SRM INSTITUTE OF SCIENCE AND TECHNOLOGY (Deemed to be University under section 3 of UGC Act 1956) MINUTES OF 31st MEETING OF THE IQAC

Date

: 25.11.2019

Time

: 11:00 AM

Venue

: Dr. Venkataraman Ramakrishnan Hall, 15th Floor, UB

Chairperson : Dr. Sandeep Sancheti, Vice Chancellor

At the outset Vice Chancellor welcomed the members and introduced Dr. Latha Pillai, Director (Quality Assurance and Rankings who assumed charge on 18.11.2019.

1. Review of 30^{th} Meeting held on 01-03-2019

Sl. No:	Agenda/Discussion topic in the 30 th IQAC meeting.	Action taken subsequently on the agenda points discussed in the IQAC meeting.	Responsibility/ PDC (where applicable)
1.1	NIRF 2019	Our ranking positions in NIRF 2019: University: 32 (up by 9 places) Engineering: 36 (up by 10 places) Pharmacy: 14 (up by 13 places) Medicine: 22 (No change) Management: 73 (Got ranked for the first time) Architecture: Not ranked For NIRF 2020, we are not competing in Architecture discipline. The last date of submission is 30.11.2019	IQAC 30.11.2019
1.2	AQAR 2018-19	Submitted on 16.11.2019. To be ratified in next Academic Council meeting.	IQAC
1.3	Video recording of sophisticated research equipment / video recording of lectures	Camera purchased and follow up action taken.	Dean(Sciences)

Sl. No:	Agenda/Discussion topic in the 30 th IQAC meeting.	the 30 th IQAC meeting. friendly app may be ped for booking rehicles for bringing the IQAC meeting. the IQAC meeting. The IQAC meeting. PDC (where applicable) Director ITKM GM Transports	
1.4	A user friendly app may be developed for booking SRM vehicles for bringing in academic guests.		
1.5	MBA and Science and Humanities students shall undergo meaningful internships which will enable them to learn India centric models of development like that practiced in Tripur in Tamilnadu.	Internships for MBA students arranged in the following companies: 1. Zoho Corporation 2. Mahindra& Mahindra 3. TVS Training Services	Dean, MBA
1.6	Data collection about our alumni to be improved a lot. Director (Alumni) and department alumni coordinators shall work in tandem to produce desired results.	The no. of registered members on the alumni portal has increased to 16000 – 60% jump compared to 3 months back. Further contacts have been established through LinkedIn, Facebook and other media platforms. E copies of Alumni Newsletter and Spectrum are sent to the alumni. Alumni contact programs are conducted regularly. Vice Chancellor desired that alumni activities shall be scaled up so that a significant increase in the registered alumni is achieved.	Director Alumni
1.7	A faculty hand book shall be prepared	Work progress is slow. To be expedited.	IQAC 31.03.2020
1.8	Standardized digital notice boards may be positioned	Work completed	Dean Sciences Associate Director CL
1.9	HoD hour:	Implemented at E&T, KTR. Other faculties are lagging behind. To be implemented across the Faculties and campuses.	All other Directors/Deans From even semester of 2019-20

Sl. No:	in the 30 th IQAC meeting.		Responsibility/ PDC (where	
Department level one day orientation programme for faculty members may be planned at the commencement of academic year		Conducted for: E&T, RMP E&T VDP S&H, KTR Physiotherapy Teacher Education Civil – KTR. To be done at two levels. (i) at the University level (ii) at department level.	applicable) Director (Faculty) Department HoDs Start of academic year 2020-21	
1.11	Students with CGPA >9.0 may be exempted from having minimum attendance of 75%.	Report submitted on 24.04.2019. May not be feasible considering implementation difficulties.	CoE	
1.12	Open book examinations may be tried at PG level in a few programs	As a first step a training program is being organized by Director (E&T)	Director (E&T) 18.12.2019	
1.13	In the faculty of Medicine, preparatory course for PG entrance examinations like NEET can be started in KTR campus also – in similar lines with Ramapuram campus.	Started from 27.04.2019 onwards. However patronage by students is not encouraging after an initial promise. Dean (Medical) to look into it and come out with a viable plan.	Dean(Medical) Start of academic year 2020-21	
1.14	SRM Medical College Hospital and Research Center can be made more patient friendly by simplifying the paper work.	Dean (Medical) expressed the difficulties in computerization of processes in the light of MCI's insistence on maintaining conventional registrars and ledgers. However members felt that simplification and speeding up the processes through computerization are need of the hour and hence to be pursued without compromising on statutory requirements.	Dean(Medical) Immediate	

2. Agenda points for the 31st IQAC meeting

SI. No:	Agenda/Discussion topic in the 31st IQAC meeting.	Discussion	Responsibility/ PDC
2.1	Fellows in Residence	Vice Chancellor mooted the idea of appointing 'Fellows of Residence'. A feasibility report may be given.	Director (Faculty) 31.01.2020
2.2	Review of FIIP	Around 23 members have shown interest for the odd semester 2019. Faculty members of FIIP are advised to give presentation for the department faculties and students. VC suggested not to allow more than one faculty to visit the same industry.	Director (E&T) 31.01.2020
2.3	Release of Team Deck	ITKM developed a data capturing Portal for faculty in consultation with IQAC. It was tested first in Civil Engineering Department. It is proposed to have another trial run in IT department before implementing across the university.	Director ITKM IT Dept. Trial Run: 31.12.2019
2.4	ARIIA 2020	ARIIA 2020 data successfully uploaded on 30-10-2019.	IQAC
2.5	NBA	Director (E&T) has identified five programs based on pre-qualifier requirement. Data collection process will start soon. CoE is requested to provide necessary data. IQAC will coordinate the data collection process	CoE Director (E&T) IQAC
2.6	National Service Portal	National Service Portal in association with MHRD is directing HEIs to register all final year students to help them to find employment. Necessary instructions given to all Deans and Directors. The registration process is initiated and requested to complete it by 31.1.2020. VC suggested Director (Career Centre) to join in and support the process.	July 2020 All academic Directors Deans and Director (CC 31.01.2020
2.7	Portal for Data capturing	There is a need for a central data capturing portal to collect data for various purposes like for NIRF, AQAR, Annual Report, UGC/MHRD report, QS, THE, Green	Director ITKM IQAC

SI. No:	Agenda/Discussion topic in the 31st IQAC meeting.	Discussion	Responsibility/ PDC
2.8	Marshauli	Metrics etc. IQAC will share the formats with Director ITKM.	Format sharing- 15.12.2019 Pilot version of portal: 31.01.2020
2.0	Membership	SRMIST has become Institutional member and academic partner of Society for professional Ethics and Management. This membership bestows on us the following privileges: • Get free printed copy of the journal (10 years) and soft copy for 20 years • One page free advt. in color once in the first year • Students and faculty can have free access to the journal through the password • Free participation in two seminars organized by the society every year • Participation in competitions organized by the society The membership details have been shared with all faculty members.	IQAC
2.9	Membership	SRMIST has become member of Center for Education Growth and Research and henceforth can enjoy the following privileges: • CEGR is authorized to recommend Academic Institutions pan India for various grants, schemes and opportunities of Two Sector Skill Council under National Skill Development Corporation i.e. Tourism and Hospitality Skill Council and Media and Entertainment and Skill Council. • One page institution details on CEGR website with hyperlink to institution website	IQAC 9.12.2019

Sl. No:	Agenda/Discussion topic in the 31st IQAC meeting.	Discussion	Responsibility/ PDC
		 Exclusive CEGR event in our campus for students and faculty members from time to time Support in organizing national seminar and conference in our campus Free delegate pass for all seminar/conference Opportunity to collaborate in research activities Details will be shared with all faculty members 	
2.10		Points raised by the members	
2.10	Structured approach to agenda	External Member Mr. Sengathirselvan suggested that agenda points may be structured covering the defined quality parameters.	IQAC From next IQAC meeting
2.11	Quality Policy for Institute	Members felt that every constituent Unit / department shall function based on quality policy and objectives following a set of well-defined procedures and processes. IQAC may write to the units and guide them in this regard	IQAC 29.02.2020
2.12	Food Quality within the campus	Director (E&T) suggested to monitor the quality of food in Hostel and Food courts. A monitoring committee comprising of Associate Director (CL), University Health Inspector and Dean-Medical to be formed for coordinating the monitoring process. Deputy Registrar suggested to involve PG students from the Department of Food process	Registrar to form the committee by 31.12.2019 consisting of Associate Director (CL), University Health Inspector, Dean-Medical and Faculty with expertise in Food Process and Quality
2.13	IQAC Meetings	VC suggested to conduct three IQAC meetings in a	Control. IQAC
2.14	IQAC student members	calendar year in the month of November, March and July. VC recommended two pre final year students from Engineering and Non-Engineering background for Student members of IQAC.	IQAC 15.12.2019

Sl. No:	Agenda/Discussion topic in the 31st IQAC meeting.	Discussion	Responsibility/ PDC
2.15	IQAC external member	VC proposed one member from QCI for IQAC – local member.	IQAC 15.12.2019
2.16	Creation of Center of AVR (Augmented Virtual Realty)	VC proposed to set up an AVR center to enhance the quality of teaching learning.	Head, CARE to prepare a
2.17	Healthy Environment in campus	Adequate measures to be taken to ensure that students enjoy a health-hazard free atmosphere within the premises. Some of the initiatives to be taken as suggested by the members are: • Dengue/malaria/measles/chickenpox prevention • Vaccination drives if required • Medical examination of all students at entry level. Dean (Medical) & Associate Director (CL) to come out with a blue print.	

Dean-HOAC 9/12/2519

Director AQ&R 19

Vice Chancellor

Dear Igre:



(Deemed to be University under section 3 of UGC Act 1956)

07.03.2019

Prof. G. Augustine Maniraj Pandian

Dean, IQAC

Dear sir,

Sub. Internal Quality assurance Cell (IQAC)- 30th meeting held on 1st Mar. 2019- Forwarding of minutes- - Reg.

Minutes of 30th Internal Quality assurance Cell meeting held on 1st Mar. 2019 are forwarded herewith.

G. Augustine Maniraj Pandiar

Dean (IQAC)
Prof. G. Augustine Maniraj Pandian
DEAN
DEAN
Internal Quality Assurance Cell (IQAC)
SRM Indiana & Ecimpo and Technology
Kattankulathur - 603 203 Kancheepuram District
Chennal, Tamil Nadu, India.

To

The members of IQAC and all concerned

(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 30th MEETING OF IQAC

Date: 01.03.2019

Time: 04:00 PM

Venue: Sir CV Raman Hall, 15th Floor, University Building

Chairperson: Dr. Sandeep Sancheti, Vice Chancellor

1.1 Review of 29th Meeting held on 02-11-2018

1.1.1 The following measures have been taken to improve MHRD-Swachhta rankings

Rainwater harvesting has been implemented in main campus - CRC block, Hi-Tech building,

automobile engineering block- law college, B.Arch, Tech Park, basic engineering block.

Associate director CL to explore the feasibility of zero investment solar energy augmentation.

1.1.2 Video recording of sophisticated research equipment / video recording of lectures

Process initiated to procure necessary video graphic equipment. Dean (Sciences) to follow it up.

A video catalogue / brochure can be made for all precious equipment.

Further, in order to improve the quality of class room lectures faculty members can be video

graphed while delivering lectures so that they can iron out the flaws in the delivery and class

performance.

1.1.3 Organizing Techfests only on holidays

Generally any major event may be restricted to maximum 3-1/2 days with first day starting from

Thursday AN.

1.1.4 ISO peer process

Dean (IQAC) shall explore the possibilities of getting units like Registrar's office and hostels ISO

certified.

1

1.1.5 HoD hour

Implemented in faculty of engineering and Technology, Kattankulthur. Other units to take up this practice.

1.2 Agenda points for the 30th IQAC meeting

1.2.1 NIRF 2019

Data submitted in Dec. 2018 and verification process is going on. Results will be published in first week of April.

1.2.2 NBA accreditation

B.Tech UG programs Mechatronics Engineering, Aerospace Engineering and Bio technology, and Chemical Engineering to be taken up for accreditation in first phase.

1.2.3 Annual Quality Assurance Report (AQAR)

This report is a NAAC mandated one. Prompt submission of AQAR is a prerequisite for next cycle of NAAC accreditation. NAAC has introduced a new online format from 2018-19 onwards which is very much similar to NAAC SSR itself. It involves voluminous data collection including evidences and uploading. Unless an online portal is created this will not be possible. IQAC and Director ITKM shall create an AQAR portal immediately so that data pertaining to 2018-19 are collected without any further delay.

1.3 Suggestion from members for holistic quality enhancement

Sl.	Issue / discussion	Responsibility	PDC
No.			
1.	Sewage treatment plant to be maintained	Associate Director, CL	31.05.2019
	properly to improve its efficiency		
2.	Cleaning of the lake in front of SRM	Associate Director, CL	30.04.2019
	Hotel shall be taken up on priority basis		
	by deploying floating aerators or any		
	other suitable mechanism.		

Sl.	Issue / discussion	Responsibility	PDC
No.			
3.	A user friendly app may be developed	Associate Director CL	30.04.2019
	for booking Guest house rooms for	shall put up a proposal	
	guests/ parents. Also the guest house		
	shall have a dedicated caterer.		
4.	A scheme of partitioning the main T.P.	Associate Director CL,	31.05.2019
	Ganesan auditorium in order to improve	Executive Engineer,	
	the flexibility of using the same for	Construction (SRMIST)	
	varied number of audience, may be put	and HoD Architecture	
	up	under the guidance of	
		Pro VC (P&D)	
5.	Standardized digital notice boards may	Associate Director CL	31.05.2109
	be positioned in strategic locations	shall put up a proposal	
		and install at least one	
		notice board at the	
		University Arch or any	
		other appropriate	
		location close to it.	
6.	Data collection about our alumni to be	Director (Alumni)	30.06.2019
	improved a lot. Director (Alumni) and	HoDs	
	department alumni coordinators shall		
	work in tandem to produce desired		
	results.		

