14	MON		III	63	
15	TUE		IV	64	

	SEPTEMBER 2015					
Date	Day	Particulars	Day Order	No. of working days		
16	WED		V	65		
17	THU	Vinayakar Chathurthi	-	-		
18	FRI		VI	66		
19	SAT		-	-		
20	SUN		-	-		
21	MON		I	67		
22	TUE		II	68		
23	WED		III	69		
24	THU	Bakrid	-	-		
25	FRI		IV	70		
26	SAT		-	-		
27	SUN		-	-		
28	MON		V	71		
29	TUE		VI	72		
30	WED		I	73		

OCTOBER 2015					
Date	Day	Particulars	Day Order	No. of working days	
1	THU		II	74	
2	FRI	Gandhi Jayanthi	-	-	
3	SAT		-	-	
4	SUN		-	-	
5	MON		III	75	
6	TUE		IV	76	
7	WED		V	77	
8	THU		VI	78	
9	FRI		I	79	
10	SAT		-	-	
11	SUN		-	-	
12	MON		II	80	
13	TUE		III	81	
14	WED		IV	82	
15	THU	Commencement of practical examinations UG/PG/Professional degree courses	V	83	

OCTOBER 2015					
Date	Day	Particulars	Day Order	No. of working days	
16	FRI		VI	84	
17	SAT		-	-	
18	SUN		-	-	
19	MON		Ι	85	
20	TUE		II	86	
21	WED	Ayudha Pooja	-	-	
22	THU	Vijaya Dasami	-	-	
23	FRI	Muharam	-	-	
24	SAT		-	-	
25	SUN		-	-	
26	MON		III	87	
27	TUE		IV	88	
28	WED		V	89	
29	THU	Last Working Day	VI	90	
30	FRI		-	-	
31	SAT		-	-	

NOVEMBER 2015					
Date	Day	Particulars	Day Order	No. of working days	
1	SUN		-	-	
2	MON	UG/PG/Professional examination begin for semester I/III/V	-	-	
3	TUE		-	-	
4	WED		-	-	
5	THU		-	-	
6	FRI		-	-	
7	SAT		-	-	
8	SUN		ı	-	
9	MON		-	-	
10	TUE	Deepavali	ı	-	
11	WED		1	-	
12	THU		ı	-	
13	FRI		-	-	
14	SAT		-	-	
15	SUN		-	-	

NOVEMBER 2015					
Date	Day	Particulars	Day Order	No. of working days	
16	MON		-	-	
17	TUE		-	-	
18	WED		-	-	
19	THU		-	-	
20	FRI		-	-	
21	SAT		-	-	
22	SUN		-	-	
23	MON	College reopen for 2nd semester	I	1	
24	TUE		II	2	
25	WED		III	3	
26	THU		IV	4	
27	FRI		V	5	
28	SAT		-	-	
29	SUN		-	-	
30	MON		VI	6	

DECEMBER 2015					
Date	Day	Particulars	Day Order	No. of working days	
1	TUE		Ι	7	
2	WED		II	8	
3	THU		III	9	
4	FRI		IV	10	
5	SAT		-	-	
6	SUN		-	-	
7	MON		V	11	
8	TUE		VI	12	
9	WED		I	13	
10	THU		II	14	
11	FRI		III	15	
12	SAT		-	-	
13	SUN		-	-	
14	MON		IV	16	
15	TUE		V	17	

DECEMBER 2015					
Date	Day	Particulars		Day Order	No. of working days
16	WED			VI	18
17	THU			Ι	19
18	FRI			II	20
19	SAT			-	-
20	SUN			-	-
21	MON			-	-
22	TUE		Teacher's participation	-	-
23	WED	Milad-un-Nabi	in the	-	-
24	THU		valuation work is	-	-
25	FRI	Christmas	mandatory as per the	-	-
26	SAT		UGC norms and the	-	-
27	SUN		conditions of affiliation	-	-
28	MON		under Statue	-	-
29	TUE		44 of chapter XXVI of the	-	-
30	WED		University Calendar	-	-
31	THU			-	-

JANUARY 2016					
Date	Day	Particulars	Day Order	No. of working days	
1	FRI	New Year	-	-	
2	SAT		-	-	
3	SUN		-	-	
4	MON	Re-opening after valuation	III	21	
5	TUE		IV	22	
6	WED		V	23	
7	THU		VI	24	
8	FRI		I	25	
9	SAT		II	26	
10	SUN		-	-	
11	MON		III	27	
12	TUE		IV	28	
13	WED		V	29	
14	THU		VI	30	
15	FRI	Pongal	-	-	

JANUARY 2016					
Date	Day	Particulars	Day Order	No. of working days	
16	SAT	Thiruvalluvar Day	-	-	
17	SUN	UzhavarThirunal	-	-	
18	MON		I	31	
19	TUE		II	32	
20	WED		III	33	
21	THU		IV	34	
22	FRI		V	35	
23	SAT		-	-	
24	SUN		-	-	
25	MON		VI	36	
26	TUE	Republic Day	-	-	
27	WED		I	37	
28	THU		II	38	
29	FRI		III	39	
30	SAT		IV	40	
31	SUN		-	-	

FEBRUARY 2016				
Date	Day	Particulars	Day Order	No. of working days
1	MON		V	41
2	TUE		VI	42
3	WED		I	43
4	THU		II	44
5	FRI		III	45
6	SAT		IV	46
7	SUN		-	-
8	MON		V	47
9	TUE		VI	48
10	WED		I	49
11	THU		II	50
12	FRI		III	51
13	SAT		IV	52
14	SUN		-	-
15	MON		V	53

