

Entrance Examination - Remote Proctored Online Mode (RPOM)
Information & Guidelines for Candidates

#### **Welcome to SRM**



Dear Candidate,
Greetings from SRM!

Thank you for your interest in SRM Institute of Science and Technology, a leading institution dedicated to providing world-class education and cutting-edge research opportunities. With a commitment to excellence and a focus on innovation, SRM IST has established itself as one of the premier destinations for higher education in India.

SRMJEEM MBA Phase III entrance exam is scheduled on 8<sup>th</sup> June 2024(Saturday).

Phase III Entrance examinations will be conducted in Remote Proctored Online Mode. Remote Proctoring is a method of taking examination by a candidate from any location of choice. All the registered candidates are requested to read the instructions indicated in this document and take up the exam from their home or any place that offers complete privacy and is free of disturbance.

Best Wishes,

**Director - Admissions SRMIST** 

**Important Login Link** 

https://admissions.srmist.edu.in/srmistonline/



## **Entrance Exam Dates and Slot Timings**

Application Deadline - 5<sup>th</sup> June 2024 (11:59 PM)

Slot Booking (Online) - 6<sup>th</sup> June, 2024(11:00AM) to 7<sup>th</sup> June, 2024(11:00 AM)

Mock Exam (Online) - 7<sup>th</sup> June, 2024 (11:00 AM to 11:00 PM)

### **Main Examination (Online)**

Slot 1: 8<sup>th</sup> June, 2024 (10:00 am to 12:30 pm) (150 Minutes)

Slot 2: 8<sup>th</sup> June, 2024 (02:00 pm to 4:30 pm) (150 Minutes)

**Reporting time:** One hour before the commencement of the test.

# **Requirements for Remote Proctoring Exam**



- 1. Candidates who have registered and are ready to take the exam remotely from the convenience of their location must ensure that the system in which they take the exam must have the following configuration and set- up. Please follow the instructionsmentioned herewith.
- 2. Candidates are expected to maintain high level of discipline, ethics and integrity in appearing for the examination.

#### **Configuration of PC/ Laptop:**

- 1. Ensure that you have a good working system as below.
  - Intel i3 (4TH Gen) equivalent CPU, 4 GB RAM or above, 2 GB free hard disk space, Windows 8 or above Mac 10.14 Mojave or higher
  - 80 GB HDD or higher
  - 15" Colour Monitor, Keyboard, Mouse, Antivirus, Webcamand Microphone.
- 2. If you do not have one, you may hire/arrange one. The Exam cannot be taken in a mobile phone.

## Internet connection



- 1. A stable internet connection of at least 5 MBPS is preferred throughout the exam.
- 2. If the mobile hotspot is used for Internet connection, the candidates shall ensure that they have sufficient data balance before the commencement of the exam.
- 3. Once the exam begins, no Re-exam will be given if the exam is interrupted citing bad/no internet.

### **Room and Environment**

- 1. The candidate shall sit in a room without any noise and disturbances.
- 2. Place the computer so that your back is facing the wall and there are no devices placed in the background.
- 3. Keep the desk clear of objects, papers, books and any other electronic material like Mobile phones, tablets, laptops, etc. Ensure proper lighting (no back light) so that your face is clearly visible on the camera. You may be asked to do a 360 degree survey of the room at anytime during the exam.
- 4. You may use upto 4 sheets of plain white paper for your calculations and other workings during the exam. Show the sheets to the Proctors at the start and the end of the exam.
- 5. No other person shall enter the room while the candidate is taking the exam. If the proctor or the Artificial Intelligence system observes any additional person in the webcam view or any voices are heard, the examination may be stopped by the remote proctor.
- 6. Ensure that you are dressed formally.

## **General Instructions**



- Before the start of the exam, the web cam will be activated automatically. If your camera is not working, you will not be able to start the exam.
- 2. The candidate will be asked to take a photo as appearing on the screen and also asked to take a photo of any clear photo ID card.
- 3. Though the exam is online and the candidate is taking the exam from their home, there will be an invigilator monitoring every action remotely along with the help of an AI engine.
- 4. The candidates will be invigilated/ proctored by a remote proctor who will be watching all through the examination.
- 5. During the course of exam, in case of any suspicion of malpractice by the candidate, the remote proctor has the ability to send messages to warn the candidates. In extreme cases of repeated offences being committed by the candidate, the proctor has the right to pause/terminate the exam with further investigations.

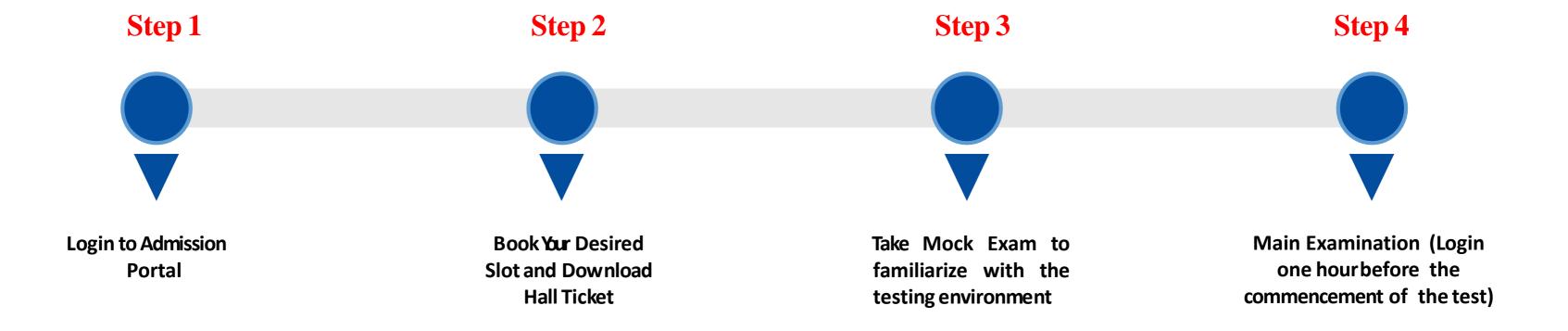
# Do's & Don'ts During the Exam



- 1. Do not move from your seats, during the exam. You cannot take bio breaks during the duration of the exam.
- 2. Youshould sit facing the screen throughout the exam and should not look sideways or down (Unless otherwise for workings).
- 3. You are not allowed to keep mobile phones, digital watches, or any other electronic devices with you during the exam.
- 4 You are not permitted to wear sunglasses/headphones.
- 5. Youshould take the exam, seated in a room where there is sufficient light. You must ensure you are the only person in the room during the exam and there is no disturbance. Do not entertain any other person in the room
- 6. Do not contact/talkto anyone or take assistance from anyone during the exam.
- 7. Do not keep any text books/notes/study material other than plain white sheets for workings with you during the exam.
- 8. Do not access any other site/screen on your laptop/Personalcomputers during the exam.
- 9. Do not try to log in from multipledevices.
- 10. Do not Google or search from any other source.
- 11. Do not lip-sync or read the questions aloud.
- 12. Do not cover your face with hair/mask/clothingor anything else
- 13. Do not have any background noise/voices/music//TV.
- 14. You are not allowed to have food/beverage during the exam except water.



