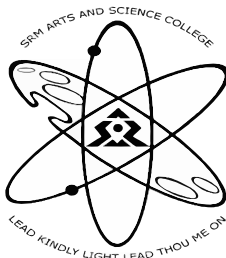


SRM ARTS AND SCIENCE COLLEGE

(Affiliated to the University of Madras)

Kattankulathur - 603 203.



HAND BOOK 2019-2020

Office : 044-27454863 Fax : 044-27451487

Email : srmartsandscience@yahoo.co.in

Website: www.srmasc.ac.in

PLEDGE

India is my Country
All Indians are my brothers and sisters
I love my country and
I am proud of its rich and varied heritage
I shall always strive to be worthy of it
I shall give my parents, teachers and all elders respect and
Treat everyone with courtesy
To my country and my people I pledge my devotion
In their well-being and prosperity alone lies my happiness.

* * * * *

We must be silent before we can listen

We must listen before we can learn

We must learn before we can prepare

We must prepare before we can serve

We must serve before we can lead

- William Arthur Ward

*All the best for
2019 - 2020*

MANAGEMENT MEMBERS
(VALLIAMMAI SOCIETY)

Dr. T.R. PAARIVENDHAR Founder Chairman

Thiru. RAVI PACHAMOOTHOO Chairman

Thiru. P. SATHYANARAYANAN Vice-Chairman

Tmt. EASWARI PACHAMUTHU Treasurer

Thiru. N. VARADARAJAN Governing Council Member

COLLEGE GOVERNING BODY

Dr. T.R. PAARIVENDHAR	Founder Chairman
Thiru. RAVI PACHAMOOTHOO	Chairman
Thiru. P. SATHYANARAYANAN	Vice-Chairman
Dr. T.P. GANESAN	Management Member
Thiru. N. VARADARAJAN	Member
Dr. S. ELUMALAI	University Representative
Dr. R. VASUDEVARAJ	Principal

A PURVIEW OF THE COLLEGE

Established in 1993, SRM Arts and Science College offers courses that serve that serve as a platform for the qualifying graduates to work in a wide spectrum of the industry. Students are encouraged to go beyond the purview of the University Syllabi and this is complemented by modern infrastructure that helps them widen their intellectual horizon. As a result, Graduates from this College are a distinct notch higher than their counterparts from other colleges.

With the present trend and future in mind, the College provides exposure not only in the academic field but also Extra-Curricular and Co-curricular activities. Soft Skills training is given according to the learning level and capacity of the students to develop their interpersonal skills. This is exclusively to prepare them to face the world and its challenges as a strong individual.

An active placement cell works throughout the year to provide the students procuring a job in noted industries soon after their degree.

Highly qualified and dedicated faculties, state-of-the-art infrastructures and ambient atmosphere are some the reasons for the students to constantly secure University Ranks and Gold Medals.

In addition, various Clubs and Associations of the college function to identify and expose the Students' latent talents to become a better individual.

At SRM, we try to inculcate in the students what George Bernard Shawsaid,

“Better keep yourself clean and bright;
you are the window through which you must see the world”.

PERSONAL INFORMATION

Name : _____

Class / Dept. : _____

Roll No / Univ. Reg. No : _____

Date of Birth : _____

Father's/Guardian's Name : _____

Address with Phone No : _____

Father's Occupation : _____

Address with Phone No : _____

Local Guardian's Name : _____

Address with Phone No : _____

Contact address (In case of
Emergency) with Phone No : _____

SRM ARTS AND SCIENCE COLLEGE

QUALITY OBJECTIVES

- To impart Quality Education and ingrain human values
- To mould the Students into Eminent Managers of National and International standards.
- To enhance the Institution to International Standards in the areas of Arts and Science.
- To provide Soft Skills training to incorporate Effective Communication and Interpersonal Skills which are crucial for employment.
- To develop a strong body, besides a strong mind, stress is laid on State / National and International level Sports activities.
- To gain greater knowledge, utmost importance is given on Studies and Assessment.
- To help the Students grow into responsible Citizens who care and contribute to society, the Placement Cell works symbiotically to find suitable jobs for them.
- To nurture an over all development of the students, Co-Curricular and Extra Curricular activities are given utmost importance.