FEBRUARY 2016				
Date	Day	Particulars	Day Order	No. of working days
16	TUE		VI	54
17	WED		I	55
18	THU		II	56
19	FRI		III	57
20	SAT		IV	58
21	SUN		-	-
22	MON		V	59
23	TUE		VI	60
24	WED		I	61
25	THU		II	62
26	FRI		III	63
27	SAT		IV	64
28	SUN		-	-
29	MON		V	65

MARCH 2016				
Date	Day	Particulars	Day Order	No. of working days
1	TUE		VI	66
2	WED		I	67
3	THU		II	68
4	FRI		III	69
5	SAT		IV	70
6	SUN		-	-
7	MON		V	71
8	TUE	Telugu New Year	-	-
9	WED		VI	72
10	THU		I	73
11	FRI		II	74
12	SAT		III	75
13	SUN		-	-
14	MON		IV	76
15	TUE		V	77

MARCH 2016				
Date	Day	Particulars	Day Order	No. of working days
16	WED		VI	78
17	THU		Ι	79
18	FRI		II	80
19	SAT		III	81
20	SUN		-	-
21	MON		IV	82
22	TUE		V	83
23	WED		VI	84
24	THU		I	85
25	FRI	Good Friday	-	-
26	SAT		II	86
27	SUN		-	-
28	MON		III	87
29	TUE		IV	88
30	WED		V	89
31	THU		VI	90

		APRIL 2016		
Date	Day	Particulars	Day Order	No. of working days
1	FRI		-	-
2	SAT		-	-
3	SUN		-	-
4	MON		-	-
5	TUE		-	-
6	WED		-	-
7	THU		-	-
8	FRI		-	-
9	SAT		-	-
10	SUN		-	-
11	MON		-	-
12	TUE		-	-
13	WED		-	-
14	THU	Tamil New Year / Dr. B.R. Ambedkar Birthday	-	-
15	FRI		-	-

		<b>APRIL 2016</b>		
Date	Day	Particulars	Day Order	No. of working days
16	SAT		-	-
17	SUN		-	-
18	MON		-	-
19	TUE	Mahavir Jayanthi	-	-
20	WED		-	-
21	THU		-	-
22	FRI		-	-
23	SAT		-	-
24	SUN		-	-
25	MON		-	-
26	TUE		-	-
27	WED		-	-
28	THU		-	-
29	FRI		-	-
30	SAT		-	-

MAY 2016				
Date	Day	Particulars	Day Order	No. of working days
1	SUN	May Day	-	-
2	MON		-	-
3	TUE		-	-
4	WED		-	-
5	THU		-	-
6	FRI		-	-
7	SAT		-	-
8	SUN		-	-
9	MON		-	-
10	TUE		-	-
11	WED		-	-
12	THU		-	-
13	FRI		-	-
14	SAT		-	-
15	SUN		-	-

MAY 2016				
Date	Day	Particulars	Day Order	No. of working days
16	MON		-	-
17	TUE		-	-
18	WED		-	-
19	THU		-	-
20	FRI		-	-
21	SAT		-	-
22	SUN		-	-
23	MON		-	-
24	TUE		-	-
25	WED		-	-
26	THU		-	-
27	FRI		-	-
28	SAT		-	-
29	SUN		-	-
30	MON		-	-
31	TUE		-	-

# SRM ARTS AND SCIENCE COLLEGE Kattankulathur – 603 203

### TIME – TABLE (Odd Semester)

Hour Day Order	1	2	3		4	5
I						
II				L U N C H		
III				C H T		
IV				I M E		
V						
VI						

# SRM ARTS AND SCIENCE COLLEGE Kattankulathur – 603 203

### **TIME – TABLE (Even Semester)**

Hour Day Order	1	2	3		4	5
I						
II				L U N C H		
III				C H T		
IV				I M E		
V						
VI						

Website: www.srmasc.ac.in

E – Mail: <a href="mailto:srmartsandscience@yahoo.co.in">srmartsandscience@yahoo.co.in</a>

Fax: 044-27451487

#### IMPORTANT TELEPHONE NUMBERS

1. Office : 27454863 / 2

2. Principal : 27454862

3. Vice – Principal / HOD Commerce /

Information System Management : 9884940665

4. Chief Superintendent & HOD Tamil: 9884029726

5. HOD Biochemistry / Biotechnology: 9677046211

6. HOD Computer Science /

Computer Application : 9884427639

7. HOD Microbiology : 9865333752

8. HOD Hotel and Catering

Management :9380573047

9. HOD Visual Communication : 9791900372

10.HOD Electronics and

Communication Science : 9940210252

11.HOD Master of Business

Administration : 9941931353

12.Manager : 8939703043

## FORMAT OF DECLARATION (To be given by the parent and student)

The Principal S.R.M. Arts and ScienceCollege Kattankulathur – 603 203

Sir.

#### Section 4 of the Tamil Nadu Prohibition of Ragging Act, 1997

Whoever directly or indirectly commits, participates in, abets or propagates Penalty for "ragging" within or without any educational institution, shall be punished with ragging **imprisonment** for a term which may extend to **two years** and shall also be liable to a fine which may extend to **two lakhs and fifty thousand rupees**.

#### Section 5 of the Tamil Nadu Prohibition of Ragging Act, 1997

Any student convicted of an offence under section 4 shall also be **dismissed from** the educational institution and such student **shall not be admitted** in any other educational institution.

#### G.O. Ms. No.366

The Colle	ge shall make a written complaint narrating the full history
of the case to	the police station having jurisdiction over the educational
institution.	Yours sincerely.

Student's signature

Parent's signature

(To be signed in the presence of H.O.D)

Date:

Date:

49

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Sir.

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Date: Date: