

# SRM INSTITUTE OF SCIENCE AND TECHNOLOGY

(Deemed to be University u/s 3 of UGC Act, 1956)

Kattankulathur, Chengalpattu District 603203,

Tamil Nadu, India



## ACADEMIC REGULATIONS UNDER GRADUATE DEGREE PROGRAMMES

(BACHELOR OF DESIGN - INTERIOR DESIGN)

(B.Des. - Interior Design) / (4 Year Degree Program)

(Choice Based Flexible Credit System)

**Regulations 2024**

**Faculty of Engineering and Technology**

Office of the Registrar, SRM IST

**Control Copy**

**Approved in:**

**68<sup>th</sup> Executive Council Meeting 28.09.2024**

**56<sup>th</sup> Academic Council Meeting 31.08.2024**

REGISTRAR

# **ACADEMIC REGULATIONS - 2024**

## **UNDERGRADUATE DEGREE PROGRAMME (With entry & exit options)**

**BACHELOR OF DESIGN - INTERIOR DESIGN  
(B.DES. - INTERIOR DESIGN))  
(4 YEAR DEGREE PROGRAM)**

**(Choice Based Flexible Credit System)**



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## Vision

To emerge as a World - Class University in creating and disseminating knowledge, and providing students a unique learning experience in Science, Technology, Medicine, Management and other areas of scholarship that will best serve the world and betterment of mankind.

## Mission

**MOVE UP** through international alliances and collaborative initiatives to achieve global excellence.

**ACCOMPLISH A PROCESS** to advance knowledge in a rigorous academic and research environment.

**ATTRACT AND BUILD PEOPLE** in a rewarding and inspiring environment by fostering freedom, empowerment, creativity, and innovation.

## Regulations – B.Des. - Interior Design(Full Time)

These regulations are applicable to the students admitted in B.Des. - Interior Design from the Academic Year 2024-25.

The regulations for the Certificate/Diploma/B.Sc./B.Des. - Interior Design Degree programs are prepared with the recommendations, guidelines and directions from the National Knowledge Commission, University Grants Commission (UGC) and All India Council for Technical Education (AICTE) on:

- (a) Outcome Based Education Framework (OBE)
- (b) Evaluation Reforms in Higher Education Institutions in India
- (c) Examinations Reform Policy
- (d) National Education Policy

In addition to the above documents, the best practices of SRMIST such as promoting enhanced learning and research capabilities through (a) Critical Thinking (b) Problem Solving (c) Analytical Reasoning (d) Scientific Reasoning (e) Reflective Thinking (f) Design thinking etc., are integrated into the Curricula.

### Preliminary Definitions and Nomenclature

In these regulations, unless the context otherwise requires:

- i. **“Degree”** means that academic award conferred upon a student on successful completion of a four-year programme designed to achieve the defined attributes. It is referred to as Under-Graduate (UG) Degree, that is “Bachelor of Design - Interior Design” also known as “B.Des. - Interior Design” degree. **“B.Sc.”** means an academic award conferred upon a student on successful completion of the three years of a four-year B. Des.- Interior Design Degree programme. **“Diploma”** means an academic award conferred upon a student on successful completion of the two years of a four-year B.Des.- Interior Design Degree programme. **“Certificate”** means an academic award conferred upon a student on successful completion of the one year of a four-year B.Des.- Interior Design Degree programme. When he/she is not able to pursue his/her fourth year of studies for whatsoever reason and willing to discontinue/exit, shall be awarded **“Bachelor of Science – Interior Design”**. When he/she is not able to pursue his/her third year of studies for whatsoever reason and willing to discontinue/exit, shall be awarded **“Diploma – Interior Design”**. When he/she is not able

to pursue his/her second year of studies for whatsoever reason and willing to discontinue/exit, shall be awarded “**Certificate – Interior Design**”. In all the above cases of the award, provided he/she satisfies all conditions laid out for the award of the merit. This exit option will be allowed only under exceptional circumstances and not as a matter of rule. The institution intends that all students graduate with a minimum of an undergraduate degree.

- ii. **‘Programme’** means cohesive arrangement of courses, co-curricular and extracurricular activities to accomplish predetermined objectives leading to the award of a degree. It also means branch or discipline of B. Des. – Interior Design Degree programme.
- iii. **‘Course’** means a combination of theory, tutorials and practice sessions of a subject studied in a semester, like Interior Design Studio, History of Interiors, etc.,
- iv. **‘Minor’** is an optional secondary concentration of courses that often complements the Degree Programme.

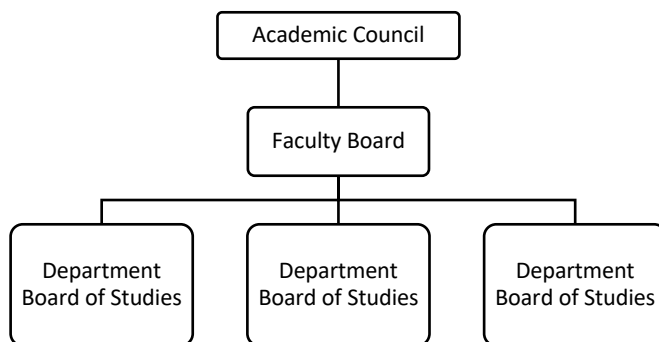
### Objectives:

The objectives of offering the B. Des. - Interior Design are:

1. To enable students to focus towards conceptual and empirical knowledge in the field of Interior Design.
2. To encourage multidisciplinary perspective.
3. To encourage depth and breadth in understanding complex issues.
4. To provide broad inter-disciplinary training with well sequenced curriculum over a sufficient length of time so as to give students adequate preparation in their chosen field, either for higher studies or professional careers.

### The Academic Council:

The academic council is the principal academic body responsible for, the maintenance of standards in teaching, research, training, approval of curriculum/syllabus, conduct of examinations etc. The hierarchical academic structure is illustrated below:



### The Faculty Board:

The Faculty Board of the College of Engineering and Technology recommends / endorses the proposals approved by the BoS of the departments, Centres of Excellence, units, etc and shall forward the same to the Academic Council for approval.

### The Department Board of Studies (BoS):

Each department of the College of Engineering and Technology will have a Board of Studies common for UG, PG and Doctoral programmes offered by the department. The Dean / Chairperson of the School which comprises of one or more departments, will be the Chairman of the Department Board of Studies and the Head of each Department will be the co-chairman of the BoS. The Board of Studies has been constituted as per the guidelines of UGC. The Rules, regulations, curriculum, syllabus and other academic matters shall be approved by the BoS before placing it to the Faculty Board.

**Office of the Dean, College of Engineering and Technology:**

The office of The Dean, College of Engineering and Technology is responsible for the implementation of the decisions taken on academic matters by the Academic Council.

The office:

- receives, processes and maintains all records relating to the Integrated programmes including curricula, courses offered, academic calendar, registration, leave, assessments, and grades.
- disseminates information pertaining to all academic matters, issues necessary memoranda/orders, and acts as a channel of communication between the students, instructors and Departments.
- Students can get information for various academic programmes, rules and regulations from the office of Dean, College of Engineering and Technology.

**ACADEMIC SESSION**

The academic session normally begins in the last week of June or the first week of July every year and ends in June of the subsequent year. It generally consists of two semesters:

- Odd Semester: July - November
- Even Semester: December - April

During the summer vacation, i.e., (May - June), there may be one short Summer Semester. Only a few courses may be offered during Summer Semester for the **benefit of students (a) to clear their failed/dropped courses, (b) transferred from other institutions, (c) pursuing Minor certification (d) under Study Abroad Programme, and (d) who got detained.**

**ACADEMIC CALENDAR**

The exact dates of all important events, such as orientation, registration, late registration, commencement of classes, submission of documents, examinations, submission of grades, vacation, etc., during the academic session are specified in the Academic Calendar of the College of Engineering and Technology and are approved by the Academic Council. The Academic Calendar shall be displayed on the SRMIST official website / Student Portal

## **R 1.0 Admission**

**R 1.1 Number of Seats:** The number of seats in each B.Des. – Interior Design Programme for which admission is to be made in the College of Engineering and Technology will be decided by the Academic Council / Board of Management of SRMIST. Necessary approval from Government Statutory bodies will be obtained, wherever required.

**R 1.2 Eligibility for Admission:** The minimum eligibility for Admission to B.Des. - Interior Design degree programmes (regular) shall be based on the following criteria:

- (a) Should have completed 12 years of schooling (equivalent to the 10+2 system of Indian Education)
- (b) The Minimum Percentage of Marks / CGPA prescribed by SRMIST
- (c) Goes through the laid-down admission procedure
- (c) Rules and Regulations of the UGC/AICTE / other competent authorities of the Ministry of Education.

**R 1.3 Seat Allocation and fulfilment of Admission requirements:** The Admission Committee will prepare a merit list based on the marks scored by the candidates as specified in R 1.2 and call/allot the applicants, in the merit order, for counselling. Seats are allotted based on the applicant's interest and seat availability.

Admission to the undergraduate programme requires that the applicant.

- be eligible,
- goes through the laid-down admission procedure, and
- pays the prescribed fees.

All admissions to the undergraduate programme should be formally approved by the Chairman of the Academic Council.

**R 1.4 Admissions under Lateral Entry Scheme:** Under the Lateral entry scheme of Admissions, the following categories of candidates are eligible for admission directly to the 3<sup>rd</sup> semester of B. Des. – Interior Design programme offered by SRMIST.

**Minimum Eligibility :** A pass in Diploma in Civil Engineering/Interior Design/Architecture/Fine Arts/Architectural Assistantship or any other equivalent courses recognised by the Directorate of Technical Education or equivalent competent agency/body through:

- (i) A minimum of three years of institutional study, after the 10th (SSLC) examination, recognized by SRMIST. (or)
- (ii) A minimum of 2 years of institutional study, after the 10+2 (Higher Secondary) examination, recognized by SRMIST.

**The students admitted under lateral entry who have not undergone Basic Design and Drawing as a course in Diploma. He/she must register and undergo bridge courses in ‘Foundation Design Studio’ and ‘Interior Design 2D and 3D Graphics’ during the III and IV semester of B.Des. – Interior Design.**

**R 1.5 Medical Standards for Admission:** Candidates must fulfil the medical standards required for admission as set out by the Admission Committee.

**R 1.6 Fees for Admission:** The selected candidate will be admitted to the B. Des. - Interior Design programme after he/she fulfils all the admission requirements as indicated in the letter of admission and after making the payment of the prescribed fees within the due date announced.

**R 1.7 Authority for Admission:** Any matter related to admission to the B.Des. – Interior Design programme, the decision of the Admission Committee is final.

**R 1.8 Revoking / Cancellation of Admission:**

All students admitted provisionally or otherwise to any programme shall submit copies of their original mark sheets, provisional certificates, etc., of the qualifying examination and any other documents required by the Directorate of Admission, within the last date specified for the purpose in the Academic Calendar of SRMIST.

The Registrar, on recommendation of the Controller of Examinations or the Dean CET can cancel the admission of any student who fails to submit the prescribed documents within the specified date or to meet other stipulated requirement(s). The Registrar may also cancel the admission, at any later time, if it is found that the student had supplied false information or suppressed/misrepresented/forged relevant information while seeking admission or thereafter and report the matter to the Vice Chancellor.

## **R 2.0 Structure (Outline) of the Programme**

**R 2.1 Curriculum:** Every department has a prescribed programme structure which, in general terms, is known as the Curriculum. It prescribes all the courses/laboratories/other requirements for the degree and sets out a typical sequence of study semester-wise. The curriculum is structured as an 8-semester study, in such a manner a student who completes the programme successfully would have a holistic knowledge encompassing Science, Humanities, Technology, Engineering, and Mathematics. It follows the Outcome Based Education (OBE) with well defined:

1	Program Educational Objectives (PEO)
2	Program Outcomes (PLO)
3	Mapping Mission of the Department to Program Educational Objectives (PEO)
4	Mapping Program Educational Objectives (PEO) to Program Learning Outcomes (PLO)
5	Structure of the Programme
6	Categorization of Courses
7	Program Articulation Matrix