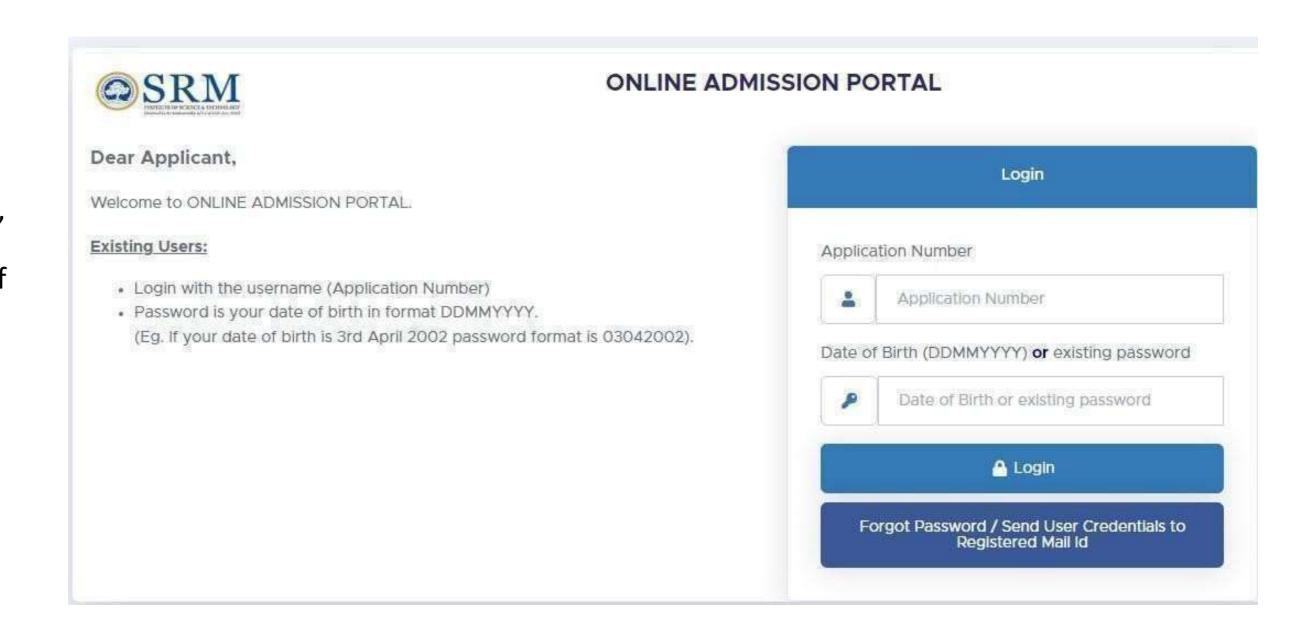




## **Login to the Admissions Portal**



- Click the link from the Important Login Link section below.
- 2. In the Admission Portal Landing Page, Use your application number and date of birth to Login.