LIST OF COURSES

With the Mission to provide application oriented education, SRM Arts and Science College offers the following Courses at the Under Graduate and Post Graduate Level.

1. B.Sc Biochemistry
2. B.Sc Biotechnology
3. B.Sc Microbiology
4. B.Sc Computer Science
5. B.Sc Electronics and Communication Science
6. B.Sc Visual Communication
7. B.Sc Hotel & Catering Management
8. B.Com. (General)
9. B.Com Information Systems Management
10. BCA
11. M.Sc Applied Microbiology
12. M.Sc Biochemistry
13. M.Sc Biotechnology
14. M.Sc Computer Science
15. M.Sc Information Technology
16. M.Sc Visual Communication
17. M.Sc Computer Science & Technology (Integrated Five Years)
18. MBA
19. MCA

GENERAL CODE OF CONDUCT

1. The students of the college are advised to conduct themselves on and off the college precincts in such a way as to maintain the reputation of the college as well as their own.
2. Students should greet the members of the teaching staff on the occasion of their first meeting for the day.
3. The Students will rise and remain standing when a faculty enters and takes his/her seat.
4. The Student should wear the ID card during the College working hours. Anybody found without it will be reprimanded.
5. A Student should not leave the Classroom without the permission of the teacher or until the teacher has left the room or permit the class to disperse.
6. Students should cultivate the habit of reading the notices put on the various notice boards in the college and ignorance of any notice will not be accepted as an excuse for failing to comply with it.
7. Smoking in the precincts of the college, spitting, pasting posters, scribbling on the tables & walls, throwing of waste paper and rubbish are strictly prohibited.
8. While moving from one class to another, silence should be maintained. Loitering, Groups formation and talking loudly in the verandahs, corridors, staircases and other passages or anywhere within the college campus are prohibited.
9. Vehicles like two wheelers, cars etc., must be parked only in the stands meant for the purpose.

10. Any lost property found must be handed over to the Principal or Office Superintendent from whom the owner can reclaim it after establishing his/her ownership.
11. No student is allowed to enter the college office during class hours.
12. Students are forbidden to organize or to attend any meeting or collect money in the college for any purpose without the prior permission of the Principal.
13. Under the Tamil Nadu Government Educational Rules, the Principal is empowered to fine, withhold attendance certificate and suspend or expel any student if considered necessary to do so.
14. Boys should wear decent dresses. Casual wears like round neck T-shirts, Torn jeans, Elastic bottom pant etc., are not permitted.
15. Girls shall wear decent dresses like Sarees and Churidars with Thuppattas.
16. During Exam time T-Shirts and Casuals of any form (including casual slippers) are not permitted for both boys and girls.
17. No student shall be a member of any political party nor shall take part in active politics.
18. The students participating in intercollegiate meets, should behave decently to keep up the name and image of the college.

Student contravening these rules is liable to be suspended or summarily dismissed from the college.

RULES AND REGULATIONS

I. COLLEGE TIMINGS

The College starts its academic work at 9.45 a.m on every working day. The classes will get over by 3.45 p.m. It consists of two sessions – a Forenoon Session of three hours and an Afternoon Session of two hours. The lunch break is between 1.00 p.m and 1.45 p.m. Students coming late for classes will not be given attendance.

Attendance is recorded for each hour separately. One hour of absence in any session is considered as being absent for that entire session.

II. IDENTITY CARDS

1. Each student of the college is required to possess the Identity Card with his/her passport size photo affixed and his/her signature attested by the Principal. In case of ID card loss, the card will be issued to the student on payment of Rs.1,000/-
2. Students are advised to retain the cards for the following purpose:
 - i. To get concession tickets to travel by bus, train or air.
 - ii. To become a member in the Library.
 - iii. To receive registered letters, money orders etc.,
3. I.D cards will be valid only for the entire course duration from the date of issue.

III. ATTENDANCE

The College assigns first priority to regular attendance for all classes. The students are expected to have 100% attendance for all theory and practical classes.