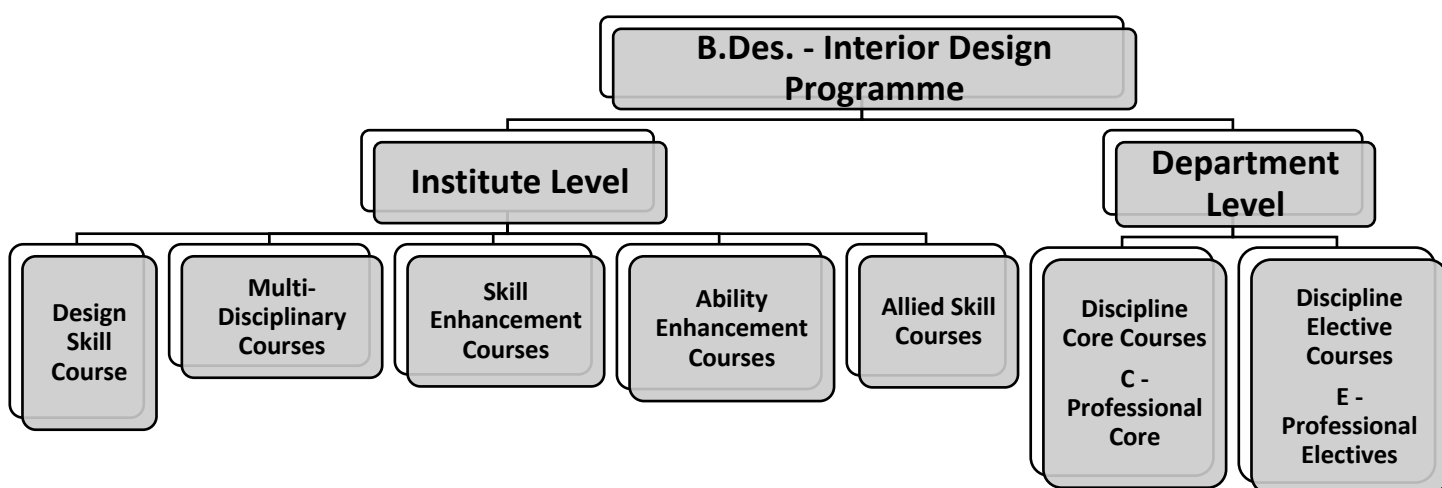


And, every course has well defined:

1	Course Learning Rationale (CLR)
2	Course Outcomes (CLO)
3	Session Learning Outcomes (SLO)
4	Learning Assessment Scheme (Continuous Learning Assessments and Final Examinations)
5	Course Designer Details (Industry/Research Centres/Higher Institutions/Internal experts)

These details are recommended by the respective Department's Board of Studies (BoS), endorsed by the Faculty Board of the College of Engineering and Technology and approved by the SRMIST Academic Council.

## R 2.2 Category of Courses



## R 2.3 Structure of credits and courses:

Each course is worth a certain number of credit points, determined by different criteria in different countries, including student's workload, learning outcome and contact hours. Usually, the more work and effort a student is required to put into a course, the more credits that course is worth. The B.Des. – Interior Design, programmes have a learning environment comprising of appropriate combinations of learning from Lecture, Tutorials and Practice sessions.

At College of Engineering and Technology, Learning Credits are earned by the learner based on the following pattern:

Learning Environment	Learning Credit (C)
1 Hour of learning from a Lecture Session per week (L)	1
1 Hour of learning from a Tutorial Session per week (T)	1
1 Hour of learning from a Practice Session per week (P)	0.5

(1 Hour of learning is usually a 50-60 minute duration)

**R 2.3 (a) Learning Credit Requirement for Lateral Entry Students:** For the award of B. Des. - Interior Design Degree for a student who has joined through the Lateral Entry Scheme, the number of learning credits to be acquired will be in accordance with the curriculum of the program and the credit standing at the point of entry(Second year, third semester) to the B. Des. Programme.

For instance, assuming the total credits stipulated for first year B. Des. - Interior Design programme is 40, and the aggregate of bridge courses – Foundation Design Studio(7 credits) and Interior Design 2D and 3D Graphics(4 credits) is 11 credits, then the credit standing would work out to  $40-11= 29$  credits. In this case the student has to earn  $[160 - 29] = 131$  credits, including the credits of bridge courses to receive his/her B. Des., degree. If the student has already completed the bridge course in his/her previous study, the equivalence would

be mapped for that or those courses & credits would be transferred correspondingly. Lateral entry students, on admission, if required has to undergo 'Bridge Courses' prescribed by the SRMIST, which they have to pass and the learning credits acquired from these courses are added towards their qualifying degree requirements.

**R 2.4 Classification and Numbering of Courses:** The 9 digit Course Code Structure is provided below: For Example : 21CSC301J

YY DD C L SS A					
YY	DD	C	L	SS	A
2 digits	2 digits	1 digit	1 digit	2 digits	1 digit
Year of Regulation	Course Offering Department	Type of Course	Level of the Course	Serial No. of the Course	Additional Qualifier
2024 Regulations	ID- Interior Design LE – English MA – Mathematics MB – Management Sciences PD – Career Development Centre CE – Civil Engineering	<b>C</b> – Discipline Core Courses <b>D</b> – Design Skill Courses <b>E</b> – Discipline Elective Courses <b>M</b> – Multidisciplinary Courses <b>A</b> – Ability Enhancement Courses <b>S</b> – Skill Enhancement Courses <b>V</b> – Allied Skill Courses <b>P</b> – Project Work, Internship	UG Level – 1 to 4	01 02 etc.,	P – Practice/ Laboratory J - Joint S – Studio

### R 2.5 Discipline Electives:

**Discipline Electives** are courses that further a student's professional development by allowing them to develop a deeper understanding of a specific subject area within the degree discipline.

### R 2.6 Thesis Project

- Thesis Project topic undertaken as far as possible shall be of creative themes and concepts in Interior Design.
- Thesis Project should be carried out by individual student only. Guides will be assigned as per the nature of the project from the department. Student will undergo four periodical reviews of their works presenting to a panel of members comprising of their guide, internal member and external member.
- One mock review would be conducted before the End Semester Viva Voce by a panel comprising of professor, associate professor & assistant professor from the department who have not supervised the student work in the earlier reviews.
- It is mandatory that the student has to satisfy the following criteria to be eligible to appear for End Semester Viva Voce
  - Of the total five periodical reviews (four reviews + mock viva) the student has to acquire a minimum of 75% attendance by attending atleast four of the five periodical reviews (four reviews + mock viva) and
- The End Semester Viva Voce will be conducted by an internal and external examiner with coordinated marking.

### R 2.7 Internship

- Students can undergo Internship for a minimum duration of 60 working days during the start of the seventh semester of the course in a reputed Architects/Interior Design Firm.
- This firm should be an established one of at least five years of existence in professional consultancy.
- The students should arrange to send monthly progress reports from the respective office imparting training will be considered for periodical internal assessment, successful completion of Internship program is to be certified by the Architect of the firm.
- The portfolio of the drawings and work diary maintained during the training period to be attested by the firm for authenticity will be assessed for the End Semester Viva Voce.
- The End Semester Viva Voce will be conducted by an internal and external examiner with coordinated marking.

**R 2.8 Educational Tour**

Every student is required to undertake an educational tour approved by the department to various typologies of good Interior Design projects in Southern India within the first two years. Another Educational trip to good Interior Design works within India during Third or Fourth year of the B.Des. - Interior Design program. Students must be part of atleast one trip during the course of study to be eligible to successfully earn the degree.