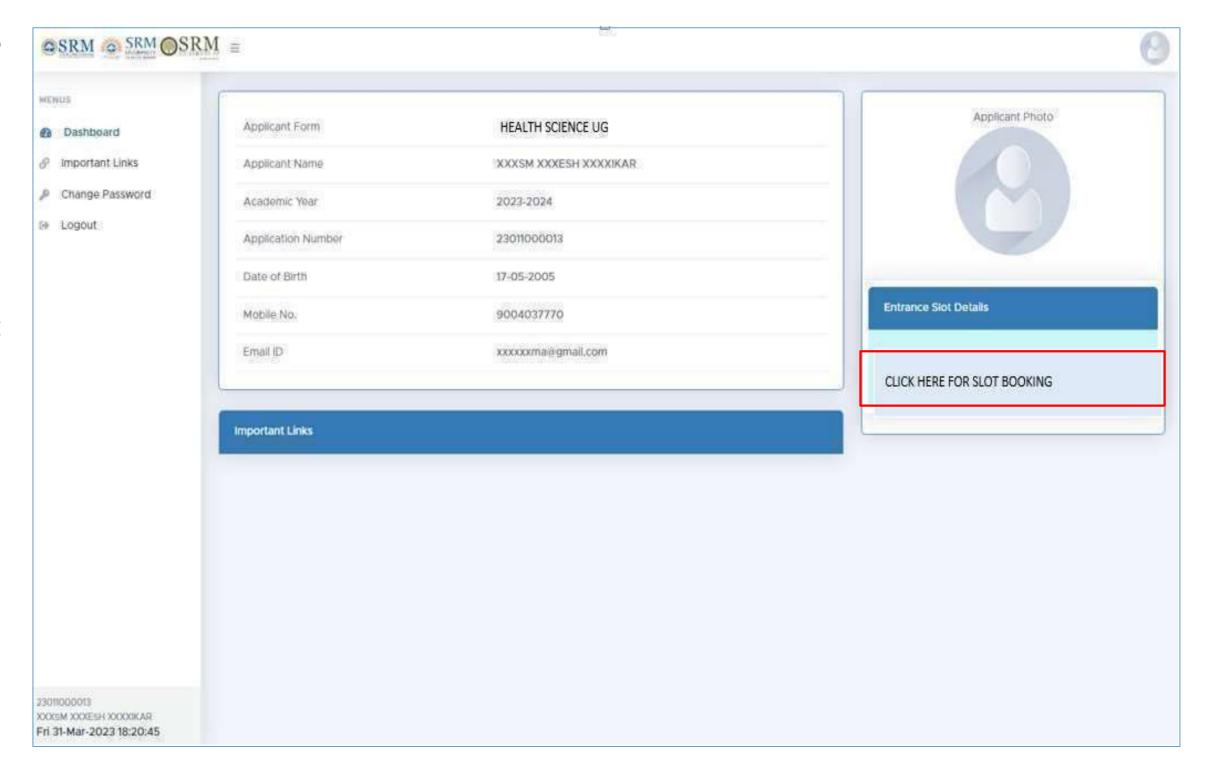
**Important Login Link** 

https://admissions.srmist.edu.in/srmistonline/





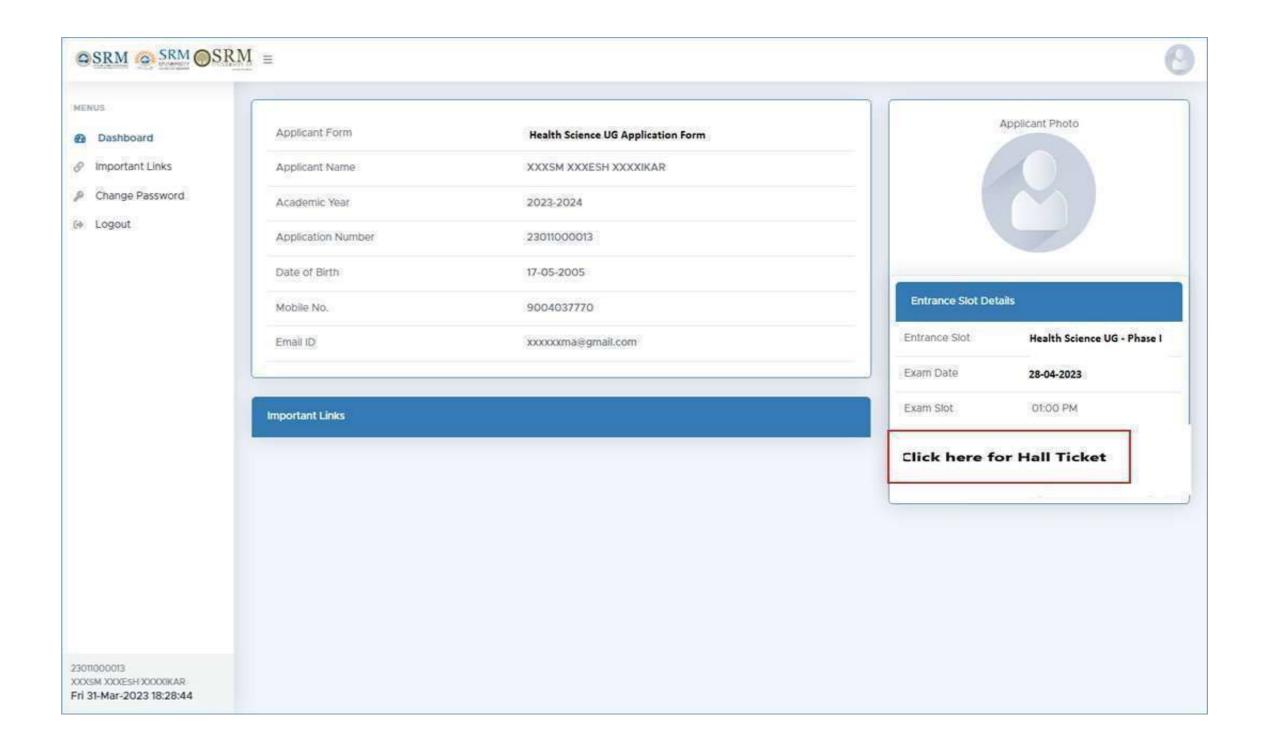
1. Once the candidate clicks the Admission Portal button, they can book the slots from 6<sup>th</sup> June, 2024 (11:00 AM) to 7<sup>th</sup> June, 2024 (11:00 AM) of their convenience, subject to availability in a particular slot on the examination date. (Slot 1 or Slot 2)



