

SRM ARTS AND SCIENCE COLLEGE

Kattankulathur – 603 203.

HANDBOOK 2017–2018

PLEDGE

India is my Country

All indians are my brothers and sisters

I love my country and

I am proud of its rich and varied heritage

I shall always strive to be worthy of it

I shall give my parents, teachers and all elders respect and

Treat everyone with courtesy

To my country and my people I pledge my devotion

In their well-being and prosperity alone lies my happiness

We must be silent before we can listen
We must listen before we can learn
We must learn before we can prepare
We must prepare before we can serve
We must serve before we can lead

– William Arthur Ward

All the best for
2017 – 2018

MANAGEMENT MEMBERS
(VALLIAMMAI SOCIETY)

Dr. T.R. PAARIVENDHAR	Founder Chairman
Thiru. RAVI PACHAMOOHOO	Chairman
Thiru. P. SATHYANARAYANAN	Vice–Chairman
Tmt. EASWARI PACHAMUTHU	Treasurer
Thiru. N. VARADARAJAN	Governing Council Member

COLLEGE GOVERNING BODY

Dr. T.R. PAARIVENDHAR	Founder Chairman
Thiru. RAVI PACHAMOOTHOO	Chairman
Thiru. P. SATHYANARAYANAN	Vice–Chairman
Dr. T.P. GANESAN	Management Member
Thiru. N. VARADARAJAN	Member
Dr. S. ELUMALAI	University Representative
Dr. K. SUBBURAM	Principal

A PURVIEW OF THE COLLEGE

Established in 1993, SRM Arts and Science College offers courses that serve as a platform for the qualifying graduates to work in a wide spectrum of the industry. Students are encouraged to go beyond the purview of the university syllabi and this is complemented by modern

infrastructure that helps them widen their intellectual horizon. As a result, graduates from this college are a distinct notch higher than their counterparts from other colleges.

With the present trend in mind, the college provides exposure not only in the academic field but also extra-curricular and cocurricular activities. Soft Skill training is given with various developments of the learners in mind. This is exclusively to prepare them to face the world and its challenges as a strong individual.

An active placement cell works throughout the year, only to prove their efforts in the form of many students procuring a job in noted industries, soon after their basic college degree.

Exclusive infrastructures with highly qualified and dedicated staff are some of the reasons for the various University Ranks / Gold Medals that the students get.

The different Clubs / Associations of the college help the students to identify their latent talent, expose them and thereby become better individuals.

At SRM we try to teach the students what George Bernard Shaw said, "Better keep yourself clean and bright; you are the window through which you must see the world".

PERSONAL INFORMATION

Name : _____

Class : _____

Roll No / Univ. Reg. No : _____

Date of Birth : _____

Father's/Guardian's Name : _____

Address with Phone No : _____

Father's Occupation : _____

Address with Phone No : _____

Local Guardian's Name : _____

Address with Phone No : _____

Contact address (In case of
Emergency) with Phone No : _____

SRM ARTS AND SCIENCE COLLEGE QUALITY OBJECTIVES

- To impart quality education and ingrain human values
- To mould the students into eminent managers of national and international standards.
- To enhance the institution to international standards in the areas of arts and science.
- To provide soft skills training to incorporate effective communication and interpersonal skills which are crucial for employment.
- To develop a strong body, beside a strong mind, stress is laid on State / National and International level sports activities.
- To encourage greater knowledge, studies and tests are given utmost importance.
- To help the students grow into citizens who care and contribute to society, the placement cell works symbiotically to find suitable jobs for them.
- To nurture an over all development of individual students, co-curricular activities are given utmost importance.

LIST OF COURSES

Keeping up with the mission to provide application oriented education, the SRM Arts and Science College offers the following courses at the Under Graduate and Post Graduate Level.

1. B.Sc Biochemistry
2. B.Sc Biotechnology
3. B.Sc Microbiology
4. B.Sc Computer Science
5. B.Sc Electronics and Communication Science
6. B.Sc Visual Communication
7. B.Sc Hotel and Catering Management
8. B.Com (General)
9. B.Com Information System Management
10. BCA
11. M.Sc Applied Microbiology
12. M.Sc Biochemistry
13. M.Sc Biotechnology
14. M.Sc Computer Science
15. M.Sc Information Technology
16. M.Sc Visual Communication
17. M.Sc Computer Science and Technology (Integrated Five Years)
18. MBA
19. MCA

GENERAL CODE OF CONDUCT

1. The students of the college are to conduct themselves on and off the college precincts in such a way as to maintain the reputation of the college as well as their own.
2. Students should greet the members of the teaching staff on the occasion of their first meeting for the day.
3. The students will rise and remain standing when a member of the staff enters and takes his/her seat.
4. The student should be wearing the id card during the college working hours. Anybody found without it will be reprimanded.
5. A student may not leave the classroom without the permission of the teacher or until the teacher has left the room or asked the class to disperse.
6. Students should cultivate the habit of reading notices put on the various notice boards in the college and ignorance of any notice will not be accepted as an excuse for failing to comply with it.
7. Smoking in the precincts of the college, spitting, pasting posters, scribbling on the tables & walls, throwing of waste paper and rubbish are prohibited.
8. While moving from one class to another, silence should be maintained. Loitering or collecting in groups and talking loudly in the verandahs, corridors, staircases and other passages or anywhere within the college campus are prohibited.
9. Bicycles, two wheelers, cars etc., must be parked only in the stands meant for the purpose.
10. Any lost property found must be handed over to the Principal or Office Superintendent from whom the owner can reclaim it after establishing his/her ownership.
11. No student is allowed to enter the college office during class hours.

12. Students are forbidden to organize or to attend any meeting in the college or collect money for any purpose without the prior permission of the Principal.
13. Under the Tamil Nadu Government Educational Rules, the Principal is empowered to fine, withhold attendance certificate and suspend or expel any student if considered necessary to do so.
14. Boys should wear decent dress. No casual wear like T-shirts or jeans pant is permitted.
15. Girls shall wear decent dresses like Sarees and Churidars with Thuppattas.
16. No student shall be a member of any political party nor shall take part in active politics.
17. The students participating in intercollegiate meets, should behave decently to keep up the dignity and decorum of the college.

A student contravening these rules is liable to be suspended or summarily dismissed from the college.

RULES AND REGULATIONS

I. COLLEGE TIMINGS

The college starts its academic work at 9.45 a.m on every working Day. The classes will get over by 3.45 p.m. It consists of two sessions – a Forenoon session of three hours and an afternoon session of two hours. The lunch break is between 1.00 p.m and 1.45 p.m. Students coming late for classes will not be given attendance.

Attendance is recorded for each hour separately. One hour of absence for each session is considered as being absent for that entire session.

II. IDENTITY CARDS

1. Each student of the college is required to possess an identity card with his/her passport size photo affixed and his/her signature attested by the Principal. In case of any loss, the ID card will be issued to the student on payment of ₹1,000/–
2. Students are advised to retain the cards for the following purpose:
 - i. To get concession tickets for travel by bus, rail or air.
 - ii. To become a member in the Library.
 - iii. To receive registered letters, money orders etc.,
3. I.D cards will be valid only for one academic year from the date of issue. Senior students can however get them renewed at the commencement of the next academic year.

III. ATTENDANCE

The college assigns first priority to regular attendance for all classes. The students are expected to have 100% attendance for all theory and practical classes.

However, the eligibility for appearing for examinations is minimum of 75%.

- a. The request for absence due to illness is to be supported by a detailed medical report from a Registered Medical Practitioner.
- b. Absence due to participation in College or University programmes– Request for such leave should be duly authorized and submitted in advance.
- c. The college encourages active participation in sports, games and college approved extracurricular activities. Provision to meet attendance and other academic requirements, will be made only when the student represents the college, the university, the state or the country. An official letter duly signed by the organizing agency and the Head of the Major Department has to be filed in the Principal's Office along with a letter from parents.

IV. CONDONATION

Detailed written requests supported by all relevant data will be considered by the Principal. His decision will be final and binding. Students applying for condonation of attendance should have secured a minimum of 65% attendance.

V. RAGGING IMPORTANT NOTE

You must be aware of the serious dimensions that the ragging activities in colleges have risen to and the resultant menace and detrimental social consequences of such activity. We at SRM Arts and Science College are fully cognizant of the problem and are determined to enlist the cooperation of the parents of the students to tackle the menace. We are consequently addressing this amply to the students, the parents of the college, to assist in this effort.

The Tamil Nadu Government has passed an act, ACT No. 7 of 1997 in Legislative Assembly. The Extract of the above Act is as follows.

