



SRM

INSTITUTE OF SCIENCE & TECHNOLOGY
(Deemed to be University u/s 3 of UGC Act, 1956)

UNDER GRADUATE PROGRAMMES

REGULATIONS - 2018

(For Students admitted from the academic year 2018-2019 onwards)

UNDER CHOICE BASED CREDIT SYSTEM

**FACULTY OF SCIENCE AND HUMANITIES
SRM INSTITUTE OF SCIENCE AND TECHNOLOGY**

SRM Nagar, Kattankulathur – 603 203

UNDER GRADUATE PROGRAMMES REGULATIONS – 2018

(For Students admitted from the academic year 2018-2019 onwards)

R.1.0 Admission

- R.1.1 The number of seats in Undergraduate programme for which admission is to be made in the Faculty of Science and Humanities will be decided by the Board of Management of SRM Institute of Science and Technology.
- R.1.2 The minimum qualification for admission to Undergraduate degree programme (Regular) shall be: A pass in the 10 & +2 (Higher Secondary) examination of any authority, recognized by SRMIST.
- R.1.3 Notwithstanding the above, the actual admissions will be based on the rules and regulations of the UGC/Competent authorities.
- R.1.4 Candidates have to fulfill the medical standards required for admission as set out by the Admission Committee.
- R.1.5 The selected candidate will be admitted to the Undergraduate programme after he/she pays the prescribed fees.
- R.1.6 In the matter of admission to the Undergraduate programme the decision of the Admission Committee is final.
- R.1.7 If, at any time after admission, it is found that a candidate has not fulfilled all the requirements stipulated in the offer of admission, the Director (F S&H) may revoke the admission and report the matter to the Vice Chancellor.

R.2.0 Eligibility for B.A/ B.Sc/ B.Com/ B.C.A Regular programme (3 years): English is Mandatory in all courses.

Courses Offered	Qualifying Subjects
B.Com (General)	10 +2 (Higher Secondary) Accountancy and Commerce
B.Com (ISM)	10 +2 (Higher Secondary) with Any group
B.Com (A & F)	10 +2 (Higher Secondary) Accountancy and Commerce
B.Com (C S)	10 +2 (Higher Secondary) Accountancy and Commerce
B.Com (Honors) International Accounting and Finance	10 +2 (Higher Secondary) Accountancy and Commerce
B.Com (Honors) Professional Accounting	10 +2 (Higher Secondary) Accountancy and Commerce
B.A (JMC)	10 +2 (Higher Secondary) (Any group)
B.A (English)	10 +2 (Higher Secondary) (Any group)
B.A (Music)	10 +2 (Higher Secondary) (Any group)

B.A (Bharatanatyam)	10 +2 (Higher Secondary) (Any group)
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B.C.A	10 +2 (Higher Secondary) Mathematics Mandatory / Computer Science with Mathematics
B.C.A (Lateral Entry - Two years)	10+2+2 Years or 11+2.5 Years or 11+3 Years Diploma in Computer Applications / Computer Science / Information Technology from a recognized institution in India or foreign countries with Mathematics Mandatory.
B.Sc (Computer Science)	10 +2 (Higher Secondary) Mathematics Mandatory / Computer Science with Mathematics
B.Sc (Visual Communication)	10 +2 (Higher Secondary) (Any group) (or) 10+3 Years Diploma
B.Sc (Biotechnology)	10 +2 (Higher Secondary) Biology Mandatory with Mathematics / Physics / Chemistry / Computer Science / Psychology / Any life science subject.
B.Sc (Mathematics)	10 +2 (Higher Secondary) Mathematics- Mandatory; Physics / Chemistry / Computer Science / Statistics
B.Sc (Physics)	10 +2 (Higher Secondary) Physics, Mathematics and Chemistry
B.Sc (Chemistry)	10 +2 (Higher Secondary) Chemistry- Mandatory; Mathematics or Botany / Zoology and Physics (inclusion of non-mathematics students)
B.Sc (Physical Education, Health Education and Sports)	10 +2 (Higher Secondary) (Any group)
B.Sc (Fashion Designing)	10 +2 (Higher Secondary) (Any group)
B.Sc (Film Technology)	10 +2 (Higher Secondary) (Any group)

For B.Sc (Physical Education, Health Education and Sports):

Admission shall be made on the basis of ranking for a total of 100 marks as detailed below:-

- | | | |
|---|---|----------|
| a. Qualifying Examination | - | 25 marks |
| b. Sports and Games participation
(Supporting Certificates should be produced) | - | 25 marks |
| c. Games and sports skill Test | - | 50 marks |

Total		100 marks

R.3.0 Structure of the Undergraduate Programme

R.3.1 The complete Undergraduate programme of study will consist of 3 categories of courses distributed over six semesters with two semesters per year as listed below:

1) General (G)

General Courses comprising of Languages, Communication Skills, Soft Skills, Environmental Studies, Verbal Aptitude, Personality Development / Professional Ethics, Quantitative Aptitude and Reasoning and Extension Activities (NSS/NCC/NSO/ YOGA)

2) Basic Sciences (B)

Basic of Computer Applications with laboratory component (other than Department of Computer Science, Department of Computer Applications and Mathematics).

3) Professional Courses (P)

Professional Courses corresponding to the Branches of Study, which will include Core Courses, Electives, Industrial Training and Project work.

4) Non-Major Elective (P)

Each department offers specialized courses (Non-Major Electives) in Semester III and Semester IV which can be chosen by students belong to other departments.

R.3.2 Every branch of the Undergraduate programme will have a curriculum and course content (syllabi) proposed by the respective Boards of Studies and approved by the Academic Council.

R.3.3 Credits are assigned to the courses based on the following general pattern:
One credit for each lecture (L) period;
One credit for two or less tutorial (T) periods;
One credit for two or less laboratory/practical/project/seminar (P) periods
Theory based courses are that with 'L' & 'T' or 'L' alone or 'T' alone.
Courses with theory and practical components are that with 'L', 'T' & 'P' or 'T' & 'P' or 'L' & 'P'.

R.3.4 Courses with only practical component are that with 'T' & 'P' or 'P' alone.
Project work shall be carried out under the supervision of a qualified teacher in the concerned department. The Project Report prepared according to the approved guidelines and duly signed by the supervisor(s) and the Head of the Department shall be submitted to the Head of the Institution on or before the specified date in the semester. If a candidate fails to submit the project report on or before the specified deadline, he / she is deemed to have failed in the project work.

R.3.4 The curriculum of any branch of the Undergraduate programme is designed to have a **minimum of 146 credits** for Regular and a **minimum of 95 credits** for Lateral – Entry for the award of the Undergraduate degree.

R.3.5 The medium of instruction, examination and project reports will be English.

R.4.0 Faculty Adviser / Student Counselor

R.4.1 To help the students in planning their courses of study and for getting general advice on the academic programme, the concerned Department will assign for every class a faculty member who will be called the Faculty Adviser.

R.4.2 In order to motivate the students personally and provide counseling on academic and non academic matters, a faculty member called Student Counselor shall be assigned.

R.5.0 Class Committee

R.5.1 Every class (comprising of sections) of the Undergraduate programme will have a Class Committee consisting of Faculty and Students. The class committees for the Department programme of each semester will be constituted by the Head of the concerned Department.

R.5.2 The constitution of the Class Committee for the Department programmes of each semester will include the following members:

- a. All teachers of the Courses
- b. Four students from the class to be chosen by the students of the class.
- c. Faculty Adviser(s) of the respective class.
- d. One senior faculty, preferably an Assistant Professor of the concerned Department and not associated with teaching of the class, to be nominated by the concerned Head of the Department, to act as the Chairperson of the Class Committee.

R.5.3 The basic responsibilities of the Chairperson of the Class Committee:

- a. To review periodically the progress of the classes.
- b. To discuss problems concerning curriculum and syllabus, the conduct of the classes as well as non academic issues concerning students.
- c. To define the method of assessment in the courses in consultation with class committees and announcing to the students at the beginning of the semester.
- d. To organize the class committee meeting atleast twice a semester, one at the beginning of the semester and one after the second cycle test.
- e. To prepare the minutes of the meeting with the assistance of faculty advisers and duly signed by the HOD, sent the same to the Director (F S&H) within 7 days from conduct of the meeting. The minutes shall

also be circulated to the class committee members and displayed in the notice board.

R.6.0 Registration / Enrollment for courses

- a. The process of signing up for courses is called registration. Students are enrolled after they pay the prescribed fees. For a student to attend classes he/she has to complete both registration and enrollment.
- b. All students shall formally register for the courses in every semester to undergo course work.

R.6.1 Registration of any course will be controlled by the concerned Head of the department.

- a. Except for the first semester, the registration for a semester will be done during a specified week before the end-semester examination of the previous semester.
- b. For the first semester registration shall be completed within a week after the commencement of classes.
- c. Late registration will be permitted with a fine, decided from time to time, up to two weeks from the last date specified for registration.

R.6.2 The registration sheet contains the course number, course name, number of credits and category for each course taken in that semester.

R.6.3 A student will be eligible for enrolment only if he/she satisfies the enrolment requirement specified in R.6.0 and will be permitted to enroll only if he/she has cleared all dues to the SRMIST, Hostel, Library, NCC etc. up to the end of the previous semester, provided he/ she is not debarred for enrolment as a result of any disciplinary action of the SRMIST.

R.7.0 Maximum Duration of the Programme

R.7.1 Each semester shall normally consist of 75 working days or 450 hours. A student is ordinarily expected to complete the Undergraduate programme in six semesters for regular programme. However a student may complete the programme at a slower pace by taking more time but in any case not more than 10 semesters under regular programme excluding semesters withdrawn on medical grounds etc. as per R.8.1.

R.8.0 Temporary Break of Study from a Programme

R.8.1 A candidate is not normally permitted to temporarily break study. However if a candidate intends to temporarily discontinue the programme in the middle for valid reasons (Such as accident or hospitalization due to prolonged ill health) for a maximum continuous period of two semesters or the aggregate of individual discontinuation not exceeding two semesters, he/she shall apply to the Head of the Institution in advance but not later than the last

date of registering for the end semester examinations of the year in question. Such applications should be routed through the Head of the department and the Head of the institution stating the reason for break of study.

- R.8.2 The Candidate who intends to rejoin the programme after the break shall submit rejoin application in the next academic year through the Head of the department and the Head of the institution.
- R.8.3 The Candidate who rejoins after the break shall be governed by the rules and regulations in force at the time of rejoining.
- R.8.4 The duration specified for passing all the courses for the purpose of classification vide shall be increased by the period of such break of study permitted.
- R.8.5 The total period for completion of the programme should be reckoned from the commencement of the first semester to which the candidate was admitted and shall not exceed the maximum period specified in clause irrespective of the period of break of study in order that he/she may be eligible for the award of the degree.
- R.8.6 If any student is detained for want of requisite attendance, progress and good conduct, the period spent in that semester shall not be considered as 'Break of Study' and this clause is not applicable for the detention cases

R.9.0 Discipline

- R.9.1 Every student is required to maintain discipline and decorum behavior both inside and outside the SRMIST campus and not to indulge in any activity that will tend to bring down the prestige of the institution.
- R.9.2 Any act of indiscipline of a student is first to be considered by the Discipline and Welfare Committee of the Department for necessary action. If the issue demands more serious consideration, the act of indiscipline will be reported to the Director (F S&H), and he will refer it to the Discipline and Welfare Committee of the SRMIST, constituted by the Vice Chancellor.
- R.9.3 The Committee will enquire into the charges and recommend suitable action if the charges are substantiated. The Director (F S&H) will take appropriate action on the recommendation of the Discipline and Welfare Committee.
- R.9.4 The Director (F S&H) may suspend a student pending inquiry depending upon the prima facie evidence.
- R.9.5 Appeal: The student may appeal to the Vice Chancellor whose decision will be final and binding.

R.10.0 Attendance

R.10.1 Attendance is the physical presence of the student in the class. It is a well-observed fact that the students who score good grades are those who attend classes regularly. Therefore, the students must strive to attend all the classes without fail.

R.10.2 Every teaching staff member handling a class will take attendance till the last instruction day in the semester. The percentage of attendance, calculated up to this point, the breakups of marks to be awarded for attendance is given below:

Attendance percentage range	Marks to be awarded
0 – 74	0
75 – 80	3
81 – 90	4
91 – 100	5

R.10.3 A student must maintain an attendance record of at least 75% in all courses added together. Without the minimum attendance of 75%, students become ineligible to write the end semester examination.

R.10.4 The students must strive to attend all the classes without fail. However, the minimum attendance requirement of 75% allows a student the facility to use the balance 25% to account for illnesses, permitted assignments such as job interviews, inter university sports meets, inter-collegiate/inter-university competitions, accidents, unforeseen emergencies etc. An attendance of 75% is considered to be the minimum required for a student to get just enough input on the course syllabus through class room contact hours to make him/ her eligible to appear in the end semester examination.

R.10.5 Condonation of Attendance:

In rare and genuine cases, a committee consisting of the Director and Head of the concerned Department will examine the case and recommend suitably to the Vice Chancellor, who may give condonation of attendance in deserving cases, but not more than 10%.

R.10.6 The teacher shall announce the particulars of all students who have attendance less than 75% in the class. Copies of the same should also be sent to the Director (F S&H), and Heads of Departments concerned. **The students who have less than 75% attendance will not be permitted to appear in end semester examination.**

R.10.7 Those students who have not deemed to have completed the semester with reference to the conditions specified above (R.10.6) shall repeat that

semester in the next academic year by following the readmission/rejoin procedure.

R.11.0 Assessment Procedure

R.11.1 a) The complete academic performance of a student is evaluated by Internal / and External Examiners.

b) In the case of practical / project work where an External Examiner shall be nominated for evaluation/ viva voce.

R.11.2 The student's performance in each course, in general, is evaluated based on in-semester assessment and end semester examination.

R.11.3 The in-semester assessment method is further detailed below:

(a) Courses with only Theory component

Assessment tool	Marks	Remarks
Cycle Test I	10	Duration- 2 periods
Cycle Test II	10	
Model Examination	20	Duration- 3 hours
Assignment	5	
Attendance	5	

(b) Courses with only practical component

Assessment tool	Marks	Remarks
Total In-semester assessment	50	
End semester examination	50	Duration – 3 hours

(c) Courses with Theory and practical component

Assessment tool	Marks	Remarks
Cycle Test I	10	Duration- 2 periods
Cycle Test II	10	
Model Examination	10	Duration- 3 hours
Model Practical Examination	15	Duration- 3 hours
Attendance	5	
Total	50	

The end semester examination will be conducted as follows:

End semester Practical Examination (To be converted to 25 Marks)	:	50 marks
End semester Theory examination (To be converted to 25 Marks)	:	100 marks

The components of in-semester and end-semester assessment for each Practical / Laboratory course offered by different departments is described at the end of the regulation.

R11.4 **Purely Internal Assessment Courses:**

R11.4.1 **NCC/NSS/NSO/ Yoga**

The assessment process for courses like NCC / NSS / NSO / Yoga is based on the participation, involvement and contribution of students in the activities scheduled. The maximum mark is 100.

Assessment Tools	Marks
Activities (Participation, involvement and contribution)	100

R11.4.2 **Career Advancement Course (CAC)**

The assessment method for CAC courses includes components as detailed below:

SEMESTER –I SOFT SKILLS	
Assessment Tools	Marks
Class Room Activities	20
Communication Activities	50
LMS	20
Participation	10
Total	100

SEMESTER – II , III AND IV QUANTITATIVE APTITUDE AND LOGICAL REASONING & VERBAL ABILITY AND REASONING	
Assessment Tools	Marks
Assignment 1	20
Assignment 2	20
Surprise Test 1	25
Surprise Test 2	10
Participation	10
Total	100

SEMESTER – VI COMMUNICATION SKILLS	
Assessment Tools	Marks
E mail drafting	20
Case study analysis	25
Presentation	25
Professional writing	20
Participation	10
Total	100

R11.5 Non-Major Elective Courses: Internal & External Assessment

- a) The complete academic performance of a student is evaluated both by internal and external Examiners.
- b) The student's performance in each course, in general, is evaluated based on in-semester assessment and end semester examination. The assessment method is further detailed below:

i) In-semester Assessment for Theory Courses [50 Marks]

Assessment Tool	Marks	Remarks
Cycle Test I	10	Duration- 2 periods
Cycle Test II	10	
Model Examination	20	Duration- 3 hours
Assignment	5	
Attendance	5	
Total	50	

ii) **In-semester Assessment for Practical Courses [50 Marks]**

The evaluation pattern followed by the course offering department for evaluating their major practical courses shall be followed for evaluating Practical based Non-major elective courses also.

- c) Marks secured in End-semester Assessment by the candidate will be converted to 50 to make the aggregate 100, while adding with In-semester Assessment 50 marks.

R.12.0 Registration for End Semester Examination

R.12.1 Registration for End semester Examination is mandatory for all courses.

R.12.2 The examinations at the end of the particular semester will be conducted for the courses of all odd and even semesters. For all theory courses, Question papers will be set by external or internal examiners

R.12.3 A student should have appeared for the end-semester examination of the prescribed course of study to become eligible for the award of the grade in that course.

R12.4 All practical examinations including project work, viva voce will be conducted by internal and / or external examiners appointed by the institution.

R12.5 The maximum marks for any course (theory or practical excluding project work) will be 100 comprising of 50 marks for internal assessment and 50 marks for the end semester examinations.

R12.6 For project work, the total marks will be 100 comprising of 50 for in-semester assessment and 50 for end-semester assessment. Project viva board constituted by Head of the Department will evaluate the dissertation and conduct viva-voce examination.

R12.7 End-semester Assessment – Question Pattern

Time: 3 hours and Max Marks: 50 Marks.

a) Pattern of Question Paper (Theory)

I. Question Pattern (For Tamil, Hindi, French and English)

Section-A (4 x 10 = 40 Marks)

Section-B (6 x 5 = 30 Marks)

Section-C (3 x 10 = 30 Marks)

Total Mark = 100

II. Question Pattern (For other courses)

Section-A (10 x 2 = 20 Marks) - Two questions from each unit

Section-B (5 x 16 = 80 Marks)-One Internal Choice question from each unit

Total Mark = 100

III. Marks secured by the candidate will be converted to 50 to make the aggregate 100, while adding with continuous Internal Assessment 50.

b) Pattern of Question Paper (Practical)

Time: 3 hours and Max Marks: 50 Marks.

- I. The External Examiner will set a question paper after discussing with the Internal Examiner (Selective Courses)
- II. The External Examiner will conduct viva voce based on the record work submitted by the student.
- III. Marks secured by the candidate will make the aggregate 100, while adding with continuous In-semester Assessment 50.

R.12.4 Passing Requirements

R.12.4.1 A student who secures not less than 40% of total marks prescribed for any course with a minimum of 40% of the marks prescribed for the end semester examination shall be declared to have passed in the examination for that course.

R.12.4 Procedure in Event of Failure/Absent:

R.12.4.1 Students who have secured 'F'(Fail) / 'Ab' (Absent) grade in a particular course (Other than project work) can reappear when the end semester examination for that course is conducted during the subsequent semesters. He / She should continue to register and reappear for the examination till he/she secures a pass grade.

R.12.4.2 For the first three attempts the internal marks obtained by the student during the normal duration of the course will be considered and it will be combined with the marks obtained in the end semester examination for the award of the appropriate grade.

R.12.4.3 However if a student obtains F' (Fail) / 'Ab' (Absent) grade in a course in the first three attempts, from the fourth attempt onwards full weightage (100%) shall be assigned to the marks scored in the end semester examination and the internal marks obtained during the normal duration of the course will be ignored.

R.12.4.4 In the event of failure in project work, the student will re-register for project work and redo the project work in subsequent semester and resubmit the dissertation a fresh for final evaluation. The internal assessment marks will be freshly allotted- in this case.

R.12.4.5 If a course has theory and practical components combined, then the student shall appear in the end-semester examination for both theory and practical components duly.

- R.12.4.6 A student who obtains F' (Fail) / 'Ab' (Absent) grade in a Purely internal assessment course will have to enroll and continue the course in the subsequent semesters till he/she secures a pass grade.
- R.12.4.7 If a student fails in theory course in Semester VI, he/she can apply for supplementary examination within a time period from the date of declaration of VI Semester result on payment of prescribed fee through proper application to the Controller of Examinations forwarded through the Head of the institution. The result of the supplementary examination will be published at the earliest so as to enable the student to continue his/her career without any disruption.
- R.12.4.8 All applicable fees charged for the purpose of examination will apply for re-appearance courses as well.

R.13.0 Course Wise Grading of Students

R.13.1 Letter Grades and Grade Points (GP)

All assessment of a course will be done on absolute marks basis. However for the purpose of reporting the performance of a candidate, letter grades, each carrying certain points, will be awarded as recommended by UGC, are as follows:

Letter Grade	Grade Points	Range of Marks
O (Outstanding)	10	91 to 100
A+ (Excellent)	9	81 to 90
A (Very Good)	8	71 to 80
B+ (Good)	7	61 to 70
B (Above Average)	6	51 to 60
C (Average)	5	41 to 50
P (Pass)	4	40
F (Fail)	0	<40 Failure due to insufficient marks in the course
Ab (Absent)	0	Failure due to non-appearance in examination

R13.2. Grade sheet

The grade Sheet issued by the Controller of Examinations to each student, after the announcement of the results will contain the following:

- The credits for each course registered for that semester,
- The letter grade obtained in each course

- c. The total number of credits earned by the student up to the end of that semester in each of the course categories
- d. Semester Grade Point Average (SGPA) of the current semester
- e. The Cumulative Grade Point Average (CGPA) of all the courses taken from I semester onwards for regular students and from III semester onwards for lateral entry students. For lateral entry students the grades awarded in the bridge courses shall also be taken into consideration.

R13.3. Computation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)

- (i) The SGPA will be calculated according to the formula

$$SGPA = \frac{\sum_{i=1}^n C_i \times (GP)_i}{\sum_{i=1}^n C_i}$$

Where C_i = credit for the i^{th} course, $(GP)_i$ = the grade point obtained for the i^{th} course (refer R.15.1 / R.15.2) , n = total number of courses and the sum is over all the courses taken in that semester, including those in which the student has secured F and Ab grades.

- (ii) For the cumulative grade point average (CGPA) following formula is used:

$$CGPA = \frac{\sum_{i=1}^r S_i \times (SGPA)_i}{\sum_{i=1}^r S_i}$$

where S_i = Sum of credits in i^{th} semester, $(SGPA)_i$ = Semester Grade Point Average earned in i^{th} semester and r = number of semesters and the sum is over all the semesters under consideration.

- (iii). The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

R.14.0 Eligibility for the Award of the Degree:

R.14.1 A Student shall be declared to be eligible for the award of the Degree provided if,

- a) The student has successfully completed the course requirements and has passed all the prescribed examinations in all the four semesters within a maximum period of **FIVE** years reckoned from the commencement of the first semester to which the candidate was admitted.
- b) No disciplinary action is pending against the student.

R.15.0 Classification of the Degree Award:

Class / Distinction will be awarded to the students after they successfully complete the Under-graduate programme as per norms given in the following table:

R.15.1 Regular Students

Category	CGPA (From I-VI semesters)	Class
Students who successfully complete the Under Graduate programme within the time duration of 6 semesters.	$\geq 4 \text{ \& } < 5$	Third Class
	$\geq 5 \text{ \& } < 6$	Second Class
	$\geq 6 \text{ \& } < 8$	First Class
	≥ 8 (without F or Ab or temporary withdrawal-R8.1 in any semester)	First Class with Distinction
	≥ 8 (with F or Ab in any semester but obtained pass grade (O to P subsequently)	First Class
Students who cannot complete the Under Graduate programme in 6 semesters but complete it successfully within the time duration of 7 semesters	$\geq 4 \text{ \& } < 5$	Third Class
	$\geq 5 \text{ \& } < 6$	Second Class
	≥ 6	First Class
Students who cannot complete the Under Graduate programme in 7 semesters but complete it successfully within the time duration of 10 semesters	$\geq 4 \text{ \& } < 5$	Third Class
	≥ 5	Second Class

R.15.2 Lateral Entry Students

Category	CGPA (From III-VI semesters)	Class
Students who successfully complete the Under Graduate programme within the time duration of 4 semesters.	$\geq 4 \text{ \& } < 5$	Third Class
	$\geq 5 \text{ \& } < 6$	Second Class
	$\geq 6 \text{ \& } < 8$	First Class
	≥ 8 (without F or Ab or temporary withdrawal-R8.1 in any semester)	First Class with Distinction
	≥ 8 (with F or Ab in any semester but obtained pass grade (O to P subsequently)	First Class
Students who cannot complete the Under Graduate programme in 4 semesters but complete it successfully within the time duration of 5 semesters	$\geq 4 \text{ \& } < 5$	Third Class
	$\geq 5 \text{ \& } < 6$	Second Class
	≥ 6	First Class
Students who cannot complete the Under Graduate programme in 5 semesters but complete it successfully within the time duration of 8 semesters	$\geq 4 \text{ \& } < 5$	Third Class
	≥ 5	Second Class

R.16.0 Review/Revaluation:

A candidate shall apply for revaluation of his/her end-semester examination answer paper (**theory course only**) following two steps as listed below.

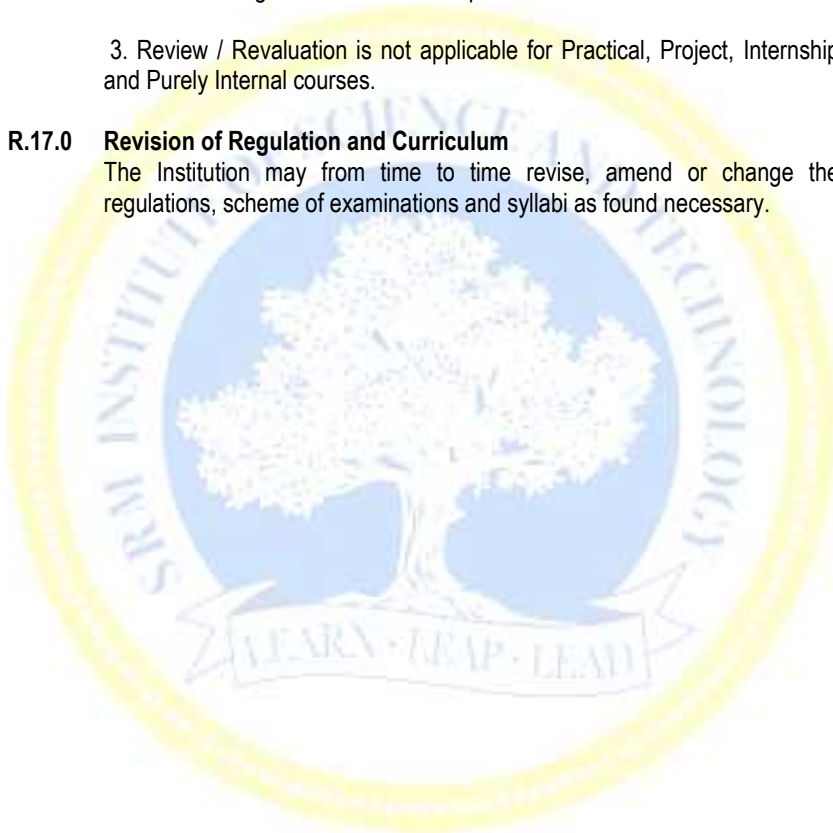
1. The candidate must apply for review of his / her Answer paper on payment of a prescribed fee through proper application to the Controller of Examinations forwarded through the Head of the Department within **7 Working Days** from the declaration of end-semester examination results of his/her programme. The photocopy of the answer paper may be reviewed by the subject expert of the concerned discipline. If the subject expert is convinced that the answer paper deserves higher marks than awarded, he / she can recommend for applying revaluation.

2. Based on recommendation of the subject expert and the Head of the Department, the candidate can apply for revaluation on payment of a prescribed fee through proper application to the Controller of Examinations within last date as specified in the application form. The Controller of Examination will arrange for revaluation and the results will be intimated to candidate through the Head of the Department.

3. Review / Revaluation is not applicable for Practical, Project, Internship and Purely Internal courses.

R.17.0 Revision of Regulation and Curriculum

The Institution may from time to time revise, amend or change the regulations, scheme of examinations and syllabi as found necessary.



In-semester & End-semester Assessment - Practical / Laboratory courses

i) Laboratory courses (B.Sc Computer Science and B.C.A)

In-semester Assessment 50 Marks		
Assessment tool	Marks	Remarks
Observation Note Book	10	Assessment components: Every experiment will carry marks for observation, completion, results and prompt submission of record for each experiment.
Model Examination	20	
Output Result in time	10	
Regularity and Discipline	10	
End-semester Assessment 50 Marks		
Assessment tool	Marks	Remarks
Record Note Book Submission	10	The nature of the end semester examination shall be informed to the students at the commencement of the course. The end semester examination will be conducted only after the last working day of the semester. The student has to appear for the end semester examination and 'AB' grade will be awarded for non appearance.
Program Writing	10	
Debugging	15	
Result / Output	15	

ii) Laboratory courses (B.Sc Visual Communication and B.Sc Film Technology)		
In-semester Assessment 50 Marks		
Assessment tool	Marks	Remarks
Studio/ Lab work	40	Assessment components: 1. Every experiment will carry marks for observation, completion, results and prompt submission of record for each experiment. 2. Marks for model examination (if any) or for tests.
Regularity and Discipline	10	
End-semester Assessment 50 Marks (End Semester Examination)		
Assessment tool	Marks	Remarks
Record Work	10	The nature of the end semester examination shall be informed to the students at the commencement of the course. The end semester examination will be conducted only after the last working day of the semester. The student has to appear for the end semester examination and 'AB' grade will be awarded for non appearance.
Concept	15	
Viva Voce	25	

iii) Laboratory Courses (B.Sc-BioTechnology)

In-semester Assessment: 50 Marks

Assessment Tool	Marks
Observation Note Book	15
Performance in Practicals	15
Result of the Experiment	15
Attendance	5

End-semester Assessment: 50 Marks

Assessment Tools	Marks
Record Note Book	5
Spottus	5
Major Experiment	25
Minor Experiment	10
Viva Voce Examination	5

iv) Laboratory Courses (B.Sc-Chemistry)

In-semester Assessment: 50 Marks

Assessment Tools	Marks
Attendance	5
Observation Note Book	10
Performance in Practical Class work	15
Model Practical Exam	20

End-semester Assessment: 50 Marks

Assessment Tools	Marks
Record Note Book Submission	10
Viva Voce	5
Performance in the examination	35

v) Laboratory Courses (B.Sc-Physics)

In-semester Assessment: 50 Marks

Assessment Tool	Marks
Every experiment will carry 10 marks (observation, completion, results and prompt submission of record).	40
Model Examination	07
Test/Quiz	03
Total	50

End-semester Assessment: 50 Marks

Assessment Tool	Marks
Formula	5
Observation	20
Calculation	15
Result	5
Viva Voce	5

vi) Practical Courses (B.A Journalism and Mass Communication)

In-semester Assessment: 50 Marks

Assessment Tools	Marks
CD/Record/Assignment	15
Test Performance	15
Model Practical Exam	20

End-semester Assessment: 50 Marks

Assessment Tool	Marks
CD/Record/Assignment	20
Presentation	15
Viva Voce	15

vii) Practical Courses (B.Sc. Physical Education)

In-semester Assessment: 50 Marks

Assessment Tools	Marks
Record Note Book Submission	20
Model Examination	20
Regularity and Discipline	10

End-semester Assessment: 50 Marks

Assessment Tool	Marks
Presentation	20
Performance	10
Viva Voce	20

viii) Laboratory courses [B.Sc Mathematics]

In-semester Assessment 50 Marks		
Assessment tool	Marks	Remarks
Observation Note Book	10	Assessment components: Every experiment will carry marks for observation, completion, results and prompt submission of record for each experiment.
Model Examination	10	
Performance in Practical Class work	25	
Regularity and Discipline	5	
End-semester Assessment 50 Marks		
Assessment tool	Marks	Remarks
Record Note Book Submission	10	The nature of the end semester examination shall be informed to the students at the commencement of the course. The end semester examination will be conducted only after the last working day of the semester. The student has to appear for the end semester examination and 'AB' grade will be awarded for non appearance.
Program Writing	10	
Debugging	15	
Result Output /	15	

