



SRM
INSTITUTE OF SCIENCE & TECHNOLOGY
Deemed to be University u/s 3 of UGC Act, 1956

SRM INSTITUTE OF SCIENCE AND TECHNOLOGY
(Deemed to be University U/s 3 of UGC Act, 1956)

Ph.D.	FT / PT
Reg. No.	

CHECK LIST FOR SUBMISSION OF Ph.D. SYNOPSIS

1. Proforma for submission of Synopsis (download from the website) **YES/NO**
2. 6 copies of the Synopsis as per the norms of SRM IST Regulations. **YES/NO**
3. Soft copy of the Synopsis in CD – PDF Format (1 No.) **YES/NO**
4. Original Minutes of the Doctoral Committee meeting signed by all the members, HOD and Research Co-ordinator (For all meetings conducted as per the regulations) **YES/NO**
5. Panel of Examiners [both Indian (Outside the State of the University Campus) and Foreign Examiners – Associate Professor or above]with consolidated and complete, correct postal address including Phone No, Mobile No, Fax No and correct E-mail ID (**typed only**) in a confidential sealed cover **YES/NO**
6. Provisional registration (Original) order issued by the University **YES/NO**
7. Registration Confirmation (Original) order issued by the University **YES/NO**
8. Copies of the grade sheets issued by the University (for course work examination) **YES/NO**
9. PG / Qualifying Degree Certificate (in Original) **YES/NO**
10. Thesis evaluation fee of Rs.50,000/- in the form of a DD (any nationalized bank) drawn in favour of “SRMIST EXAMINATIONS” with filled Challan **YES/NO**
11. Xerox copies of the Journal Publications of the Scholar (with proof for the impact factor of the journal) **YES/NO**
12. Copies of the Fees paid challan and Progress report for all the semesters till the submission of Synopsis **YES/NO**
13. Whether the Synopsis is submitted within the maximum duration or not **YES/NO**
14. If No, Extension of time obtained **YES/NO**
15. Copy of the Extension order (to enclose, if applicable) **YES/NO**
16. Covering letter duly signed by the Supervisor and forwarded through the HOD **YES/NO**
17. Minutes of pre-Ph.D. presentation in the department **YES/NO**
18. No dues certificate **YES/NO**
19. Report for Plagiarism check **YES/NO**

Signature of the Joint Supervisor

Signature of the Supervisor

For Office Use

Checked and found correct

COE