Extract of Act No.7 of 1997

1. Prohibition of Ragging

Ragging within or outside any educational institution is prohibited.

2. Penalty for Ragging

Whoever directly or indirectly commits, participates in, abets or propagates “ragging” within or outside any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

3. Dismissal of Student

Any student convicted on an offence under this section shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

4. Suspension of Student

Without prejudice to the foregoing provisions, whenever any student complains of ragging to Head of an educational institution or to any other person responsible for management of the educational institution shall inquire into the same immediately and if found true shall suspend the student, who has committed the offence, from the educational institution.

LIBRARY

Among other sophisticated infrastructure is a well–stocked library that serves as a wonderful wealth of reference materials. The library subscribes to most of the important national and international Journals and magazines and is refreshed with the latest editions of reference books frequently. Absolute silence should be maintained in the library. The library is open on all working days of the college between 9.00 a.m and 4.30 p.m. Books are issued between 1.00 p.m and 3.30 p.m and received between 10.00 a.m and 1.00 p.m. Reference books are issued only on weekends.

Borrowing Privileges: The members of the library are given the following:

Borrowing facilities.

- | | | |
|-------------------------|---|---------|
| 1. Staff – Teaching | – | 5 cards |
| 2. Staff – Non–Teaching | – | 2 cards |
| 3. Students (P.G) | – | 3 cards |
| 4. Students (U.G) | – | 2 cards |

Borrowing Pattern:

- | | | |
|---------------|---|---------|
| Subject Books | – | 15 Days |
| Fiction | – | 20 Days |

Loose issues of journals and reference books are not issued but can be referred to in the library.

Loss of Library card must be reported to the Librarian. Duplicate Card will be issued by collecting a fine of ₹ 50/–.

Delay in return of books is not encouraged. An overdue charge of ₹ 10/– for the first Day and ₹ 10/– for the following days are charged. After a week the membership card will be suspended.

GENERAL INFORMATION

SPORTS:

The college is equipped with tennis courts, a volleyball court, a basketball court and cricket nets. Indoor games have been given their due with many carom boards and chessboards. The college also showcases one of the best cricket teams in the city. Students have done the college proud many a time by winning many state level competitions.

CLUBS / ASSOCIATIONS

The following Clubs and Associations are fully functional and many more of their kind are in the offing.

English Literary Club

Tamil Literary Association

Computer Club – “COMPTECH”

Visual Communication Club – “SRM MEDIA CLUB”

Biochemistry Club – “BIONNIUM”

Microbiology Club – “MICROCOSM”

Biotechnology Club – “SYNAPSIS”

Eco Club – “ENVIRO”

Commerce Association – “CHIMERA”

Electronic Society – “ELOPHIS”

M.C.A Association – “MACE”

Quiz Club

Sports Club

Fine Arts Club

Alumni Association

Rotaract Club

NSS

Red Cross Society

YRC

RRC

FACILITIES AVAILABLE

1. **College Stores:** Here the students will be able to get their everyday requirements and will have no need to go outside for any purchase.
2. **Bank:** There is an extension counter of the Indian Bank and City Union Bank. These Banks serve the needs of the students on campus, on working days.
3. **Canteen:** Regular lunch as well as snacks are available throughout the day at SRM canteen and various fast food stalls
4. **Transport:** The SRM college bus plies all over the city from various destinations.
5. **Photo-copying:** Photocopying facilities are provided for the students within the college premises.
6. **Medical:** A medical officer at the SRM Medical Hospital provides necessary and immediate medical care.
7. **College Magazine:** An annual magazine, with the record of the college activities and featuring various articles from the students, is brought out each year.
8. **Internet:** Internet browsing facilities are available in each Department and students are encouraged to use the same.
9. **Bookshop:** Higginbotham has a branch within the campus which caters to all book lovers.
10. **Post Office:** This is available near the SRM University, Main Campus.
11. **Students Councilor:** A student councilor is available for the SRM Arts and Science College to council the students.

DON'T 'RAG'

ALSO DON'T BE A MUTE WITNESS TO ' RAGGING'

What is Ragging?

Any act resulting in:

- Mental / Physical / Sexual abuse
- Verbal abuse
- Indecent behavior
- Criminal intimidation / Wrongful restraint
- Undermining human dignity
- Financial exploitation / Extortion
- Use of force

Each of the above is a criminal offence

A student indulging in ragging can be:

- Expelled from the institution
- Banned from the mess / hostel
- His / her scholarship can be withdrawn
- Debarred from examinations
- Denied admission to any institution
- Prosecuted for criminal action
- Institutions have been asked to file FIR with local police against those who RAG / ABET ragging

**RAGGING IN ANY FORM IS PUNISHABLE
GO AHEAD, REPORT RAGGING**

Issued in public interest by:

Ministry of Human Resource Development

Department of Higher Education

Government of India

Join hands to make your Campus Ragging Free

As per the Tamil Nadu prohibition of Ragging Act of 1997, it is mandatory for colleges to constitute a **RAGGING REDRESSAL COMMITTEE** to address the problem of ragging. The Members are as follows:

Dr. K. Subburam	Principal	Convener	27454863
Dr. R. Vasudevaraj	Vice Principal	Coordinator	9884940665
Mr. K. Mathiyazhagan	HOD, Tamil	Member	9884029726
Mr. P. Horsley Solomon	HOD, Electronics & Commn. Science	Member	9940210252
Mr. S. Selvakumar	Asst. Prof., Comp. Sci.	Member	9442974295
Mrs. A. Ajitha	Asst. Prof., MBA	Member	9943668231

Students Representatives

Surya kumar.k	III B.Com	9787887657
Vinitha. R	III BSc Biotechnology	7871365768
Dyson. D	III B.C.A	9710078480
Aaron Easter Raj. A	III B.Sc Computer Science	9003035343
Neil Royston Franklin	III BSc ECS	8754534312

RAGGING IS PROHIBITED
AS PER THE DECISION OF THE SUPREME COURT OF INDIA
IN WRIT PETITION NO. (C) 659/1998

JUNE 2017				
Date	Day	Particulars	Day Order	No.of working days
1	THU		--	--
2	FRI		--	--
3	SAT		--	--
4	SUN		--	--
5	MON		--	--
6	TUE		--	--
7	WED		--	--
8	THU		--	--
9	FRI		--	--
10	SAT		--	--
11	SUN		--	--
12	MON		--	--
13	TUE		--	--
14	WED		--	--
15	THU		--	--

JUNE 2017				
Date	Day	Particulars	Day Order	No.of working days
16	FRI	Re-opening of the college for the academic year 2017-2018	I	1
17	SAT		--	--
18	SUN		--	--
19	MON		II	2
20	TUE		III	3
21	WED		IV	4
22	THU		V	5
23	FRI	Last date for payment of fees	VI	6
24	SAT		--	--
25	SUN		--	--
26	MON	RAMZAN	--	--
27	TUE		I	7
28	WED		II	8
29	THU		III	9
30	FRI		IV	10

JULY 2017				
Date	Day	Particulars	Day Order	No.of working days
1	SAT		--	--
2	SUN		--	--
3	MON		V	11
4	TUE		VI	12
5	WED		I	13
6	THU		II	14
7	FRI		III	15
8	SAT		-	-
9	SUN		-	-
10	MON		IV	16
11	TUE		V	17
12	WED		VI	18
13	THU		I	19
14	FRI		II	20
15	SAT		-	-

JULY 2017				
Date	Day	Particulars	Day Order	No.of working days
16	SUN		--	--
17	MON		III	21
18	TUE		IV	22
19	WED		V	23
20	THU		VI	24
21	FRI		I	25
22	SAT		--	--
23	SUN		--	--
24	MON		II	26
25	TUE		III	27
26	WED		IV	28
27	THU		V	29
28	FRI		VI	30
29	SAT		--	--
30	SUN		--	--
31	MON	UNIT TEST - I	I	31

AUGUST 2017				
Date	Day	Particulars	Day Order	No.of working days
1	TUE	„	II	32
2	WED	„	III	33
3	THU	„	IV	34
4	FRI	„	V	35
5	SAT		--	--
6	SUN		--	--
7	MON		VI	36
8	TUE		I	37
9	WED		II	38
10	THU		III	39
11	FRI		IV	40
12	SAT		--	--
13	SUN		--	--
14	MON	Sri Krishna Jayanthi	--	--
15	TUE	Independence day	--	--