However, the eligibility to appeal for the University Examinations is minimum of 75%.

- a. The request for absence due to illness must be supported by a detailed medical report from a Registered Medical Practitioner.
- b. Request to participate in College or University programmes should be duly authorized and submitted in advance.
- c. The College encourages active participation in sports, games and college approved extracurricular activities. Provision to meet attendance and other academic requirements will be made only when the student represents the college, the university, the state or the country. An official letter duly signed by the organizing agency and the Head of the Major Department has to be filed in the Principal's Office along with a letter from parents

IV. CONDONATION

The condonation may be considered by the Principal for the written requests supported by all relevant data. His decision will be final and binding. Students applying for condonation of attendance should have secured a minimum of 65% attendance.

V. RAGGING IMPORTANT NOTE

You must be aware of the serious dimensions that the ragging activities in colleges have risen to and the resultant menace and detrimental social consequences of such activity. We at SRM Arts and Science College are fully cognizant of the problem and are determined to enlist the cooperation of the parents of the students to tackle the menace. We are consequently addressing this amply to the students, the parents of the college, to assist in this effort.

The Tamil Nadu Government has passed an act, ACT No. 7 of 1997 in Legislative Assembly. The Extract of the above Act is as follows:

Extract of Act No.7 of 1997

1. Prohibition of Ragging

Ragging within or outside any educational institution is prohibited.

2. Penalty for Ragging

Whoever directly or indirectly commits, participates in, abets or propagates “ragging” within or outside any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

3. Dismissal of Student

Any student convicted on an offence under this section shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

4. Suspension of Student

Without prejudice to the foregoing provisions, whenever any student complains of ragging to Head of an educational institution or to any other person responsible for management of the educational institution shall inquire into the same immediately and if found true shall suspend the student, who has committed the offence, from the educational institution.

LIBRARY

Among other sophisticated infrastructure is a well-stocked library that serves as a wonderful wealth of reference materials. The library subscribes to most of the important National and International Journals and magazines and is refreshed with the latest editions of reference books frequently. Absolute silence should be maintained in the library. The library is open on all working days of the college between 9.00 a.m and 4.30 p.m. Books are issued between 1.00 p.m and 3.30 p.m and received between 10.00 a.m and 1.00 p.m. Reference books are issued only on weekends.

Borrowing Privileges: The members of the library are given the following:

Borrowing facilities.

1. Faculty - 5 cards
2. Staff members - 2 cards
3. Students (P.G) - 3 cards
4. Students (U.G) - 2 cards

Borrowing Pattern:

Subject Books - 15 Days

Fiction - 20 Days

Loose issues of journals and reference books are not issued but can be referred to in the library.

Loss of Library card must be reported to the Librarian. Duplicate card will be issued on collecting a fine of Rs. 50/-.

Delay in return of books is not encouraged. An overdue charge of Rs. 10/- for the first day and Rs.10/- for the following days are charged. After a week the membership card will be suspended.

GENERAL INFORMATION

SPORTS:

The College is equipped with tennis courts, a volleyball court, a basketball court and cricket nets. Indoor games have been given their due with many carrom boards and chessboards. The college also showcases one of the best cricket teams in the city. Students have made the college proud many a time by winning many state level competitions.

CLUBS AND ASSOCIATIONS

The following Clubs and Associations are fully functional and many more of their kind are in the offing.

English Literary Club

Tamil Literary Association

Computer Club - “COMPTECH”

Visual Communication Club - “SRM MEDIA CLUB”

Biochemistry Club - “BIONNIUM”

Microbiology Club - “MICROCOSM”

Biotechnology Club - “BIONATIO”

Eco Club - “ENVIRO”

Commerce Association - “CHIMERA”

Electronics Society - “ELOPHIS”

MCA Association - “MACE”

Quiz Club

Sports Club

Fine Arts Club

Alumni Association

Rotaract Club

National Service Scheme (NSS)

Red Cross Society

Youth Red Cross (YRC)

Red Ribbon Club (RRC)

National Service Scheme (NSS)

The National Service Scheme (NSS) is a programme organised by the Ministry of Education and Youth Service of the Government of India. The aim of NSS programme is to understand the Community and Civic responsibility. It involves a person to identify the needs and problems of the citizens and motivate them in solving problems on their own. Apart from practicing National Integration and Social Harmony, Leadership Qualities are acquired through active participation. The College NSS unit is so active and productive oriented thereby giving opportunities to volunteers to serve the nation in a better way. The College conducts regular and special programmes as per the rules and guidance issued by the University of Madras.