**R.2.9 Site/ Field Visit**

Every student is required to undergo Site/ Field visits each semester for courses like Interior Design Studio, Services in Buildings etc., starting from the first semester of the programme.

**R 3.0 Registration and Enrollment for Courses****R 3.1 Course Registration for a semester**

The process of signing-up for courses is called 'Registration'. All students shall formally register for the courses every semester to undergo their learning coursework. The registration process involves filling up of an online Course Registration Form stating the courses that the student proposes to complete during that semester as prescribed in the curriculum.

The Institute generally has an online registration system, and the registration is normally done at least one month before the starting of each semester. The registration for any course will be controlled by the respective Head of Department. For the first semester, course registration shall be completed within a week prior to the commencement of classes.

**R 3.2 Semester Enrollment Requirements :** Enrollment for each semester by the students is mandatory which is done on the first day of the semester. Students are enrolled after they pay the prescribed annual tuition fees. Students have to submit their course registration form and fee receipt to their faculty advisor/HoD. For a student, to attend classes he/she has to necessarily complete both course registration and semester enrolment

**R 3.3 Late Registration/Enrollment:**

Late Registration/enrollment will not be encouraged. If, for any compelling reason like illness, etc., a student is unable to register/enroll on the day of registration/enrollment, he/she can register/enroll after obtaining special permission from the respective Head of Department and should be done not later than two weeks from the commencement of classes.

**R 3.4 Termination of Registration/Enrollment:** A student will not be allowed to register for courses/enroll for a semester:

- (i) If a student fails to report and register within the last date of registration without any bonafide reason
- (ii) Has been 'Debarred from study' due to any specified reason in the previous semester.
- (iii) Has any 'Pending Disciplinary Action' against him/her.
- (iv) Has not paid the fees for the current and or previous year(s).

Under such situation the student must undergo break in studies for a semester or a year, as applicable

**R 3.5 Summer Semester:**

During the summer vacation, i.e., (May - June), there may be one short Summer Semester. Only a few courses may be offered during Summer Semester for the **benefit of students (a) to clear their failed/dropped courses, (b) transferred from other institutions, (c) pursuing Minor certification (d) under Study Abroad Programme, and (d) who got detained.**

- (i) Summer semester courses will be offered based on the following:
  - a) Summer semester courses may be announced after the publication of results, by the respective School/Department, with the approval of the Dean(CET)

- b) Student has to register for the Summer semester course and pay the prescribed fee within the specified time limit.
  - c) Withdrawal from Summer semester courses is not permitted
  - d) These courses will be conducted for 7 to 8 weeks during summer vacation
  - e) A student has to obtain a minimum of 75% attendance in each of these courses.
  - f) All assessments as specified in the syllabus for that course have to be undertaken by the students.
- (ii) Further, the course offering and the number of courses to be offered during summer semester is at the sole discretion of the department or school depending on the enrolment and availability of resources with approval of Dean(CET).

**R 3.6 During the Break of Studies, a student:**

- (i) Cannot attend any regular classes
- (ii) Will not be permitted to stay in the 'Hostel' facility provided by SRMIST
- (iii) Will not be permitted to participate in any of the SRMIST's activities inside and outside the campus.
- (iv) Can register for Summer Semester courses for such courses in which he/she might have obtained an 'I' grade or 'F' grade or absent for end semester exam with 'Ab'.

**R 3.7 Adding and dropping courses:** This is applicable only to Professional Elective and other Elective courses.

- (i) A student may withdraw from an elective course without academic penalty only during the first 2 weeks of the semester.
- (ii) Registering for a new elective course is permitted only during the first two weeks of the semester.
- (iii) If an elective course is dropped within the first two weeks of the commencement of classes, the dropped course does not appear in the academic transcript. In case, the course is dropped any time after 2 weeks unilaterally by the student, for reasons whatsoever, it will be recorded with a mark of "Ab" or "I" as applicable
- (iv) When a Professional Elective/Elective course is added within the permissible timeframe, the attendance will be calculated from the date of registering the newly added course. No make-up classes need be conducted for the individual student to compensate for the missed classes.
- (v) If a student has failed in an elective course (Professional/other), he/she can drop that course and register for a new elective course(i.e. within same category) in the Summer Semester. This is permitted only with the concerned department's approval.

**R 3.8 Guided study/Self-Learning:** Students who maintain CGPA 9.5 and above will have the flexibility of self-learning an existing **approved elective courses** with prior permission from department starting from Semester-VI. The maximum number of such courses that a student will be permitted by the Department will be TWO for the entire programme. This will be guided and assessed by faculty, and students will have to undertake all assessments and must appear for end semester examinations. This will be counted for CGPA.

## **R 4.0 Teaching and Assessments**

**R 4.1 Medium of Instruction:** English is the medium of instruction, including for examination and project report.

**R 4.2 Mode of Instruction:** The mode of instruction shall be through physical mode/blended (online/offline) mode, depending on the nature of the course and/or the guidelines of the statutory bodies or the Government. The annual tuition fee for the programme remains the same irrespective of the mode of instruction. The department MUST necessarily take the approval from Dean CET if the mode of instruction for the entire course is online. The CoE must be informed if the mode of instruction is fully online.

**R 4.3 Assessment Design:**

The learning of a student is assessed and evaluated by the course facilitating faculty member/department. All assessments are designed based on Revised Bloom's Taxonomy levels of thinking and learning.

Assessments are conducted to check one or more of the following learning capabilities, depending on the nature of a course: (a) Critical Thinking (b) Problem Solving (c) Analytical Reasoning (d) Scientific Reasoning (e) Reflective Thinking (f) Design thinking.

#### R 4.4 Types of Learning Assessments:

- (i) The student's learning in each course, in general, is assessed and evaluated based on in-semester Continuous Learning Assessment (CLA) (formative) AND/OR end-semester Final Examination (summative). This is identified by the assessment table at the end of course syllabus. Each of these examinations can be of **Closed Book Type (or) Open Book Type**. The type of examination will be explicitly defined in the respective syllabus of the course.
- (ii) In order to verify the different skills acquired in a student, the CLA's are assessed (as appropriately) through:
  - (a) Oral Learning Assessments/Evidences
  - (b) Written Learning Assessments/Evidences
  - (c) Demonstrative Learning Assessments/Evidences
- (iii) The end-semester examination will be conducted at the end of each semester, and shall have learning assessments from the following perspectives with respect to all courses:
  - a. Evaluation with respect to Knowledge and/or Understanding
  - b. Evaluation with respect to Applications and/or Analysis
  - c. Evaluation with respect to Evaluation and/or Creative Abilities

#### (iv) Learning Assessment Procedure

Various modes of assessment are used for rating students performance in a course:

**Formative:** Continuous Learning Assessments (CLAs) may be conducted after the completion of every learning unit/module as Oral / Written / Demonstrative / Practice Assessments as decided by the Course Coordinator (CLA-I).