AUGUST 2017				
Date	Day	Particulars	Day Order	No.of working days
16	WED		V	41
17	THU		VI	42
18	FRI		I	43
19	SAT		--	--
20	SUN		--	--
21	MON		II	44
22	TUE		III	45
23	WED		IV	46
24	THU		V	47
25	FRI	Vinayakar Chathurthi	--	--
26	SAT		--	--
27	SUN		--	--
28	MON		VI	48
29	TUE		I	49
30	WED		II	50
31	THU		III	51

SEPTEMBER 2017				
Date	Day	Particulars	Day Order	No.of working days
1	FRI		IV	52
2	SAT	Bakrid	--	--
3	SUN		--	--
4	MON		V	53
5	TUE		VI	54
6	WED		I	55
7	THU		II	56
8	FRI		III	57
9	SAT		--	--
10	SUN		--	--
11	MON	UNIT TEST - II	IV	58
12	TUE	„	V	59
13	WED	„	VI	60
14	THU	„	I	61
15	FRI	„	II	62

SEPTEMBER 2017				
Date	Day	Particulars	Day Order	No.of working days
16	SAT		--	--
17	SUN		--	--
18	MON		III	63
19	TUE		IV	64
20	WED		V	65
21	THU		VI	66
22	FRI		I	67
23	SAT		--	--
24	SUN		--	--
25	MON		II	68
26	TUE		III	69
27	WED		IV	70
28	THU		V	71
29	FRI	Ayutha Pooja	--	--
30	SAT	Vijayadasami	--	--

OCTOBER 2017				
Date	Day	Particulars	Day Order	No.of working days
1	SUN	Muharam	--	--
2	MON	Gandhi Jayanthi	--	--
3	TUE		VI	72
4	WED		I	73
5	THU		II	74
6	FRI		III	75
7	SAT		--	--
8	SUN		--	--
9	MON		IV	76
10	TUE		V	77
11	WED		VI	78
12	THU		I	79
13	FRI		II	80
14	SAT		--	--
15	SUN		--	--

OCTOBER 2017				
Date	Day	Particulars	Day Order	No.of working days
16	MON		III	81
17	TUE		IV	82
18	WED	Deepavali	--	--
19	THU		V	83
20	FRI		VI	84
21	SAT		--	--
22	SUN		--	--
23	MON		I	85
24	TUE		II	86
25	WED		III	87
26	THU		IV	88
27	FRI		V	89
28	SAT		--	--
29	SUN		--	--
30	MON		VI	90
31	TUE		--	--

NOVEMBER 2017				
Date	Day	Particulars	Day Order	No.of working days
1	WED		--	--
2	THU		--	--
3	FRI		--	--
4	SAT		--	--
5	SUN		--	--
6	MON		--	--
7	TUE		--	--
8	WED		--	--
9	THU		--	--
10	FRI		--	--
11	SAT		--	--
12	SUN		--	--
13	MON		--	--
14	TUE		--	--
15	WED		--	--

NOVEMBER 2017				
Date	Day	Particulars	Day Order	No.of working days
16	THU		--	--
17	FRI		--	--
18	SAT		--	--
19	SUN		--	--
20	MON		--	--
21	TUE		--	--
22	WED		--	--
23	THU		--	--
24	FRI	College reopens for II Semester	I	1
25	SAT		--	--
26	SUN		--	--
27	MON		II	2
28	TUE		III	3
29	WED		IV	4
30	THU		V	5

DECEMBER 2017				
Date	Day	Particulars	Day Order	No.of working days
1	FRI	Milad-un-nabi	--	--
2	SAT		VI	6
3	SUN		--	--
4	MON		I	7
5	TUE		II	8
6	WED		III	9
7	THU		IV	10
8	FRI		V	11
9	SAT		VI	12
10	SUN		--	--
11	MON		I	13
12	TUE		II	14
13	WED		III	15
14	THU		IV	16
15	FRI		V	17

DECEMBER 2017					
Date	Day	Particulars		Day Order	No.of working days
16	SAT			VI	18
17	SUN			--	--
18	MON			I	19
19	TUE			II	20
20	WED		Teacher's participation in the valuation work is mandatory as per the UGC norms and the conditions of affiliation under Statue 44 of chapter XXVI of University Calendar	--	--
21	THU			--	--
22	FRI			--	--
23	SAT			--	--
24	SUN			--	--
25	MON	Christmas		--	--
26	TUE			--	--
27	WED			--	--
28	THU			--	--
29	FRI			--	--
30	SAT			--	--
31	SUN			--	--