Students of the First and Second Year undergraduate are eligible for the enrolment in this programme. After the successful completion in the programme the students are awarded with certificates.

Youth Red Cross (YRC) and Red Ribbon Club (RRC)

The YRC and RRC are the biggest, independent non-religious, non-political, non-sectarian and voluntary relief organisation treating people equally all over the world without any discrimination as to their nationality, race and religion.

The Red Cross Societies in times of peace pursue a variety of activities devoted to the health, safety and well being of the people, with the best relationship, understanding and cooperation. The red ribbon is a symbol for both drug prevention and for the fight against AIDS.

The volunteers of YRC and RRC frequently conduct Blood Donation Camps and Orphanage Visits.

Student Counselling

Inculcating discipline, punctuality and motivation among the students is the main objective in the career building of a student. The College has adopted a well established system, Counselling and Mentoring Record (CMR) to monitor and mentor the students activity. The scheme aims at addressing conflicts in attitudes, habits and knowledge of students towards learning practices.

The counselor monitors the students regularity and discipline. They improve the teacher-student relationship among the students. Counselling helps the students to solve their problems and provide confidence to improve their quality of life and guide them to choose right career path in job, higher studies and Entrepreneurship etc.

FACILITIES AVAILABLE

College Stores: Here the students will be able to get their everyday requirements and will have no need to go outside for any purchase.

Bank: There is an extension counter of the Indian Bank and City Union Bank. These Banks serve the needs of the students on campus on all working days.

Canteen: Regular lunch as well as snacks are available throughout the day at SRM canteen and various fast food stalls.

Transport: The SRM college bus plies all over the city from various destinations.

Photo-copying: Photocopying facilities are provided for the students within the college premises.

Medical: A medical officer at the SRM Medical Hospital provides necessary and immediate medical care.

College Magazine: An annual magazine, with the record of the college activities and featuring various articles from the students, is brought out every year.

Internet: Internet browsing facilities are available in each department and students are encouraged to use the same to update their knowledge.

Bookshop: Higginbothams has a branch within the campus which caters to all book lovers.

Post Office: This is available near the SRM Institute of Science and Technology, Main Campus.

Students Counsellor: A student counsellor is available for the SRM Arts and Science College to counsel the students.

DON'T 'RAG'
ALSO DON'T BE A MUTE WITNESS TO 'RAGGING'

What is Ragging?

Any act resulting in:

- Mental / Physical / Sexual abuse
- Verbal abuse
- Indecent behavior
- Criminal intimidation / Wrongful restraint
- Undermining human dignity
- Financial exploitation / Extortion
- Use of force

Each of the above is a criminal offence

A student indulging in ragging can be:

- Expelled from the institution
- Banned from the mess / hostel
- His / her scholarship can be withdrawn
- Debarred from examinations
- Denied admission to any institution
- Prosecuted for criminal action
- Institutions have been asked to file FIR with local police against those who RAG / ABET ragging

RAGGING IN ANY FORM IS PUNISHABLE

GO AHEAD, REPORT RAGGING

Issued in public interest by:

Ministry of Human Resource Development
Department of Higher Education
Government of India

Join hands to make your Campus Ragging Free

As per the Tamil Nadu prohibition of Ragging Act of 1997, it is mandatory for colleges to constitute a **RAGGING REDRESSAL COMMITTEE** to address the problem of ragging. The Members are as follows:

Dr. R. Vasudevaraj	Principal	Convener	044-27451456 / 9884940665
Mr. K. Mathiyazhagan	HOD, Tamil	Coordinator	9884029726
Mr. P. Horsley Solomon	HOD, Electronics & Commn. Science	Member	9940210252
Mr. S. Selvakumar	Asst. Prof., Comp. Sci.	Member	9442974295
Mrs. A. Ajitha	Asst. Prof., MBA	Member	9943668231