Sl.	Issue / discussion	Responsibility	PDC
No.			
7.	In addition to Swatchh Bharat Abhyian	NSS coordinator	By the
	(SBA) and Unnat Bharat Abhyian – the	(requested to prepare a	commencement
	schemes through which our students	proposal and submit to	of next
	involve themselves in community	the vice chancellor)	academic year
	development activities – there shall be a		2019-20
	mass participation of students in various		
	society oriented activities. NSS		
	coordinator shall devise a methodology		
	by which the existing mandatory NSS		
	course may be leveraged to help large		
	number of students to contribute to the		
	cause of society.		
8.	MBA and Science and Humanities	Director / MBA and	30.06.2019
	students shall undergo meaningful	Dean (S&H)	
	internships which will enable them to	shall prepare a blueprint	
	learn India centric models of	and submit to the Vice	
	development like that practiced in Tripur	Chancellor.	
	in Tamilnadu.		
9.	In the faculty of Medicine, preparatory	Dean Medical / Dean	Ву
	course for PG entrance examinations	Dental - KTR	commencement
	like NEET can be started in KTR campus		of next
	also – in similar lines with Ramapuram		academic year
	campus.		2019-20
10.	SRM Medical College Hospital and	Dean Medical	30.06.2019
	Research Center can be made more		
	patient friendly by simplifying the paper		
	work.		

Sl.	Issue / discussion	Responsibility	PDC
No.			
11.	An appropriate screening mechanism	Director Admissions	30.06.2019
	shall be put in place while admitting		
	transfer students who often find it		
	difficult to acclimatize with the new		
	environs.		
12.	Students in hostel waste a lot of time in	Director CL and Faculty	30.06.2019
	indulging in activities not related to	directors may come out	
	studies. They also tend to become	with an action plan in	
	undisciplined. This menace can be	their respective domains	
	reduced by increasing academic rigour	and discuss with the	
	as well putting in place some stringent	Vice Chancellor	
	measures like compulsory study hour		
	etc.		
13.	Food waste in hostels and canteens to be	Director CL shall study	30.05.2019
	reduced	the issue submit an	
		action plan with	
		innovative schemes.	
14.	A user friendly app may be developed	GM (Transport) in	30.06.209
	for booking SRM vehicles for bringing	consultation with ITKM	
	in academic guests.	shall submit a proposal	
		to the Vice Chancellor.	
15.	Department level one day orientation	All faculty Directors	By
	programme for faculty members may be		commencement
	planned at the commencement of		of next
	academic year		academic year
			2019-20

Sl.	Issue / discussion	Responsibility	PDC
No.			
16.	Students with CGPA >9.0 may be	Feasibility of	30.04.2019
	exempted from having minimum	incorporating it in the	
	attendance of 75%.	regulations may be	
		explored by faculty	
		Directors and CoE.	
17.	All members of SRM family shall be	All faculty Directors	Ву
	quality conscious and bring to the	shall educate their staff	commencement
	authorities concerned any instances of	and students on this.	of next
	compromise in quality – be it academic,		academic year
	non-academic or physical. Staff and		2019-20
	students shall be sensitized to violations		
	of quality.		
18.	Open book examinations may be tried at	Director (E&T) Dean	30.06.2019
	PG level in a few programs	(S&H) and CoE may	
		take the initiative.	
19.	A faculty hand book shall be prepared	Dean, IQAC	30.06.2019
20.	Number of members of IQAC may be	Dean, IQAC	31.05.2019
	increased to include representatives from		
	Quality Council of India (QCI) and		
	Indian Institute of Quality Management		
	(IIQM)		
21.	The minutes of meeting will be	All concerned	As mentioned.
	circulated to all concerned and they shall		
	take suitable action on those points		
	pertaining to them and report back the		
	progress made periodically.		
22.	Next meeting may be scheduled after	Dean, IQAC	31.05.2019
	consulting the availability of external		
	members.		

Vice Chancellor and the members of IQAC appreciated the efforts put in by the IQAC team Mr. R. Neelangandan, Mr. A. Jovith and Ms. R. Thenmozhi in successfully uploading exhaustive metadata on our faculty and students in MHRD's AISHE (All India Survey on Higher Education) portal for the year 2018-19.



(Deemed to be University under section 3 of UGC Act 1956)

12.02.2019

Prof. G. Augustine Maniraj Pandian

Dean, IQAC

Dear sir,

Sub. Internal Quality assurance Cell (IQAC)– 29^{th} meeting held on 2^{nd} Nov. 2018– Forwarding of minutes– Reg.

Minutes of 29^{th} Internal Quality assurance Cell meeting held on 2^{nd} Nov. 2018 are forwarded herewith.

G. Augustine Maniraj Pandian

Dean (IQAC)

Mobile : 8754593529 dean.iqac@srmuniv.ac.in

Prof. G. Augustine Maniraj Pandian
DEAN
Internal Quality Assurance Cell (IQAC)
SRM Institute of Science and Technology
Kattankulathur - 603 203 Kancheepuram District
Chennal, Tamil Nadu, India.

To

(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 29th MEETING OF THE IQAC

Date: 02.11.2018

Time: 11:00 AM

Venue: Sir CV Raman Hall, 15th Floor, University Building

1.1 Review of 28th Meeting held on 23-07-2018

1.1.1 Measures to improve our ranking in National Institutional ranking framework (NIRF-

19) through improving the perception of academics and employers on SRMIST

- News on key events/activities being sent to academic and employer peers regularly which will improve their perception on SRMIST.
- ITKM has conducted training programs for top administrators on how to engage with social media like Facebook, Linkedin
- In UG Engineering curriculum (2018-19), every course is linked with an external academic/industry expert

1.1.2 Accreditation by NBA

It is proposed to go for NBA Accreditation for core engineering disciplines that are not accredited by IET and ABET.

1.1.3 Improving Alumni interaction

Membership cards to be issued to Alumni to offer discounts in SRM Transports, SRM Hotels and SRM Hospitals and campus guest house.

1.2 Agenda Points for the 29th meeting

1.2.1 NAAC Accreditation in III cycle

The National Assessment and Accreditation Council Accredited the SRM Institute of Science and Technology with CGPA of 3.55 on seven point scale at A⁺⁺ grade valid up to August 15, 2023. IQAC recorded its profound appreciation of all faculty members, non-teaching staff, administrators and top management who all worked tirelessly to achieve this resounding success.

1.2.2 QS - India / BRICS / Asian and The world Rankings

Our positions in various rankings are as follows:

RANKING BY THE (Times Higher Education - UK)

World Ranking-2019: 1001+

Asian Ranking-2018 : 301-350

SUBJECT RANKING

Engineering and Technology : 601-800

Computer Science : 601+

Pre-clinical, Clinical & Health : 601+

RANKING BY QS (Quacquarelli Symonds - UK)

1.2.3 QS – IGUAGE Rating

SRMIST is awarded "DIAMOND" overall rating in QS-IGUAGE

1.2.4 Measures to improve MHRD-Swachhta rankings

SRMIST is given 24th rank in Swachhta Ranking.

Associate Director (CL) gave suggestions on improving Rain water harvesting scheme and solid waste management. He told that the plan is to install 1 Megawatt solar plant within the institution in addition to 490 KW already implemented. VC advised to increase it to 2 Megawatt.

Director (E&T) suggested to have rain water harvesting facilities in every building within the SRMIST campus. He suggested to get help from Civil Engineering department to install solar

power plants. Sewage treatment plant is to be enforced within the campus. He also advised to take necessary measure for hostel mess wastages.

Director (E&T) suggested that faculties from various departments like Civil Engineering, Mechanical Engineering and Electrical Engineering can be brought in for getting assistance in the implementation process.

1.2.5 NIRF-19

This year we have included the discipline of Architecture and the process of data collection is on.

1.2.6 Feasibility of increasing the B.Tech credits from 160-170

The external expert suggested to bring in more number of Job ready courses.

Some of the Mandatory courses are not having credits in our curriculum. Director (E&T) suggested to incorporate credits for those courses.

VC suggested to increase the number of MOOC courses as we have only 2 MOOC courses in practice.

1.2.7 Incentives for guides for every completed Ph.D

Incentives can be given to Ph.D guides for motivation and to increase the number of Ph.Ds within the stipulated time.

1.2.8 Video recording of sophisticated research equipment (c4)

Dean sciences agreed to procure sophisticated research equipment for video tutorial recording purposes.

1.2.9 Organizing Techfests only on holidays

Techfests can be inaugurated on Friday afternoon session and can be continued on the following week end days.

1.3. Any other point

- External member advised to go for ISO peer Process.
- HOD hour is to be allocated for feedback mechanisms.



(Deemed to be University under section 3 of UGC Act 1956)

01.08.2018

Prof. G. Augustine M Pandian

Dean, IQAC

Dear sir/madam

Sub: Internal Quality assurance Cell (IQAC)- 28^{th} meeting held on 23rd July 2018– Forwarding of minutes- – Reg.

Minutes of 28th Internal Quality assurance Cell meeting held on 23rd July. 2018 are forwarded herewith.

G. Augustine Maniraj Pandian

Dean (IQAC)

Mobile: 8754593529

pecordinator.iqae@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 28th MEETING OF THE IQAC

Date: 23-07-2018

Time: 10:00 am

Venue: Big Conference Hall, 15th Floor, University Building

1.1 Review of 27th meeting held on 26-3-2018

1.1.1 NIRF-2018 submission

NIRF-18 data submitted and the rankings were released on 03.04.2018. The ranks of SRMIST under various categories are:

University	41
Engineering	46
Medicine	22
Pharmacy	27
Management	51-75

The members were informed that two committees had been constituted -1. Functional Committee 2. IQAC coordinators committee - to come with new ideas and ensure that data collection, compilation, collation and submission are carried out meticulously.

1.1.2 QS/THE data submission

Data for QS/THE ranking processes have been submitted and THE has ranked SRMIST 1000+.

1.1.3 Participation in QS- I-Gauge rating

In view of impending NAAC visit the deadline for data submission has been extended up to 16.08.2018.

1.2 Agenda Points

1.2.1 Measures to improve our ranking in National Institutional Ranking Framework (NIRF-19)

- One of the areas where SRMIST can improve its score is on perception of peers and employers.
- More alumni working in industry to be actively engaged to obtain better feedback from industry on SRMIST. Efforts to keep the HR personnel abreast of the happenings /events at SRMIST are welcome, though they may not yield expected dividends.
- Alumni from industry shall be involved in Board of Studies, guest lectures, and teaching
 of industry centric course modules which will lead not only to better perception but also
 result in value addition to both faculty and students.
- Social media platforms also to be explored for improving perception.
- It was suggested that for better data collection the formats be made available well in advance to avoid incomplete data submission.

1.2.2 Accreditation by NBA

- Though nine of the programs at Kattankulathur campus have been accredited either by commissions of ABET or IET, NBA accreditation shall be sought for since NBA accreditation is on par with ABET's in view of NBA becoming a signatory to Washington Accord.
- Since NBA also has adopted ABET/IET accreditation methodology, it will be easier to get NBA accreditation, for those programs which have been already accredited, to be followed by rest of the programs.
- In 3-4 years' time all UG programs are to be NBA accredited.

1.2.2 Improving Alumni interaction

- On many an occasion alumni inputs are not taken seriously or implemented even if accepted. Alumni can be our best critics and their viewpoints are invariably for the betterment of institution.
- Hence quantum of alumni interaction shall be scaled up considerably.
- One way to keep the alumni network alive will be to keep them in contact through their personal e-mail ids since institution provided e-mail ids are seldom used after graduation.
- Alumni newsletters shall be sent from department since alumni easily identify themselves with their respective departments and a mechanism has to be evolved to achieve this.
- Alumni shall be requested to join BoS members.
- Alumni membership cards to be issued and shall be encouraged to make use of institutional facilities like guest houses, swimming pools, gymnasiums etc.
- Focus should also on what alma mater can do for its alumni rather than the other way round.

1.2.3 Syllabus for E&T programs as per AICTE's model curriculum

- Action to be initiated to prepare detailed syllabus for III-VIII semesters of E&T programs keeping the AICTE model syllabus in mind.
- The process is to be completed by Nov. 2018.
- Students may be asked to give their feedback on the proposed new 2018 curriculum.

1.2.4 Forthcoming National Assessment and Accreditation Council (NAAC) Peer Team visit – 02-04 August 2018

Members were informed that NAAC peer team will be visiting the campus for III cycle of
accreditation and the institute is fully geared up to ensure that the accreditation visit goes
off successfully.

1.2.3 General points raised during discussion

- IQA shall be driven by Vision and Mission of the institute rather than by the ever changing approval/accreditation demands.
- Though quality cohorcement may help the institute in branding itself, branding shall not be reason for quality measures.
- Class room teaching shall focus more on application side without compromising theoretical concepts.
- Since SRMIST participates in different types external audits in the form of approval processes, accreditation, reviews by UGC/MHRD/ Statutory councils etc. it shall develop a robust system so that all data are readily available anytime and kept updated all the time.
- Further, systems and processes shall aim more at overall quality enhancement rather than to satisfy a particular accrediting or approving agency.
- Courses to be designed to meet broad industry needs.
- Specialized programs are going to be the order of the day. For example CSE with specialization in AI/ IOT or ECE with sensor technology rather than simple CSE or ECE.
- Concepts of machine learning, mathematical modeling, cyber physical link, cyber security and cyber safety, data science, data analysis shall be taught at UG level with depth.
- M.Tech programs may be highly sought after since they focus on specialization.
- In near future, industry will come to institute to find solutions to its problems. Institutes shall be geared up to meet them headlong. Towards this end, spade-work shall start from now on and the first step shall be to advertise the labs, facilities, equipment among the industries so that they become cognizant of them.
- Course contents shall be revised, updated, and scaled up to meet the refined the hiring demands of industry as dictated by automation and AI and shall focus on problem solving taking into account realistic design constraints.
- Any activity shall be based on P-D-C-A (Plan-Do-Act-Check) to ensure efficiency, effectiveness and continuous improvement.
- SRMIST to scale up its checks and balances system to match with the expansion it has undergone.
- Feedback mechanism shall be routine and not to be driven by events.