JANUARY 2018				
Date	Day	Particulars	Day Order	No.of working days
1	MON	New Year	--	--
2	TUE	Re-opening after valuation	III	21
3	WED		IV	22
4	THU		V	23
5	FRI		VI	24
6	SAT		I	25
7	SUN		--	--
8	MON		II	26
9	TUE		III	27
10	WED		IV	28
11	THU		V	29
12	FRI		VI	30
13	SAT		--	--
14	SUN	Pongal	--	--
15	MON		--	--

JANUARY 2018				
Date	Day	Particulars	Day Order	No.of working days
16	TUE	Thiruvalluvar Day	--	--
17	WED	UzhavarThirunal	--	--
18	THU		I	31
19	FRI		II	32
20	SAT		III	33
21	SUN		--	--
22	MON		IV	34
23	TUE		V	35
24	WED		VI	36
25	THU		I	37
26	FRI	Republic Day	--	--
27	SAT		II	38
28	SUN		--	--
29	MON		III	39
30	TUE		IV	40
31	WED		V	41

FEBRUARY 2018				
Date	Day	Particulars	Day Order	No.of working days
1	THU		VI	42
2	FRI		I	43
3	SAT		II	44
4	SUN		--	--
5	MON		III	45
6	TUE		IV	46
7	WED		V	47
8	THU		VI	48
9	FRI		I	49
10	SAT		II	50
11	SUN		--	--
12	MON		III	51
13	TUE		IV	52
14	WED		V	53
15	THU		VI	54

FEBRUARY 2018				
Date	Day	Particulars	Day Order	No.of working days
16	FRI		I	55
17	SAT		II	56
18	SUN		---	---
19	MON		III	57
20	TUE		IV	58
21	WED		V	59
22	THU		VI	60
23	FRI		I	61
24	SAT		II	62
25	SUN		---	---
26	MON		III	63
27	TUE		IV	64
28	WED		V	65

MARCH 2018				
Date	Day	Particulars	Day Order	No.of working days
1	THU		VI	66
2	FRI		I	67
3	SAT		II	68
4	SUN		--	--
5	MON		III	69
6	TUE		IV	70
7	WED		V	71
8	THU		VI	72
9	FRI		I	73
10	SAT		II	74
11	SUN		--	--
12	MON		III	75
13	TUE		IV	76
14	WED		V	77
15	THU		VI	78

MARCH 2018				
Date	Day	Particulars	Day Order	No.of working days
16	FRI		I	79
17	SAT		II	80
18	SUN	Telugu New Year	--	--
19	MON		III	81
20	TUE		IV	82
21	WED		V	83
22	THU		VI	84
23	FRI		I	85
24	SAT		II	86
25	SUN		--	--
26	MON		III	87
27	TUE		IV	88
28	WED		V	89
29	THU	Mahavir Jayanthi	--	--
30	FRI	Good Friday	--	--
31	SAT		VI	90

APRIL 2018				
Date	Day	Particulars	Day Order	No.of working days
1	SUN		--	--
2	MON		--	--
3	TUE		--	--
4	WED		--	--
5	THU		--	--
6	FRI		--	--
7	SAT		--	--
8	SUN		--	--
9	MON		--	--
10	TUE		--	--
11	WED		--	--
12	THU		--	--
13	FRI		--	--
14	SAT	Tamil New Year / Dr. Ambedkar Jayanthi	--	--
15	SUN		--	--

APRIL 2018				
Date	Day	Particulars	Day Order	No.of working days
16	MON		--	--
17	TUE		--	--
18	WED		--	--
19	THU		--	--
20	FRI		--	--
21	SAT		--	--
22	SUN		--	--
23	MON		--	--
24	TUE		--	--
25	WED		--	--
26	THU		--	--
27	FRI		--	--
28	SAT		--	--
29	SUN		--	--
30	MON		--	--

MAY 2018				
Date	Day	Particulars	Day Order	No.of working days
1	TUE	May Day	--	--
2	WED		--	--
3	THU		--	--
4	FRI		--	--
5	SAT		--	--
6	SUN		--	--
7	MON		--	--
8	TUE		--	--
9	WED		--	--
10	THU		--	--
11	FRI		--	--
12	SAT		--	--
13	SUN		--	--
14	MON		--	--
15	TUE		--	--