Student Representatives

Rufus Kevin. V	III B.Com	8939129836
Prasanna.G	III BSc Bio-technology	8608189205
Karthik Selvan. M	III BCA	9080885427
Vishnu Priya. B	III BSc Microbiology	8825748871
Mohammed Fahim. H	III BSc ECS	7397394690

**RAGGING IS PROHIBITED AS PER THE
DECISION OF THE SUPREME COURT OF INDIA
IN WRIT PETITION NO. (C) 659/1998**

JUNE 2019

Date	Day	Particulars	Day Order	No. of working days
1	SAT		-	-
2	SUN		-	-
3	MON		-	-
4	TUE		-	-
5	WED	Ramzan	-	-
6	THU		-	-
7	FRI		-	-
8	SAT		-	-
9	SUN		-	-
10	MON		-	-
11	TUE		-	-
12	WED		-	-
13	THU		-	-
14	FRI		-	-
15	SAT		-	-

JUNE 2019

Date	Day	Particulars	Day Order	No. of working days
16	SUN		-	-
17	MON	Re-opening of the College for the academic year 2019-2020	I	1
18	TUE		II	2
19	WED		III	3
20	THU		IV	4
21	FRI		V	5
22	SAT		-	-
23	SUN		-	-
24	MON		VI	6
25	TUE		I	7
26	WED		II	8
27	THU		III	9
28	FRI		IV	10
29	SAT		-	-
30	SUN		-	-

JULY 2019

Date	Day	Particulars	Day Order	No. of working days
1	MON		V	11
2	TUE		VI	12
3	WED		I	13
4	THU		II	14
5	FRI		III	15
6	SAT		-	-
7	SUN		-	-
8	MON		IV	16
9	TUE		V	17
10	WED		VI	18
11	THU		I	19
12	FRI		II	20
13	SAT		-	-
14	SUN		-	-
15	MON		III	21

JULY 2019				
Date	Day	Particulars	Day Order	No. of working days
16	TUE		IV	22
17	WED		V	23
18	THU		VI	24
19	FRI		I	25
20	SAT		-	-
21	SUN		-	-
22	MON	Unit Test for II & III Years	II	26
23	TUE	”	III	27
24	WED	”	IV	28
25	THU	”	V	29
26	FRI	”	VI	30
27	SAT		-	-
28	SUN		-	-
29	MON		I	31
30	TUE		II	32
31	WED		III	33

AUGUST 2019

Date	Day	Particulars	Day Order	No. of working days
1	THU		IV	34
2	FRI		V	35
3	SAT		-	-
4	SUN		-	-
5	MON		VI	36
6	TUE		I	37
7	WED		II	38
8	THU		III	39
9	FRI		IV	40
10	SAT		-	-
11	SUN		-	-
12	MON	Bakrid	-	-
13	TUE		V	41
14	WED		VI	42
15	THU	Independence Day	-	-

AUGUST 2019

Date	Day	Particulars	Day Order	No. of working days
16	FRI		I	43
17	SAT		-	-
18	SUN		-	-
19	MON		II	44
20	TUE		III	45
21	WED		IV	46
22	THU		V	47
23	FRI	Sri Krishna Jayanthi	-	-
24	SAT		-	-
25	SUN		-	-
26	MON	Unit Test for I Year	VI	48
27	TUE	„	I	49
28	WED	„	II	50
29	THU	„	III	51
30	FRI	„	IV	52
31	SAT		-	-

SEPTEMBER 2019

Date	Day	Particulars	Day Order	No. of working days
1	SUN		-	-
2	MON	Vinayakar Chathurthi	-	-
3	TUE		V	53
4	WED		VI	54
5	THU		I	55
6	FRI		II	56
7	SAT		-	-
8	SUN		-	-
9	MON		III	57
10	TUE	Muharam	-	-
11	WED		IV	58
12	THU		V	59
13	FRI		VI	60
14	SAT		-	-
15	SUN		-	-