**ix) Laboratory courses [B.Sc Fashion Designing], B.A [Music],
B.A [Bharatanatyam]**

In-semester Assessment 50 Marks		
Assessment tool	Marks	Remarks
Record/ Assignment	10	Assessment components: Every exercise will carry marks for completion, results and prompt submission of record.
Model Examination	10	
Performance in Practical Class work	20	
Regularity and Discipline	10	
End-semester Assessment 50 Marks		
Assessment tool	Marks	Remarks
Record/ Assignment Submission	20	The nature of the end semester examination shall be informed to the students at the commencement of the course. The end semester examination will be conducted only after the last working day of the semester. The student has to appear for the end semester examination.
Performance in the examination	30	

Project work

- i) Undergraduate projects as far as possible should be socially relevant and product oriented ones.
- ii) Undergraduate projects can be carried out by individual student or by a group of students with a maximum of three students in a group.

The assessment method for the project work consists of in-semester and end semester evaluations as detailed below:

i) Project Work Evaluation - (B.Com (General), B.Com(ISM), B.Com (Honors), B.Com(Accounts and Finance) and B.Com (Corporate Secretaryship),

In-semester Assessment: 50 Marks

Assessment Tool	Marks
First Review – Abstract and Introduction	10
Second Review – Review of Literature and Research Methodology	10
Final Review – Data Analysis, Findings and Conclusion	10
Model Viva Voce Examination	20

End-semester Assessment: 50 Marks

Assessment Tool	Marks
Report Presentation	20
Viva Voce	30

ii) Project Work Evaluation

B.Sc (Chemistry), B.Sc (Computer Science), B.Sc (Biotechnology) and B.C.A

In-semester Assessment: 50 Marks

Assessment Tool	Marks
First Review (Abstract)	10
Second Review	10
Final Review	20
Attendance	10

End-semester Assessment: 50 Marks

Assessment Tool	Marks
Report and Presentation	10
Analysis	10
Findings and Conclusion	20
Viva-Voce	10

iii) Project Work Evaluation - B.Sc (Mathematics), B.Sc (Physics)

In-semester Assessment: 50 Marks

Assessment Tool	Marks
Review 1 • Literature Survey • Problem Statement • Presentation Skills • Interaction	10
Review 2 • Problem Understanding • Methodology • Relevance/Quality of the work • Status of the work • Presentation Skills • Tackling Questions and Interaction	15
Review 3 • Significance of the work • Novelty and Approach • Scientific Findings • Presentation Skills • Tackling Questions and Interaction	25

End-semester Assessment: 50 Marks

Assessment Tool	Marks
Report (Dissertation)	10
Scientific Approach/ Innovation	10
Findings and Conclusion	15
Presentation	05
Viva-Voce	10

**iv) Project Work Evaluation - B.A (Journalism and Mass Communication)
B.A [Music], B.A [Bharatanatyam]**

In-semester Assessment: 50 Marks

Assessment Tool	Marks
Attendance	10
First Review	10
Second Review	10
Final Review	20

End-semester Assessment: 50 Marks

Assessment Tool	Marks
Report	10
Presentation	25
Viva-Voce	15

v) Project Work Evaluation - B.Sc (Visual Communication), B.Sc Film Technology, B.Sc (Physical Education, Health Education and Sports)

In-semester Assessment: 50 Marks

Assessment Tool	Marks
First Review	15
Second Review	15
Final Review	20

End-semester Assessment: 50 Marks

Assessment Tool	Marks
Report	20
Presentation	10
Viva-Voce	20

vi) Project Work Evaluation - B.Sc Fashion Designing

In-semester Assessment: 50 Marks

Assessment Tool	Marks
Concept	10
Boards	20
Designs	10
Pattern	10

End-semester Assessment: 50 Marks

Assessment Tool	Marks
Research	15
Sewing	20
Finishing	15

Internship Program

For the Internship Program, allocation of marks would be: In-semester Evaluation- 50 Marks & End-semester Evaluation- 50 Marks [Total:100 Marks]. In-semester evaluation will be carried out in review conducted by a review committee constituted by the HOD and marks are assigned as follows:

Assessment Tool	Marks
Review	30
Internship Report Submission	20
Total	50

In addition to the In-semester evaluation, the candidates shall appear for an End-semester evaluation for 50 marks

Assessment Tool	Marks
Report Evaluation	20
Presentation	15
Viva-Voce	15
Total	50