(Deemed to be University under section 3 of UGC Act 1956)

19.03.2018

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir/madam

Sub: Internal Quality assurance Cell (IQAC)- 27th meeting to be held on 26th March 2018– intimated – Reg.

I wish to inform you that the 27th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 26th meeting held on 12-12-2017
- 2. NIRF-2018 submission
- 3. Data submission for QS/THE
- 4. Participation in QS I- Gauge Rating

Date and Time: 26th March 2018 (Monday) at 04:00 pm

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations

G. Augustine Maniraj Pandian Principal coordinator (IQAC)

Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 27th MEETING OF THE IQAC

Date: 26-03-2018

Time: 04:00 pm

Venue: Conference Hall of Registrar's office

This is the first meeting chaired by the new Vice Chancellor of SRMIST Prof. Sandeep Sancheti and the meeting commenced with members greeting him warmly and wishing him well.

1.1 Review of 26th meeting held on 12-12-2017

1.1.1 NAAC-18 status

Consequent upon the submission of IIQA to NAAC, they approved the same on 28 Dec. 2017. The SSSR was submitted on 28.02.2018 the due date.

1.1.2 Choice Based curriculum of S&H programs

As suggested in the 26th meeting of IQAC, revised curriculum and syllabus in tune with the choice based curriculum to be adopted from 2018-19 was approved in the 37th Academic Council held on 22.03.2018

1.1.3 Choice Based curriculum of E&T programs

As suggested in the 26th meeting of IQAC, revised curriculum and syllabus in tune with the AICTE model curriculum 2018-19 for I and II semesters were approved in the 37th Academic Council held on 22.03.2018. Earlier to that, SRMIST submitted the application to AICTE for approval of its UG and PG programs under E&T, Pharmacy, MBA and MCA.

1.2 **Agenda Points**

1.2.1 NIRF-2018 submission

The complete verification process of NIRF data submitted was completed including the clarifications and modifications. As per the directions of NIRF medical consultancy amount of patients was removed from the finance data. Further data under other heads were also revised.

OS/THE data submission 1.2.2

OS/THE data submission was completed.

1.2.3 Participation in QS- I-Gauge rating

On the initiative of IQAC, SRMIST decided to participate in the India centric rating process of QS known as QS- I- Gauge. The data submission will be complete by 31.05.2018.



(Deemed to be University under section 3 of UGC Act 1956)

28.03.2018

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir/madam

Sub: Internal Quality assurance Cell (IQAC)- 27th meeting held on 26th Mar. 2018– Forwarding of minutes- – Reg.

Minutes of 27th Internal Quality assurance Cell meeting held on 26th Mar. 2018 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529

pccordinator.iqac@ktr.srmuniv.ac.in

То

(Deemed to be University under section 3 of UGC Act 1956)

4.12.2017

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir/madam

Sub: Internal Quality assurance Cell (IQAC)- 26th meeting to be held on 12Dec.. 2017– intimated – Reg.

I wish to inform you that the 26th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 25th meeting held on 25-09-2017
- 2. NAAC-18 status
- 3. Choice Based curriculum for S&H programs
- 4. Choice Based curriculum for E&T programs
- 5. CAC of ABET visit of B.Tech IT program of Kattankulathur campus

Date and Time: 12th Dec. 2017 (Tuedsday) at 04:00 pm

Venue: Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Maniraj Pandian Principal coordinator (IQAC)

Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

G. Ingri

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 26th MEETING OF THE IQAC

Date: 12-12-2017

Time: 04:00 pm

Venue: Conference Hall of Registrar's office

1.1 Review of 25th meeting held on 25-09-2017

1.1.1 Application for Institution of Eminence (IoE)

IoE application was submitted in time

1.2 Agenda Points

1.2.1 NAAC-18 status

IIQA was submitted on 5th Dec. 2017 which is likely to be approved in III week of Dec. 2017. Meantime SSR preparations are on.

1.2.2 Choice Based curriculum for S&H programs

Curriculum and syllabus for UG/PG programs under F-S&H to be revised from 2018-19 onwards so that they are in tune with the Choice Based curriculum

1.2.3 Choice Based curriculum for E&T programs

The committee members suggested that F-E&T shall get approval of AICTE for all E&T programs in all campuses. The members also suggested that the regulations, curriculum, and syllabus to be revised from 2018-19 onwards so that they are in tune with the AICTE model curriculum to be released soon.

1.2.4 CAC of ABET visit of B.Tech IT program of Kattankulathur campus

Computing Accreditations Commission of ABET comprising 2 members visited B.Tech IT program of Kattankulathur campus during 8-10 Oct. 2017 for II cycle of accreditation. The team gave a clean chit to the program and no weakness/deficiency was found. The resuts are expected in August/September 2018.



(Deemed to be University under section 3 of UGC Act 1956)

14.12.2017

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir/madam

Sub: Internal Quality assurance Cell (IQAC)- 26th meeting held on 12th Dec. 2017– Forwarding of minutes- – Reg.

Minutes of 26th Internal Quality assurance Cell meeting held on 12th Dec. 2017are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529

pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

28.09.2017

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub. Internal Quality assurance Cell (IQAC)- 25^{th} meeting held on 25^{th} Sep. 2017– Forwarding of minutes- – Reg.

Minutes of 25th Internal Quality assurance Cell meeting held on 25th Sep. 2017are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529

pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 25th MEETING OF THE IQAC

Date: 25-09-2017

Time: 04:00 pm

Venue. Conference Hall of Registrar's office

1.1 Review of 24rd meeting held on 22-06-2017

1.1.1 ABET's CAC visit -B.Tech IT Program- KTR

SSR was submitted on time. Director E&T, Principal coordinator IQAC and Faculty member of IT program Dr. M.B. Mukesh Krishnan attended the Institutional Representative meeting at Baltimore, USA and met the team chair and discussed the SSR with him. The onsite visit is scheduled in Oct. 2017.

1.1.2 NAAC 3rd cycle of accreditation

Opening meeting was conducted, steering committee formed and the formats were discussed and timeline fixed. It was decided to upload the documents once the window opens in Nov. 2017.

1.2 Agenda Points

1.2.1 Application for Institution of Eminence (IoE)

Principal Coordinator IQAC stated that the management has decided to apply for IoE. Vice Chancellor in charge opined that we have to prepare a detailed report which involves cooperation of all the faculty.

1.2.2 Swachhata Ranking Participation

SRM University participated in the ranking process and was shortlisted and invited to the award giving ceremony and received a participation certificate.

1.2.3 UGC expert committee visit

Principal coordinator informed the members that the UGC /AICTE expert committee visit went off smoothly.

(Deemed to be University under section 3 of UGC Act 1956)

13.09.2017

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir.

Sub. Internal Quality assurance Cell (IQAC)- 25th meeting to be held on 25th Sep. 2017- intimated - Reg.

I wish to inform you that the 25th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below.

Agenda.

- 1. Review of 24rd meeting held on 22-06-2017
- 2. Application for Institution of Eminence (IoE)
- 3. Swachhata Ranking Participation
- 4. UGC expert committee visit

Date and Time.

25th Sep. 2017 (Monday) at 04:00 pm

Venue

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Manifaj Pandian

Principal coordinator (IQAC)

Mobile : 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

27.06.2017

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - 24th meeting held on 22th June 2017 - Forwarding of minutes - Reg.