SEPTEMBER 2019

Date	Day	Particulars	Day Order	No. of working days
16	MON		I	61
17	TUE		II	62
18	WED		III	63
19	THU		IV	64
20	FRI		V	65
21	SAT		-	-
22	SUN		-	-
23	MON	Unit Test II	VI	66
24	TUE	”	I	67
25	WED	”	II	68
26	THU	”	III	69
27	FRI	”	IV	70
28	SAT		-	-
29	SUN		-	-
30	MON		V	71

OCTOBER 2019

Date	Day	Particulars	Day Order	No. of working days
1	TUE		VI	72
2	WED	Gandhi Jayanthi	-	-
3	THU		I	73
4	FRI		II	74
5	SAT		-	-
6	SUN		-	-
7	MON	Ayudha pooja	-	-
8	TUE	Vijaya dasami	-	-
9	WED		III	75
10	THU		IV	76
11	FRI		V	77
12	SAT		-	-
13	SUN		-	-
14	MON		VI	78
15	TUE		I	79

OCTOBER 2019

Date	Day	Particulars	Day Order	No. of working days
16	WED	University Practical Examination Begins	II	80
17	THU		III	81
18	FRI		IV	82
19	SAT		-	-
20	SUN		-	-
21	MON		V	83
22	TUE		VI	84
23	WED		I	85
24	THU		II	86
25	FRI		III	87
26	SAT		-	-
27	SUN	Deepavali	-	-
28	MON	”	-	-
29	TUE		IV	88
30	WED		V	89
31	THU		VI	90

NOVEMBER 2019

Date	Day	Particulars	Day Order	No. of working days
1	FRI	University Theory Examination Begins	-	-
2	SAT		-	-
3	SUN		-	-
4	MON		-	-
5	TUE		-	-
6	WED		-	-
7	THU		-	-
8	FRI		-	-
9	SAT		-	-
10	SUN	Milad-un-nabi	-	-
11	MON		-	-
12	TUE		-	-
13	WED		-	-
14	THU		-	-
15	FRI		-	-

NOVEMBER 2019

Date	Day	Particulars	Day Order	No. of working days
16	SAT		-	-
17	SUN		-	-
18	MON	College re-open for Even Semester	I	1
19	TUE		II	2
20	WED		III	3
21	THU		IV	4
22	FRI		V	5
23	SAT		-	-
24	SUN		-	-
25	MON		VI	6
26	TUE		I	7
27	WED		II	8
28	THU		III	9
29	FRI		IV	10
30	SAT		-	-

DECEMBER 2019

Date	Day	Particulars	Day Order	No. of working days
1	SUN		-	-
2	MON		V	11
3	TUE		VI	12
4	WED		I	13
5	THU		II	14
6	FRI		III	15
7	SAT		-	-
8	SUN		-	-
9	MON		IV	16
10	TUE		V	17
11	WED		VI	18
12	THU		I	19
13	FRI		II	20
14	SAT		-	-
15	SUN		-	-

DECEMBER 2019

Date	Day	Particulars	Day Order	No. of working days
16	MON		III	21
17	TUE		IV	22
18	WED		V	23
19	THU		VI	24
20	FRI		-	-
21	SAT		-	-
22	SUN		-	-
23	MON		-	-
24	TUE		-	-
25	WED	Christmas	-	-
26	THU		-	-
27	FRI		-	-
28	SAT		-	-
29	SUN		-	-
30	MON		-	-
31	TUE		-	-

Teacher's participation in the valuation work is mandatory as per the UGC norms and the conditions of affiliation under Statute 44 of chapter XXVI of the University Calendar

JANUARY 2020

Date	Day	Particulars	Day Order	No. of working days
1	WED	New Year	-	-
2	THU	Re-opening after valuation	I	25
3	FRI		II	26
4	SAT		-	-
5	SUN		-	-
6	MON		III	27
7	TUE		IV	28
8	WED		V	29
9	THU		VI	30
10	FRI		I	31
11	SAT		II	32
12	SUN		-	-
13	MON		III	33
14	TUE	Pongal Holidays	-	-
15	WED	”	-	-