## **Hall Ticket Download**



 After booking slot, the candidate can download the hall ticket by clicking the link given in the Admission portal



## **Mock Exam**



- 1. To ensure that the candidates get familiar with the set up for taking online exam and exam interface, a mock exam is facilitated on 7<sup>th</sup> June, 2024 (11:00 AM to 11:00 PM)
- 2. Candidates can take the mock exams available to them.
- 3. To avoid last minute disturbances/clarifications, it is strongly advised to the candidates to take the Mock exam as scheduled and get prepared for the final Examination.

The Instructions for the Mock exam will be available in the link from 7<sup>th</sup> June, 2024 (11:00AM to 11:00 PM)

#### **SRMJEEM MBA Phase III Mock Exam Link**

https://srmjee.srmist.edu.in/instructions/pg.aspx

## **Main Examination**



Main Examination (Online):

**SRMJEEM MBA Phase III 2024** 

**Slot 1:** 8<sup>th</sup> June, 2024 (10:00 am to 12:30 pm) (150 Minutes)

https://srmjee.srmist.edu.in/instructions/pg.aspx

**Slot 2:** 8<sup>th</sup> June, 2024 (02:00 pm to 4:30 pm) (150 Minutes)

https://srmjee.srmist.edu.in/instructions/pg.aspx

**Reporting time:** One hour before the commencement of the test.

## **Guidelines for Main Examination**



- 1. Candidates have to login to the exam using details provided in the admit card (Password)
- 2. Main examination will be of 150 minutes. The candidates are expected to login at least 60 minutes before the exam to take photograph of self and ID proof and to read instructions
- 3. Candidates will not be allowed to end the exam whether the candidate completes the exam or quits the exam for the first 120 minutes from the scheduled start of the exam.
- 4. Only one question appears on the screen and either the candidate should answer the question or skip the same if he/she does not know the answer or does not want to answer. Once moved to the next question, the candidate cannot come back to the answered/skipped questions.
- 5. On completion of exam, candidates are required to follow the instructions provided to close the exam.
- 6. 'I want to submit the exam'button appears only after 150 when the exam is elapsed.
- 7. The quit password needs to be entered to EXIT THE EXAM (WHICH IS MANDATORY), which will be available in the Instruction Manual for taking the exam.
- 8. Exam will be closed automatically once the scheduled exam time elapses.

### **Contact Information**



For General Queries,

**Contact Helpdesk:** 080 6908 7000

Email: admissions.india@srmist.edu.in

For Technical Queries related to testing environment,

Click here:

https://srmjee.srmist.edu.in/instructions/TechnicalSupport.aspx

#### **Disclaimer:**

SRMIST doesn't stand responsible for the issues relating and not limited to poor internet connectivity, power cut, faulty personal computer of the students. Please be informed that no Re-Examwill be conducted in such scenarios and students shall take subsequent phases of examinations available to them.

\*No Mobile Phones/Tablets are allowed, the students are requested to use only Desktop/Laptop for Entrance Examinations