Minutes of 24rd Internal Quality assurance Cell meeting held on 22th June 2017are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 24^d MEETING OF THE IQAC

Date: 22-06-2017

Time: 04:00 pm

Venue: Conference Hall of Registrar's office

1.1 Review of 23rd meeting held on 17-02-2017

1.1.1 Courses aimed at helping students opting for higher studies

CDC placed the proposals in 33rd Academic Council for offering courses in the weekends and during weekdays after the class hours to help students in their preparion for GATE and CAT. The proposals were approved in the academic council and the classes would commence from academic year 2017-18.

1.1.2 QS rating

Data has been submitted and verification is in progress.

1.2 Agenda Points

1.2.1 ABET's CAC visit -B.Tech IT Program- KTR- SSR submission

Principal coordinator IQAC informed that the SSR preparation for reaccreditation of B.Tech IT program of Kattankulathur campus was complete and would be uploaded in the third week of June 2017.

1.2.2 NAAC 3rd cycle of accreditation

Principal coordinator IQAC informed that the NAAC formats were being revised and preparations would start once the revised formats were made available.

1.2.3 NIRF-17 Ranking results

The ranking obtained by SRM Univeristy is:

Overall - 34th

Engineering - 35th

Pharmacy - 9th

Vice Chancellor complimented all the faculty and staff for submitting the data in time and the IQAC for timely uploading.

He went through the analysis report prepared by IQAC and suggested that there is a lot of scope in improving (a) Perception (b) Research output (c) Increasing the percentage of faculty with PhD.

The meeting came to an end with thanks to the chair.

Prof. G. AUGUSTINE MANIFOLD PANDIAN Principal Coordinator (IGAC)

SRM "NI TERCH 1 SRM Nagar, K 1/4" 603 200 Kenchoopur 1 Madu

(Deemed to be University under section 3 of UGC Act 1956)

16.06.2017

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC Dear sir.

> Sub: Internal Quality assurance Cell (IQAC)- 24th meeting to be held on 22nd JUNE 2017- intimated - Reg.

I wish to inform you that the 24th meeting of the Internal Ouality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- meeting held on 17-02-2017 1. Review of 23rd
- 2. ABET's CAC visit -B.Tech IT Program- KTR- SSR submission
- 3. NAAC 3rd cycle of accreditation
- 4. NIRF-17 ranking

Date and Time: 22nd June 2017 (Thursday) at 04:00 pm

Conference hall of Registrar's office Venue:

Members are requested to attend the meeting and participate in the deliberations.

> G. Augustine Maniraj Pandian Principal coordinator (IQAC)

> > Mobile: 8754593529

pcoordinator.igac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

24.02.2017

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 23rd meeting held on 17th Feb 2017– Forwarding of minutes- – Reg.

Minutes of 23rd Internal Quality assurance Cell meeting held on 17th Feb 2017 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956).

MINUTES OF 23d MEETING OF THE IQAC

Date: 17-02-2017

Time: 04:00 pm

Venue: Conference Hall of Registrar's office

1.0 Review of 22nd meeting held on 06-09-2016

1.1 NIRF 2017

Principal coordinator IQAC informed the members that NIRF formats had been successfully uploaded in NIRF website as well in University website. The ranking would be released in I week of April 2017.

1.2 Agenda Points

1. 2.1 Facilitating students opting for higher studies

The Career development center of SRM University is offering courses on personality development aimed at enhancing the employability of outgoing students. However students opting for higher studies do not have any such courses. Principal coordinator, IQAC opined that some training programs for the students to help them in their preparation for higher studies should be conducted. Director E&T stated that since only around 10% of students opt for higher

studies, these courses should be run outside the curriculum and outside the class hours.

Members agreed to this proposition and it was decided to entrust this task with CDC.

1,2,2 UGC Expert Committee visit

Principal coordinator informed that the members that UGC Expert Committee visit bight take place and the data collected from different departments were being compiled to furnish them in UGC format.

1.2.3 QS Star rating

Principal coordinator IQAC informed the members that on President's initiative SRM University had applied for the rating by QS and data collection was in progress.

The meeting came to an end with thanks to the chair.

Principal Coordinator (ICAC)

SRM Nagar, k rist 603 203,

(Deemed to be University under section 3 of UGC Act 1956)

09.02.2017

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 23rd meeting to be held on 17th Feb 2017- intimated - Reg.

I wish to inform you that the 23nd meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 22st meeting held on 06-09-2016
- 2. Facilitating students opting for higher studies
- 3. UGC Expert Committee visit
- 4. QS rating

Date and Time: 17th Feb. 2017 (Friday) at 04:00 pm

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

> G. Augustine Manfraj Pandian Principal coordinator (IQAC)

> > Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

14.09.2016

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 22nd meeting held on 06th Sep 2016- Forwarding of minutes- - Reg.

Minutes of 22st Internal Quality assurance Cell meeting held on 06th Sep 2016 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 22nd MEETING OF THE IQAC

Date: 06-09-2016

Time: 04:00 pm

Venue: Conference Hall of Registrar's office

1.0 Review of 21st meeting held on 20-05-2016

1.1 Choice Based Curriculum and Syllabus 2015 - For Engineering and Technology

The complete curriculum and syllabus for all UG engineering programs were placed in the 32nd Academic Council Meeting and got approved.

2. Agenda Points

2.1 NIRF - 2017

Members discussed the parameters of NIRF-2017 threadbare and devised the methodology to collect the data and upload the same.

Prof. G. Augustine Maniraj Pandian was nominated as the nodal officer.

It was decided that all formats would be developed by him and circulated to all concerned by 12th Sep and data should be compiled by 30th Sep. 2016.

IQAC, after prolonged discussion decided to go for ranking of Faculty of Engineering and Technology at Kattankulathur campus and SRM College of Pharmacy in addition to overall ranking.

The meeting came to an end with thanks to the chair.

Prof. G. AUGUSTINE MANIRAJ PANDIAN Principal Coordinatos (IGAC)

SRM 'NI PERSITY
SRM Nagar, k with 603 203.
Konchoopur and Madu

(Deemed to be University under section 3 of UGC Act 1956)

01.09.2016

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC
Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 22nd meeting to be held on 06^{th} Sep 2016- intimated - Reg.

I wish to inform you that the 22nd meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 21st meeting held on 20-05-2016
- 2. NIRF-2017

Date and Time: 06th Sep 2016 (Tuesday) at 04:00 pm

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Maniraj Pandian Principal coordinator (IQAC)

Mobile: 8754593529 pcoordinator.igac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

27.05.2016

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - 21st meeting held on 20th May 2016 - Forwarding of minutes - Reg.

Minutes of 21st Internal Quality assurance Cell meeting held on 20th May 2016 are forwarded herewith.