JANUARY 2020

Date	Day	Particulars	Day Order	No. of working days
16	THU	Pongal Holidays	-	-
17	FRI	"	-	-
18	SAT		-	-
19	SUN		-	-
20	MON	Unit Test I	IV	34
21	TUE	"	V	35
22	WED	"	VI	36
23	THU	"	I	37
24	FRI	"	II	38
25	SAT		III	39
26	SUN	Republic Day	-	-
27	MON		IV	40
28	TUE		V	41
29	WED		VI	42
30	THU		I	43
31	FRI		II	44

FEBRUARY 2020

Date	Day	Particulars	Day Order	No. of working days
1	SAT		-	-
2	SUN		-	-
3	MON		III	45
4	TUE		IV	46
5	WED		V	47
6	THU		VI	48
7	FRI		I	49
8	SAT		II	50
9	SUN		-	-
10	MON		III	51
11	TUE		IV	52
12	WED		V	53
13	THU		VI	54
14	FRI		I	55
15	SAT		-	-

		FEBRUARY 2020		
Date	Day	Particulars	Day Order	No. of working days
16	SUN		-	-
17	MON	Unit Test II	II	56
18	TUE	”	III	57
19	WED	”	IV	58
20	THU	”	V	59
21	FRI	”	VI	60
22	SAT		I	61
23	SUN		-	-
24	MON		II	62
25	TUE		III	63
26	WED		IV	64
27	THU		V	65
28	FRI		VI	66
29	SAT		I	67

MARCH 2020

Date	Day	Particulars	Day Order	No. of working days
1	SUN		-	-
2	MON		II	68
3	TUE		III	69
4	WED		IV	70
5	THU		V	71
6	FRI		VI	72
7	SAT		-	-
8	SUN		-	-
9	MON		I	73
10	TUE		II	74
11	WED		III	75
12	THU		IV	76
13	FRI		V	77
14	SAT		VI	78
15	SUN		-	-

MARCH 2020

Date	Day	Particulars	Day Order	No. of working days
16	MON	University Practical Examination Begins	I	79
17	TUE		II	80
18	WED		III	81
19	THU		IV	82
20	FRI		V	83
21	SAT		-	-
22	SUN		-	-
23	MON		VI	84
24	TUE		I	85
25	WED	Telugu New Year	-	-
26	THU		II	86
27	FRI		III	87
28	SAT		IV	88
29	SUN		-	-
30	MON		V	89
31	TUE		VI	90

APRIL 2020

Date	Day	Particulars	Day Order	No. of working days
1	WED	University Theory Examination Begins	-	-
2	THU		-	-
3	FRI		-	-
4	SAT		-	-
5	SUN		-	-
6	MON	Mahavir Jayanthi	-	-
7	TUE		-	-
8	WED		-	-
9	THU		-	-
10	FRI	Good Friday	-	-
11	SAT		-	-
12	SUN		-	-
13	MON		-	-
14	TUE	Tamil New Year / Dr. B.R. Ambedkar Birthday	-	-
15	WED		-	-

APRIL 2020

Date	Day	Particulars	Day Order	No. of working days
16	THU		-	-
17	FRI		-	-
18	SAT		-	-
19	SUN		-	-
20	MON		-	-
21	TUE		-	-
22	WED		-	-
23	THU		-	-
24	FRI		-	-
25	SAT		-	-
26	SUN		-	-
27	MON		-	-
28	TUE		-	-
29	WED		-	-
30	THU		-	-

MAY 2020

Date	Day	Particulars	Day Order	No. of working days
1	FRI	May Day	-	-
2	SAT		-	-
3	SUN		-	-
4	MON		-	-
5	TUE		-	-
6	WED		-	-
7	THU		-	-
8	FRI		-	-
9	SAT		-	-
10	SUN		-	-
11	MON		-	-
12	TUE		-	-
13	WED		-	-
14	THU		-	-
15	FRI		-	-