**Lifelong Learning:** (a) To THINK INDEPENDENTLY (b) To COMMUNICATE EFFECTIVELY (c) To DEVELOP CONTINUOUSLY (d) To ACT RESPONSIBLY

A combination from among one or more of these options (CLA-II)

Higher Order Thinking (HOT) Assignments	Surprise Tests	Viva Voce	Multiple Choice Quizzes
Tech. Talks	Field Visits	Self-Study	Group Discussions
Projects based learning	Case-Study	Group Activities	Seminar
Presentations	Debates	Conference Papers	<u>Coding</u>

#### **Summative:** End-Semester Examination

##### (i) **Fully Internal Course**

This type of course will be a fully internal course, wherein students are evaluated by only continuous learning assessments. There will not be any end semester examination for this course. Depending on the course, whether it is practice (or) joint course the respective components will be used for assessments as specified in the curriculum and syllabus.

- (ii) Appropriate guidelines along with rubrics for the following will be provided by the Curriculum Committee, which may be reviewed annually by the Curriculum Committee for enrichment of quality assurance

Accordingly the department will implement the same.

**R 4.5 Learning Assessment Weightage:** The learning assessment weightage in percentages for every type of course are provided in the respective course syllabus, and follows the respective template as given below:

**(i) Theory-cum-Practice Courses (J -Joint Courses) [practice – Perform | Apply | Observe | Train]**

The course will be structured in such a manner that the topics learnt in the theory portion (Theory hour) will be practiced (Tutorial Hour) to observe, understand, apply and perform the concepts learned.

Student learning from the theory and practice portions in a course shall be assessed by assigning a weightage as shown in the table below:

	Bloom's Level of Thinking	Continuous Learning Assessment (CLA)				Summative Final Examination (40% weightage)	
		Formative CLA-1 Average of unit test (45%)		Life Long Learning CLA-2- Practice (15%)			
		Theory	Practice	Theory	Practice	Theory	Practice
Level 1	Remember	%	%	%	%	%	%
Level 2	Understand	%	%	%	%	%	%
Level 3	Apply	%	%	%	%	%	%
Level 4	Analyze	%	%	%	%	%	%
Level 5	Evaluate	%	%	%	%	%	%
Level 6	Create	%	%	%	%	%	%
	Total	100 %		100 %		100 %	

**(ii) Practice/Laboratory Courses (P)**

The assessment in a laboratory course will be based on manner or effectiveness of carrying out experiments, such as observations, collection of data, analysis, interpretation of results, inferences & performance in viva voce examinations. It is obligatory to maintain a portfolio as prescribed by the course instructor. Final Viva Voce would be conducted by an external examiner. In case of absence from Semester end viva voce, the student will be marked absent. .

Student will be marked absent if:									
	Bloom's Level of Thinking	Continuous Learning Assessment (CLA)						Final Viva Voce (40% weightage)	
		CLA-1 Average of first & second cycle experiments (sheets/ exercises) (20%)		CLA-2 Average of third, fourth & fifth cycle experiments (sheets/ exercises) (20%)		Life Long Learning CLA-3 (20% weightage)			
		Theory	Practice	Theory	Practice	Theory	Practice	Theory	Practice
Level 1	Remember	-	%	-	%	-	%	-	%
Level 2	Understand	-	%	-	%	-	%	-	%
Level 3	Apply	-	%	-	%	-	%	-	%
Level 4	Analyze	-	%	-	%	-	%	-	%
Level 5	Evaluate	-	%	-	%	-	%	-	%
Level 6	Create	-	%	-	%	-	%	-	%
	Total	100 %		100 %		100%		100%	

**(iii) Studio Courses (S)**

The assessment in a studio course will be based on two or more design components is evaluated as CLA-1(Stage 1) for 25 marks and CLA-2(Stage 2) for 25 marks. Adjunct Architect/Interior Designer for 10 marks. The formats for the demonstrative assessments are duly finalized by the respective course instructor. Final Viva Voce would be conducted by an external examiner. In case of absence from Semester end viva voce, the student will be marked absent.

Space is left intentionally



	Bloom's Level of Thinking	Continuous Learning Assessment (CLA)						Final Viva Voce (40% weightage)	
		CLA-1 (Stage 1) (25%)		CLA-2 (Stage 2) (25%)		Adjunct Architect/Interior Designer (10% weightage)			
		Theory	Practice	Theory	Practice	Theory	Practice	Theory	Practice
Level 1	Remember	-	%	-	%	-	%	-	%
Level 2	Understand	-	%	-	%	-	%	-	%
Level 3	Apply	-	%	-	%	-	%	-	%
Level 4	Analyze	-	%	-	%	-	%	-	%
Level 5	Evaluate	-	%	-	%	-	%	-	%
Level 6	Create	-	%	-	%	-	%	-	%
	Total	100 %		100 %		100%		100%	

#### (iv) Internship

Marks will be awarded as per the scheme below.

	Final Evaluation (100% weightage)		
	Component- 1 (Joining Report & Monthly Progress Report from Office)	Component- 2 (Portfolio/ Office drawing)	Component- 3
			Viva-Voce External Examiner
Internship	20 %	40 %	40 %

The following work is to be done by each trainee during the internship training:

- Drafting, Working Drawing, Presentation Drawing, Perspective drawing, etc.
- Scale model, 2D or 3D Digital Rendering etc.
- Site visits

The trainee is required to prepare a study report on the interior design project by his/her employer. The report includes site visits, personal observations and will cover aspects of design, use of material, construction methods, services, etc.

#### (iv) Thesis Project:

Thesis project topic undertaken as far as possible shall be creative themes and concepts in Interior Design. Thesis Project should be carried out by individual student only. The assessment method for the thesis project consists of in-semester and end semester evaluations as detailed below.

	Continuous Learning Assessment (60% weightage)						Final Viva Voce (40%)
	Review - 1	Review - 2	Review - 3	Review - 4	Review - 5	Project Report	External Examiner
Thesis (8 <sup>th</sup> semester)	10 %	10 %	10 %	15 %	10 %	5 %	40%

- (v) Learning assessment for courses conducted by other departments will be as per the learning assessment of the B.Des. - Interior Design programme.