G. Augustine Manifaj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.igac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 21th MEETING OF THE IQAC

Date: 20-05-2016

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 20th meeting held on 18-02-2016

1.1 Maximum duration of programs as per UGC guidelines

Maximum duration of programs as per UGC guidelines for all programs was fixed as N+2 where N is the normal duration of study and approved in the $31^{\rm st}$ Academic Council Meeting

2. Agenda Points

2.1 Choice Based Curriculum and Syllabus 2015 - For Engineering and Technology

The members discussed the implementation of choice based flexible curriculum and syllabus for all programs under Engineering and Technology. The issue of allowing options to students to pick their preferred faculty for handling the

different courses were also discussed. Director E&T was requested to get the curriculum and syllabus of all programs from III semester onwards approved in the 32^{nd} academic council meeting.

2.2 IET accreditation for programs like CSE, E&I, Automobile Engg, Software Engg

Director E&T mooted the idea that programs like CSE, E&I, Automobile Engg, Software Engg may go for IET accreditation (UK). Members endorsed the view.

The meeting came to an end with thanks to the chair.

Prof. G. AUGUSTINE MANIRAL PANDIAN Principal Coordinator (IGAC)

SRM Nagar, k 1/2th 603 203.
Kenchespur a - Mate, and Madu

(Deemed to be University under section 3 of UGC Act 1956)

13.05.2016

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC
Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - 21st meeting to be held on 20th May 2016 - intimated - Reg.

I wish to inform you that the **21**st meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

1. Review of 20th meeting held on 18-02-2016

2. Choice Based Curriculum and Syllabus 2015 - For Engineering and Technology

 IET accreditation for programs like CSE, E&I, Automobile Engg, Software Engg

Date and Time: 20th May 2016 (Friday) at 11:00 am

Venue: Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Maniraj Pandian Principal coordinator (IQAC) Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

25.02.2016

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 20th meeting held on 18th Feb 2016– Forwarding of minutes- – Reg.

Minutes of 20th Internal Quality assurance Cell meeting held on 18th Feb 2016 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 20th MEETING OF THE IQAC

Date: 18-02-2016

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 19th meeting held on 18-11-2015

1.1 Maximum duration of programs as per UGC guidelines

The issue was discussed in the 30th Academic Council Meeting and a committee was constituted to look into the modalities of implementation and present the proposals in the 31st Academic Council meeting.

2. Agenda Points

2.1 National Institutional Ranking Framework

Principal Coordinator, IQAC informed the members that the data had been uploaded in NIRF portal on time and he thanked members for the concerted efforts put in by all concerned in collecting and presenting the data.

2.2 Accreditation Team Visit by EAC of ABET

The members were informed that Engineering Accreditation Commission's Team from ABET visited the Kattankulathur campus and carried out the re-accreditation process during October 2015. The visit

concerned the accreditation of B.Tech Civil, Mechanical, ECE and EEE programs of Kattankulathur campus.

After a lengthy discussion It was decided that NCR campus should also try for ABET accreditation of its programs.

The meeting came to an end with thanks to the chair.

Prof. G. AUGUSTINE MANIRAJ PANDIAN

Principal Coordinator (ICAC)
SRM UNI (ERCHY)
SRM Nagar, K. John 603 203
Kenchaspur ... - Was, could Madu 603 203,

(Deemed to be University under section 3 of UGC Act 1956)

11.02.2016

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 20th meeting to be held on 18th Feb 2016– intimated – Reg.

I wish to inform you that the **20**th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 19th meeting held on 18-11-2015
- 2. National Institutional Ranking Framework
- 3. Accreditation Team Visit by EAC of ABET

Date and Time:

18th Feb 2016 (Thursday) at 11:00 am

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Maniraj Pandian Principal coordinator (IQAC)

Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

24.11.2015

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - 19th meeting held on 18th Nov 2015 - Forwarding of minutes - Reg.

The minutes of 19^{th} IQAC meeting held on 18^{th} Nov 2015 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 19th MEETING OF THE IQAC

Date: 18-11-2015

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 18th meeting held on 31-08-2015

1.1 Ranking of Institutions and Accreditations

The resolutions passed in the 18th meeting were sent to NAAC

2. Agenda Points

2.1 Maximum duration of programs as per UGC guidelines

The University Grants Commission has formulated the Guidelines on Determinations of a Uniform Span Period within which a student may be allowed to qualify for a Degree. The following guidelines have been formulated by UGC:

Normally the student is expected to complete his program within the minimum period as laid down under the relevant regulation of the University which should be in conformity with the UGC Regulations on the award of First Degree and Masters Degree and also in line with notification, issued from time to time, on Specification of Degrees under Section 22 of UGC Act, 1956.

A Student who for whatever reasons is not able to complete the programme within the normal period or the minimum duration prescribed for the programme, may be allowed two years period beyond the normal period to clear the backlog to be qualified for the degree. The General formula, therefore should be as follows:

Time Span = N+2 years for the completion of programme. Where N stands for the normal or minimum duration prescribed for the completion of the programme

In exceptional circumstances a further extension of one more year may be granted. The exceptional circumstances be spelt out clearly by the relevant statutory body concerned of the University.

During the extended period the student shall be considered as a private candidate and also not be eligible for ranking.

Ordinarily, no student should be given time beyond the extended period of two years. However in exceptional circumstances and on the basis of the merits of each case University may allow a student one more year for completion of the programme.

These guidelines are subject to the Rules and Regulations of the statutory bodies and Universities governing the grant of degree.

The Controller of Examiner, Registrar and the Faculty directors were requested to look into these guidelines and formulate an action plan.

The meeting came to an end with thanks to the chair.

Prof. G. AUGUSTINE MANICAU PANDIAL Principal Coordinator (ICAC)

SRM Nagar, h 15th 603 203

(Deemed to be University under section 3 of UGC Act 1956)

12.11.2015

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC
Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 19th meeting to be held on 18^{th} Nov 2015- intimated - Reg.

I wish to inform you that the 19^{th} meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 18th meeting held on 31-08-2015
- 2. Maximum duration of programs as per UGC guidelines

Date and Time: 18th Nov 2015 (Wednesday) at 11:00 am

Venue: Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Maniraj Pandian Principal coordinator (IQAC)

Mobile: 8754593529 pcoordinator.igac@ktr.srmuniv.ac.in



(Deemed to be University under section 3 of UGC Act 1956)

04.09.2015

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - 18th meeting held on 31st August 2015 - Forwarding of minutes - Reg.

The minutes of 18^{th} IQAC meeting held on 31^{st} August 2015 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.igac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 18th MEETING OF THE IQAC

Date: 31-08-2015

Time: 04:00 pm

Venue: Conference Hall of Registrar's office

1.0 Review of 17th meeting held on 20-05-2015

1.1 Introduction of Choice Based Curriculum

Ratified in 29th Academic council meeting held on 29.08. 2015

1.2 Introduction of Career Advancement courses

Ratified in 29th Academic council meeting held on 29.08. 2015

- 2. Agenda Points
- 2.1 Ranking of Institutions and Accreditations

NAAC has requested accredited institutions like ours to offer our viewpoint about ranking and accreditations. Our viewpoint will be shared with others when discussion takes place on New Education Policy (NEP) being formulated by MHRD. NAAC expects us to discuss the issue in our IQAC (Internal Qualitty Assurance Cell) meeting before sending outcome to NAAC.