MAY 2020

Date	Day	Particulars	Day Order	No. of working days
16	SAT		-	-
17	SUN		-	-
18	MON		-	-
19	TUE		-	-
20	WED		-	-
21	THU		-	-
22	FRI		-	-
23	SAT		-	-
24	SUN		-	-
25	MON		-	-
26	TUE		-	-
27	WED		-	-
28	THU		-	-
29	FRI		-	-
30	SAT		-	-
31	SUN		-	-

SRM ARTS AND SCIENCE COLLEGE

Kattankulathur – 603 203

TIME – TABLE (Odd Semester)

Hour Day Order	1	2	3		4	5
I				L U N C H T I M E		
II						
III						
IV						
V						
VI						

SRM ARTS AND SCIENCE COLLEGE

Kattankulathur – 603 203

TIME – TABLE (Even Semester)

Hour Day Order	1	2	3		4	5
I				L U N C H T I M E		
II						
III						
IV						
V						
VI						

Website: www.srmasc.ac.in

E – Mail : srmartsandscience@yahoo.co.in

Fax : 044-27451487

IMPORTANT TELEPHONE NUMBERS

1. Office : 044-27454862/3
2. Principal : 9884940665
3. Chief Superintendent & HOD Tamil : 9884029726
4. HOD Biochemistry : 9444140904
5. HOD Biotechnology : 9962997794
6. HOD Computer Science /
Computer Applications : 9884427369
7. HOD Microbiology : 9865333752
8. HOD Electronics and
Communication Science : 9940210252
9. HOD Visual Communication : 9791900372
10. HOD Commerce & ISM : 9840639449
11. HOD Master of Business Administration : 9382153580
12. HOD Hotel and Catering Management : 9380573047
13. Manager : 8939703043

FORMAT OF DECLARATION
(To be given by the parent and student)

The Principal
SRM Arts and Science College
Kattankulathur – 603 203

Sir,

I hereby declare that I have read “THE ACT No. 7 OF 1997 TAMIL NADU GOVERNMENT GAZETTE EXTRA-ORDINARY- THE TAMILNADU PROHIBITION OF RAGGING ACT 1997” (G.O. No. 366, Higher Education (G1) Department Dated : 26.07.1999) and the recent Supreme Court order (May 2007 – April 2009). I know that if my son/daughter is suspended under this act, he / she will not be allowed to continue in any course in any other institutions in India. I am fully aware of the consequences and punishments that are stipulated in the above act and I undertake to make sure that my son / daughter studying in SRM Arts and Science College will not indulge in any form of Ragging activity directly or indirectly within the campus or outside or hostel.

Section 4 of the Tamil Nadu Prohibition of Ragging Act, 1997

Whoever directly or indirectly commits, participates in, abets or propagates Penalty for “ragging” within or without any educational institution, shall be punished with ragging **imprisonment** for a term which may extend to **two years** and shall also be liable to a fine which may extend to **two lakhs and fifty thousand rupees**.

Section 5 of the Tamil Nadu Prohibition of Ragging Act, 1997

Any student convicted of an offence under section 4 shall also be **dismissed from** the educational institution and such student **shall not be admitted** in any other educational institution.

G.O. Ms. No.366

The College shall make a written complaint narrating the full history of the case to the police station having jurisdiction over the educational institution.

Yours sincerely,

Student's signature

Parent's signature

(To be signed in the presence of H.O.D)

Date:

Date:

FORMAT OF DECLARATION
(To be given by the parent and student)

The Principal
SRM Arts and Science College
Kattankulathur – 603 203

Sir,

I hereby declare that I have read “THE ACT No. 7 OF 1997 TAMIL NADU GOVERNMENT GAZETTE EXTRA-ORDINARY- THE TAMILNADU PROHIBITION OF RAGGING ACT 1997” (G.O. No. 366, Higher Education (G1) Department Dated : 26.07.1999) and the recent Supreme Court order (May 2007 – April 2009). I know that if my son/daughter is suspended under this act, he / she will not be allowed to continue in any course in any other institutions in India. I am fully aware of the consequences and punishments that are stipulated in the above act and I undertake to make sure that my son / daughter studying in SRM Arts and Science College will not indulge in any form of Ragging activity directly or indirectly within the campus or outside or hostel.

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