MAY 2018				
Date	Day	Particulars	Day Order	No.of working days
16	WED		--	--
17	THU		--	--
18	FRI		--	--
19	SAT		--	--
20	SUN		--	--
21	MON		--	--
22	TUE		--	--
23	WED		--	--
24	THU		--	--
25	FRI		--	--
26	SAT		--	--
27	SUN		--	--
28	MON		--	--
29	TUE		--	--
30	WED		--	--
31	THU		--	--

SRM ARTS AND SCIENCE COLLEGE

Kattankulathur – 603 203

TIME – TABLE (ODD SEMESTER)

HOUR	1	2	3		4	5
DAY						
I				L U N C H T I M E		
II						
III						
IV						
V						
VI						

SRM ARTS AND SCIENCE COLLEGE
Kattankulathur – 603 203

TIME – TABLE (EVEN SEMESTER)

HOUR	1	2	3		4	5
DAY						
I				L U N C H T I M E		
II						
III						
IV						
V						
VI						

Website : www.srmasc.ac.in
E – Mail : srmartsandscience@yahoo.co.in
Fax : 044–27451487

IMPORTANT TELEPHONE NUMBERS

- | | |
|--|--------------|
| 1. Principal & Office | : 27454862/3 |
| 2. Vice Principal, HOD Commerce /
Information System Management | : 9884940665 |
| 3. Biotechnology Chief Superintendent | : 9884029726 |
| 4. HOD Biochemistry | : 9677046211 |
| 5. HOD Computer Science /
Computer Application | : 9884427639 |
| 6. HOD Microbiology | : 9865333752 |
| 7. HOD Hotel and Catering Management | : 9380573047 |
| 8. HOD Visual Communication | : 9791900372 |
| 9. HOD Electronics and
Communication Science | : 9940210252 |
| 10. HOD Master of
Business Administration | : 9382153580 |
| 11. Manager | : 8939703043 |

FORMAT OF DECLARATION

(To be given by the parent and student)

The Principal

SRM Arts and Science College
Kattankulathur – 603 203

Sir,

I hereby declare that I have read “THE ACT No. 7 OF 1997 TAMIL NADU GOVERNMENT GAZETTE EXTRA–ORDINARY–THE TAMILNADU PROHIBITION OF RAGGING ACT 1997” (G.O. No. 366, Higher Education (G1) Department Dated : 26.07.1999) and the recent Supreme Court order (May 2007 – April 2009). I know that if my son/daughter is suspended under this act, he / she will not be allowed to continue in any course in any other institutions in India. I am fully aware of the consequences and punishments that are stipulated in the above act and I undertake to make sure that my son / daughter studying in SRM Arts and Science College will not indulge in any form of Ragging activity directly or indirectly within the campus or outside or hostel.

Section 4 of the Tamil Nadu Prohibition of Ragging Act, 1997

Whoever directly or indirectly commits, participates in, abets or propagates Penalty for “ragging” within or without any educational institution, shall be punished with ragging **imprisonment** for a term which may extend to **two years** and shall also be liable to a fine which may extend to **two lakhs and fifty thousand rupees**.

Section 5 of the Tamil Nadu Prohibition of Ragging Act, 1997

Any student convicted of an offence under section 4 shall also be **dismissed** from the educational institution and such student **shall not be admitted** in any other educational institution.

G.O. Ms. No.366

The College shall make a written complaint narrating the full history of the case to the police station having jurisdiction over the educational institution.

Yours sincerely,

Student’s signature

Parent’s signature

(To be signed in the presence of H.O.D)

Date:

Date:

FORMAT OF DECLARATION

(To be given by the parent and student)

The Principal

SRM Arts and Science College
Kattankulathur – 603 203

Sir,

I hereby declare that I have read “THE ACT No. 7 OF 1997 TAMIL NADU GOVERNMENT GAZETTE EXTRA–ORDINARY–THE TAMILNADU PROHIBITION OF RAGGING ACT 1997” (G.O. No. 366, Higher Education (G1) Department Dated : 26.07.1999) and the recent Supreme Court order (May 2007 – April 2009). I know that if my son/daughter is suspended under this act, he / she will not be allowed to continue in any course in any other institutions in India. I am fully aware of the consequences and punishments that are stipulated in the above act and I undertake to make sure that my son / daughter studying in SRM Arts and Science College will not indulge in any form of Ragging activity directly or indirectly within the campus or outside or hostel.

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