## **R 5.0 Programme Requirements**

**R 5.1 Semester Duration:** Each semester of study shall normally consist of 90 working days or 450 hours inclusive of end-semester final examinations. A student is ordinarily expected to complete the Programme in the expected number of full-semesters as specified below for a regular programme. However, a student may

complete the programme at a slower pace by taking more time but in any case, not more than the semesters specified below for each programme excluding semesters withdrawn on medical grounds etc.

In compliance with the rules and norms of UGC, no student will be allowed to complete the Programme in less than the minimum duration specified for each Programme. (Diploma, Certification, Honors, B.Sc, B.Des. – Interior Design)

- (i) B. Des. Degree – 8 full semesters with maximum of 12 semesters

**R 5.2 Temporary withdrawal from the programme:** A student may be permitted by the Dean CET to withdraw from the programme for a semester or longer for reasons of ill health or other valid reasons. Normally a student will be permitted to discontinue from the programme only for a maximum continuous period of two semesters or the aggregate of individual discontinuation not exceeding two semesters.

**R 5.3 Exit options and award of Certificate, Diploma & B.Sc:** Students who join the 4 year B.Des. – Interior Design degree program can opt for a ‘Certificate’ at the end of 1 years and after successfully completing the specified number of credits as per NEP 2020 guidelines. Can opt for ‘Diploma’ at the end of 2 years and after successfully completing the specified number of credits as per NEP 2020 guidelines. Can opt for ‘B.Sc’ at the end of 3 years and after successfully completing the specified number of credits as per NEP 2020 guidelines.

- (i) This exit option will be allowed only under exceptional circumstance and not as a matter of rule. The institution intends that all students graduate with minimum an undergraduate degree.
- (ii) The students opting for exit option shall inform the HoD in writing before the commencement of each even semester examinations.
- (iii) HoD shall carefully consider the request and the reasons cited for it.
- (iv) HoD shall try to convince the student to continue with degree program only.
- (v) HoD shall also contact the parents to stress the advantages of completing the degree program in the institution.
- (vi) In spite of all such efforts if the student wishes to exercise the exit option, the same may be granted by the Dean on the recommendation of the HoD.

## **R 6.0 Conduct and Discipline**

**R 6.1 Expected Conduct and Discipline:** Every student is required to:

- (i) Demonstrate ethical, professional and exemplary conduct and decorous behaviour both inside and outside SRMIST campus and not to indulge in any activity that will tend to bring down the prestige/image of the individual as well as SRMIST.
- (ii) Be self-motivated and to be self-disciplined
- (iii) Make the most of their ability and to contribute to the happiness and well-being of SRMIST community by supporting others.
- (iv) Treat others in the way that they would wish to be treated themselves
- (v) Abide by the orders of the Honourable Supreme Court of India, and not to get involved in any acts of ragging in any form. Ragging is absolutely and completely prohibited in SRMIST.
- (vi) Avoid Plagiarism, cut and paste jobs, malpractices of any kind in learning assignments including project work and its reports.

**R 6.2 Act of Indiscipline:** A student who does not conduct in the manner expected of and as stated above is considered to be performing an act of Indiscipline.

- (i) Acts of Indiscipline are dealt with at zero tolerance
- (ii) Any acts of Indiscipline of a student is first to be considered by the Student Discipline Committee of the Department/School for necessary action. If the issue demands more serious consideration, the act of indiscipline will be reported to the Dean CET and he will refer it to the Discipline and Welfare Committee of SRMIST, constituted by the Vice Chancellor. The Committee will enquire into the charges and recommend suitable action if the charges are substantiated. The Dean CET will take appropriate action on the recommendation of the Discipline and Welfare Committee of SRMIST.
- (iii) Anyone found indulging in ragging or any such acts is liable to be dismissed forthwith.



**R 6.3 Suspension:** Dean CET may suspend a student pending inquiry depending upon the prima facie evidence.

**R 6.4 Appeal:** The aggrieved student may appeal to the Vice Chancellor whose decision will be final and binding.

## **R 7.0 Attendance**

**R 7.1 Attendance Definition:** It is the physical presence and active learning participation of a student in the class/laboratory/field work etc. It is a well-observed fact that the students who score good grades are those who attend and participate in all the assigned learning activities in the class/laboratory/field work, regularly. Therefore, the students must strive to attend and sincerely participate in all the assigned learning activities without fail.

**R 7.2 Attendance Percentage & Code:** Every faculty member facilitating a course will take notice of student attendance and their learning participation till the last instruction day in the semester. The percentage of attendance, calculated up to this point, will be indicated by a code number/letter as follows:

Attendance rounded to	Code
95% and above	H
85 to 94%	9
75 to 84%	8
Below 75%	L

**R 7.3 Minimum Attendance:** A student must strive to attend all the classes without fail. A student must maintain a minimum attendance record of at least 75% in individual courses, exclusive of leave of absence due to: medical reasons, accidents, on-duty, extra-curricular / extramural activities, permitted assignments such as job interviews, inter-university sports meet, inter-university competitions, unforeseen emergencies etc., which can add up to 25%.

- Without the minimum attendance of 75%, in any course, students become ineligible to appear for the end semester examination or viva voce in that course.
- His/Her registration for that course will be treated as cancelled, and he/she shall be awarded 'I' grade (I stands for Incomplete or registration cancelled for want of minimum attendance) in that course. This grade shall appear in the grade card until the course is successfully completed.
- It is the responsibility of each and every student to keep track/monitor his/her percentage of attendance for each course and ensure that he/she satisfies the attendance norms prescribed by SRMIST. If the student finds any discrepancy/error in the attendance status, he/she should immediately bring it to the attention of the concerned faculty member and seek redressal.

**R 7.4 Attendance Shortage and Examination:** The teacher shall prepare the particulars of all students who have attendance less than 75% in his/her course. Percentage of attendance is calculated for each and every course. Copies of the same should also be sent to the Dean CET, and Head of School/Department concerned. The students who have less than 75% attendance in a course will not be permitted to appear in Final end semester examination or viva voce of that course but awarded 'I' Grade in that course and the same will be informed to the student's parents.

**R 7.5 Condonation of Attendance:** In rare and genuine cases, a committee consisting of Head of the Department and Senior Faculty members of the concerned department will examine the case, based on the documents submitted by the student, facts and circumstances. Assessment will be done, by the committee, on the merit of the case and spell out their recommendation to the Dean CET. Based on the recommendation of the committee, Dean CET may then give condonation of attendance, only if he deems it fit and deserving but in any case, the condonation cannot exceed 10%.

## **R 8.0 Examination and Award of Degree**

**R 8.1 Course Wise Grading of Students:** Letter Grades and Grade Points (GP) are earned by the student for each course based on the aggregate of marks obtained through continuous learning assessments and end-semester final examination. The letter grades and the corresponding grade points, as recommended by UGC, are as follows:

Letter Grade	Grade Points	Mark Range
O (Outstanding)	10	91 - 100
A+ (Excellent)	9	81 - 90
A (Very Good)	8	71 - 80
B+ (Good)	7	61 - 70
B (Above average)	6	56 - 60
C (Average)	5	50 - 55
F (Fail)	0	<50 Failure due to insufficient marks in the course
Ab (Absent)	0	Failure due to non-appearance in examination
I (Incomplete)	0	Failure due to insufficient attendance in the course.

- For mandatory non-credit courses letter grade will be awarded and this will not be counted for the computation of SGPA/CGPA.
- For non-credit audit courses which are not mandatory for the award of degree, if a student has successfully undergone them, then only such courses will be listed in the transcripts.
- A student is considered to have successfully completed a course and earned the credits if he/she secured a letter grade other than 'F' or 'Ab' or 'I' in that course. A letter grade 'F' or 'Ab' or 'I' in any course implies a failure to have completed the course.
- A course successfully completed cannot be repeated.

**R 8.2 Method of Awarding Letter Grades:** The internal marks awarded to the students are first normalized and combined with the normalized marks of end-semester final examination or viva voce. Subsequently letter grades are awarded for the normalized marks as indicated in the table under section R8.1. The detailed methodology of normalization of internal marks as well as marks in the end-semester final examinations shall be formulated by the Controller of Examinations. To 'Pass' a course with earnable credits a student has to score a minimum of 50% of the total normalized marks secured in both the continuous learning assessments and the end-semester final examination.

**R 8.3 Declaration of Results:** Normalized marks are referred to the Result Passing Board for the finalization of results. Controller of Examinations announces the results. The 'Ab'/'I'/'F' grade once awarded stays in the record of the student and is deleted when he/she completes and passes the course successfully later. The grade acquired by the student will be indicated in the grade card of the appropriate academic year with an indication of the month and the year of passing of that course. The CGPA will be accordingly revised.

**R 8.4 Re-view of Answer scripts:** In case any student feels aggrieved on the final outcome of the learning assessment in JOINT(only written exam) course (Descriptive component only), the student shall apply to the Controller of Examinations, along with the prescribed fee, for the review of only the end-semester final examination answer scripts, within the stipulated time after the announcement of the results of the examinations. The Controller of Examinations shall facilitate the review of the answer script jointly to be carried out by the student and the faculty detailed for this purpose. If any discrepancy is noticed during review the same shall be rectified and the originally awarded grade would be accordingly amended.

**R 8.5 Grade Card:** The grade card issued by the Controller of Examinations to each student, after the announcement of the results will contain the following:

- The credits for each course registered for that semester
- The letter grade obtained in each course
- The attendance code in each course
- The total number of credits earned by the student up to the end of that semester
- The Semester Grade Point Average (SGPA) and the Cumulative Grade Point Average (CGPA) of all the courses taken from the I semester onwards for regular students.

**R 8.6 Computation of CGPA / SGPA:** Computation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)

- SGPA** will be calculated according to the formula:  $SGPA = \frac{\sum_{i=1}^n C_i \times (GP)_i}{\sum_{i=1}^n C_i}$

i. Where  $C_i$  = credit for the  $i^{th}$  course,  $(GP)_i$  = the grade point obtained for the  $i^{th}$  course,  $n$  = total number of courses and the sum is over all the courses taken in that semester, including those in which the student has secured F grades.

- CGPA** (Cumulative Grade Point Average) is calculated using:  $CGPA = \frac{\sum_{i=1}^r S_i \times (SGPA)_i}{\sum_{i=1}^r S_i}$

i. Where  $S_i$  = Sum of credits in  $i^{th}$  semester,  $(SGPA)_i$  = Semester Grade Point Average earned in  $i^{th}$  semester and  $r$  = number of semesters and the sum is over all the semesters under consideration.

- The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

**R 8.7 Equivalent Percentage Calculation:**

Normally CGPA score is reflected in the grade sheet. The equivalent percentage of marks for CGPA shall be calculated as follows

$$\text{Equivalent Percentage of marks} = (\text{CGPA} * 10)$$

**R 8.8 Class/Distinction:**

- B. Des. - Interior Design Degree** with Class/Distinction/Honors will be awarded to those students after they successfully complete the Programme as per the norms stipulated in the following table:

Category	CGPA (From I to VIII semesters)	Class / Distinction
Students who successfully complete the Programme within the time duration of 8 semesters (R 5.1)	$\geq 5.0$ & $< 6.0$	Second Class
	$\geq 6.0$ & $< 8.0$	First Class
	$\geq 8.0$ (without 'Ab' or 'F' or 'T' or 'temporary withdrawal' in any Semester)	First Class with Distinction
	$\geq 8.0$ (with 'Ab' or 'F' or 'T' in any Semester but obtained pass grade ('O' to 'P') subsequently)	First Class
Students who cannot complete the Programme in 8 semesters but complete it successfully within the time duration of 9 semesters (R 5.1)	$\geq 5.0$ & $< 6.0$	Second Class
	$\geq 6.0$	First Class
Students who cannot complete the Programme in 9 semesters but complete it successfully within the time duration of 12 semesters (R 5.1)	$\geq 5.5$	Second Class

- B.Sc- Interior Design Degree** with Class/Distinction will be awarded to those students who opt for early exit from the Programme after they successfully complete the Programme as per the norms stipulated in the following table:

Category	CGPA (From I to VI semesters)	Class / Distinction
Students who successfully complete the Programme within the time duration of 6 semesters (R 5.1)	$\geq 5.0$ & $< 6.0$	Second Class
	$\geq 6.0$ & $< 8.0$	First Class
	$\geq 8.0$ (without 'Ab' or 'F' or 'T' or 'temporary withdrawal' in any Semester)	First Class with Distinction
	$\geq 8.0$ (with 'Ab' or 'F' or 'T' in any Semester but obtained pass grade ('O' to 'P') subsequently)	First Class
Students who cannot complete the Programme in 6 semesters but complete it successfully within the time duration of 7 semesters (R 5.1)	$\geq 5.0$ & $< 6.0$	Second Class
	$\geq 6.0$	First Class
Students who cannot complete the Programme in 7 semesters but complete it successfully within the time duration of 10 semesters(R 5.1)	$\geq 5.0$	Second Class

- (iii) **Diploma- Interior Design** with Class/Distinction will be awarded to those students who opt for early exit from the Programme after they successfully complete the Programme as per the norms stipulated in the following table:

Category	CGPA (From I to IV semesters)	Class / Distinction
Students who successfully complete the Programme within the time duration of 4 semesters (R 5.1)	$\geq 5.0$ & $< 6.0$	Second Class
	$\geq 6.0$ & $< 8.0$	First Class
	$\geq 8.0$ (without 'Ab' or 'F' or 'T' or 'temporary withdrawal' in any Semester)	First Class with Distinction
	$\geq 8.0$ (with 'Ab' or 'F' or 'T' in any Semester but obtained pass grade ('O' to 'P') subsequently)	First Class
Students who cannot complete the Programme in 4 semesters but complete it successfully within the time duration of 5 semesters (R 5.1)	$\geq 5.0$ & $< 6.0$	Second Class
	$\geq 6.0$	First Class
Students who cannot complete the Programme in 5 semesters but complete it successfully within the time duration of 8 semesters (R 5.1)	$\geq 5.0$	Second Class

- (iv) **Certificate- Interior Design** with Class/Distinction will be awarded to those students who opt for early exit from the Programme after they successfully complete the Programme as per the norms stipulated in the following table:

Category	CGPA (From I to II semesters)	Class / Distinction
Students who successfully complete the Programme within the time duration of 2 semesters (R 5.1)	$\geq 5.0$ & $< 6.0$	Second Class
	$\geq 6.0$ & $< 8.0$	First Class
	$\geq 8.0$ (without 'Ab' or 'F' or 'T' or 'temporary withdrawal' in any Semester)	First Class with Distinction
	$\geq 8.0$	First Class

	(with 'Ab' or 'F' or 'I' in any Semester but obtained pass grade ('O' to 'P') subsequently)	
Students who cannot complete the Programme in 2 semesters but complete it successfully within the time duration of 3 semesters (R 5.1)	$\geq 5.0$ & $< 6.0$	Second Class
	$\geq 6.0$	First Class
Students who cannot complete the Programme in 3 semesters but complete it successfully within the time duration of 6 semesters (R 5.1)	$\geq 5.0$	Second Class

**R 8.9 Academic Dishonesty:** When a student is found responsible for a violation of the SRMIST code of conduct pertaining to academic dishonesty (Malpractice in Examinations), the Office of Controller of Examinations will initiate action based on the pre-approved procedures. Appropriate penalty or punishment will be awarded to the student and communication sent to the concerned Head of the Institution. The matter will be informed to the student's parents/guardian duly.

**R 8.10 Eligibility for Award of the B.Des. – Interior Design Degree:** A student shall be declared to be eligible for the award of the B.Des. – Interior Design, if he/she has

- Registered and successfully completed the courses and project as per the curriculum and obtaining an aggregate of learning credits totalling **160 credits**
- Successfully acquired the required learning credits as specified in the curriculum corresponding to the branch of his/her study within the stipulated time duration as given in R 5.1.
- No disciplinary action is pending against him/her.

**R 8.11 Eligibility for Award of the B.Sc. – Interior Design:** A student shall be declared to be eligible for the award of B.Sc. – Interior Design, if he/she has

- Registered and successfully completed the courses as per the curriculum and obtaining an aggregate of learning credits totalling **120 credits + additional required credits as per NEP2020 guidelines.**
- Successfully acquired the required learning credits as specified in the curriculum corresponding to the branch of his/her study within the stipulated time duration as given in R 5.1.
- No disciplinary action is pending against him/her.

**R 8.12 Eligibility for Award of the Diploma – Interior Design:** A student shall be declared to be eligible for the award of Diploma – Interior Design, if he/she has

- Registered and successfully completed the courses as per the curriculum and obtaining an aggregate of learning credits totalling **80 credits + additional required credits as per NEP2020 guidelines.**
- Successfully acquired the required learning credits as specified in the curriculum corresponding to the branch of his/her study within the stipulated time duration as given in R 5.1.
- No disciplinary action is pending against him/her.

**R 8.13 Eligibility for Award of the Certificate – Interior Design:** A student shall be declared to be eligible for the award of Certificate – Interior Design, if he/she has

- Registered and successfully completed the courses as per the curriculum and obtaining an aggregate of learning credits totalling **40 credits + additional required credits as per NEP2020 guidelines.**
- Successfully acquired the required learning credits as specified in the curriculum corresponding to the branch of his/her study within the stipulated time duration as given in R 5.1.
- No disciplinary action is pending against him/her.

**R 8.14 Minor certification:**

- (i) Minor is an option rather than a requirement for B.Des. They may opt for one of the Engineering or Non-Engineering discipline as Minor, earning additional credits ranging from 18 to 20. However, students are permitted to choose only one Minor either from Engineering or Non-Engineering discipline.
- (ii) This additional certification is for students who pursue Major in a discipline but would still like to pursue their passion in another discipline or to enrich/equip themselves for a specific profession where greater job opportunities exist. Another advantage of opting for a Major with a Minor is to earn standing credits for pursuing a specialized research in R&D centers in India or abroad
  - a) In order to successfully complete a Minor, a student must earn a minimum of 18-20 credits over and above the maximum credits required for his/her regular(Major) field of study.
  - b) The student who opts for a Minor and satisfies the credit requirements as per the regulations, will be awarded a Certificate in Minor in addition to the Degree in Major or Degree in Major with Specialization, as the case may be.
  - c) Further, this Minor certification is not eligible for students who opt for early exit.
- (iii) Eligibility Criteria  
Only students who satisfy a set of minimum eligibility criteria set forth by the university and meet certain pre-requisites, will be permitted to opt for a Minor. A student will be permitted to pursue a Minor, if and only if, he / she fulfils the following criteria:
  - a) Must have secured a minimum of 7.0 CGPA upto semester-V
  - b) There must NOT be any standing arrears/backlogs.
  - c) Must be in the active rolls of the department without any break of study or disciplinary action pending against the student
  - d) Must have NO outstanding fee dues

**R 8.15 B.Des- Interior Design Honors Degree :** Students who consistently maintain CGPA 8.5 and above along with no history of arrears will get a Honors Degree by earning additional 12 credits from the professional electives and/ or research and/or Co-Curricular and/or Extra-Curricular, and/or Extra Mural activities, conforming to the approved guidelines prescribed by the College of Engineering & Technology. It is applicable from Semester-IV onwards. This clause is not applicable for students who opt for early exit.

**R 8.16 Deviation in Procedure:** Whenever there is a deviation from procedures as warranted by the unique nature of the course, the same will be specified by the concerned Course Coordinator and approved by the Dean CET.

**R 8.17 Change of Regulations:** Any part of this regulation can be modified by the Academic Council of SRMIST.