Accordingly the issues were discussed and the following are the resolutions:

1. Should India focus its resources on research universities, including liberal arts and social sciences so as to improve the country's position in the global rankings?

have a balanced approach towards research India should universities. Since we lag behind China, Japan and the USA in Gross Enrolment Ratio (GER) our immediate concern would be to expand the regular university system so that it is accessible to all cutting across diverse societal / economic strata. all, any regular university system should be concerned with teaching, research and consultancy in all areas including liberal arts and social studies. Different universities may like to give different emphasis on the above three principal functions of a university depending on their background, location, facilities and perceived needs of the country. Focusing too much only on research and diverting our scarce resources at the cost of regular university system should not be done. Research universities may be set up only in specially identified applied research areas. Further the need of the hour in a country like India is cutting edge technology and hence our research efforts should focus more on applied research rather than on liberal arts and socials sciences. Our objective would be to ensure quality education for large numbers at affordable cost. In the process we may lose out on ranking in the short run but can ultimately catch up with the others in global rankings.

2. Should not India develop its own ranking system relying on indicators more suitable to Indian situation as other ranking systems have heavy weightage for perception /subjective factors in which Indian Universities lose out.

It is true that the Global Ranking agencies like WUR, THE, QS etc. rely more on perception of Indian institutions by academic peers and employers than on quantitative parameters and we fare not so well in this. Further publication indices taken up for comparison are restricted to one or two databases thus eclipsing the quality publications elsewhere. India should first develop its own ranking system which is based on tangible, transparent and quantitative parameters and then try to get global recognition for the same. In fact this has already been done to a certain extent through the recent recognition accorded by the

Washington Accord Signatories, to Indian accreditation agency
National Board of Accreditation (NBA).

3. Accreditation has been made mandatory for all institutions (whether the institution is publicly funded or not)? Is this approach correct or not?

Making accreditation mandatory for all institutions irrespective of whether they are publicly funded or not is a welcome step. However the accreditation process shall be speeded up. Choosing evaluators for accreditation not only from government institutions but also from private ones will to a great extent mitigate the accreditation manpower shortage.

4. How should we facilitate the process of accreditation to make the process more objectively verifiable and transparent?

First of all, the accreditation body should be fully autonomous and free completely from the clutches of any government agencies. It should not receive any funding from the government and should be self supporting through the accreditation fees it charges. It should be staffed by personnel recruited through public advertisement. Manpower of the body should consist of two components – the managerial / administrative staff and accrediting staff. Accrediting staff shall be volunteers with

judicious blend of people from industry and academia but who are recruited through a transparent process; once recruited they should be imparted a rigorous training on the accreditation process. The process itself should be transparent relying mostly on measurable parameters. Similar to Judgments of Courts, the process of evaluation should be made available in the public domain. As in countries like the USA, the accrediting system shall have an in-built appeal mechanism to accentuate its transparency.

5. Should we focus on programme accreditation or institutional accreditation or both?

In Indian context both program and institutional accreditations shall coexist. As for institutional accreditation is concerned there shall be different criteria for the different types of institutions like those offering engineering / medical / science & humanities programs or a combination of these.

Annexure - B

- 1. What changes could be suggested in the accreditation systems:
 - √ Having Independent quality assurance frameworks.

Having Independent quality assurance frameworks is the need of the hour. But there should not be multiplicity of frameworks for a given type of programs / institutions. Further each framework shall have an in-built flexibility to factor in the uniqueness of the program / institution in the accreditation process.

√ Having a unified higher education qualification frame
work.

Having a unified higher education qualification frame work cannot take into account the diverse nature of the programs / institutions especially when we are aspiring to introduce a lot of flexibility in our curricula across the country.

√ Role of State Higher Education Council and State
Accreditation Council.

State Higher Education Council and State Accreditation Council have served their purpose and they are losing their relevance in the present context as more and more private institutions are

coming up offering quality education and competing with well funded government institutions. Further the existing government machinery / set up cannot cope up with the rapid pace by which the education sector is expanding as evidenced by the rapid rate of increase in our GER. As proposed already, independent accreditation agencies without any government involvement is the answer.

√ Changes in Methods of existing accrediting / regulatory agencies such as NAAC, NBA, UGC, AICTE, CGA, DECI, NCTE, etc.

There should be one accrediting agency for each discipline which is fully autonomous, self funded and allowed to function without any control by the government like that of ABET in the USA.

As for the regulatory agencies are concerned they shall establish standards of quality in quantitative measurable terms and will have no regular monitoring role. The institutions shall be asked to furnish the details against these standards and place them in their respective websites / public domain with an affidavit which will be scrutinized by the regulatory agency on its initial visit to accord recognition. After that, they may

intervene only in the extreme cases of abuse of autonomy by the institutions.

2. What are the hindering factors that make our higher education institutions fare poorly in world rankings?

Nearly 50% weight is given to perception of the institutes provided by peers and employers in most of the world ranking surveys and we often do not fare well in this aspect.

One of the parameters in world ranking surveys is the number of overseas students enrolled in institutions. In Indian institutions this number is insignificant partially due to restrictions imposed by UGC. but which is very meager or nil even in reputed institutions.

Restriction of measurement of research output only based on publication in SCOPUS indexed journals undermines the publication in equally reputed journals especially in the field of medicine.

Faculty shortage is nationwide both in private and government funded universities. One important lesson--unless we take care of faculty and pay the market rates this will not go away. Like in the West if faculty pay can be about 80% of commercial salary levels for similarly qualified people, this problem will be much

more manageable. Example: if faculty pay and benefits is one lakh rupees per month and similarly qualified commercial salaries are three lakhs, young people will be naturally shunning the academia and the quality of education will continue to plummet.

- Suggest ways to help our Universities to achieve global standards
 - ✓ Curricular and academic reforms-CBCS, credit transfer, student and faculty mobility, etc.

There cannot be any second thoughts in introducing these reforms; however instead of simply adopting any Western model we should modify it to make it appropriate to our needs.

✓ Promoting inter-disciplinary studies, research, innovation, entrepreneurship.

Curricula and syllabi shall cater to interdisciplinary studies. Every program shall have project work, case studies which may be preferably interdisciplinary in nature.

Postgraduate curriculum shall be fully revamped so that it can have two distinct tracks - one by course work and the other by thesis work.

Undergraduate curriculum shall include courses on entrepreneurship irrespective of specialization.

After the resolutions were passed the meeting came to an end with thanks to the chair.

2.2 Visit by EAC team of ABET

Principal coordinator IQAC stated that EAC tem of ABET will visit the Kattankulathur campus for the re-accreditaion of 4 programs. A. Civil b. Mech. c. EEE and d. ECE

Prof. G. A. Paris

SRIV Latin per 603 203. .:: rladu

MAIDIAM

(Deemed to be University under section 3 of UGC Act 1956)

24.08.2015

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - 18th meeting to be held on 31th August 2015 - intimated - Reg.

I wish to inform you that the 18^{th} meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 17th meeting held on 20-05-2015
- 2. Ranking of Institutions and Accreditations

3. Visit by EAC team of ABET

Date and Time: 31st May 2015 (Monday) at 04:00 pm

Venue: Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Maniraj Pandian Principal coordinator (IQAC) Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

27.05.2015

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - 17th meeting held on 20th May 2015 - Forwarding of minutes - Reg.

The minutes of 17^{th} IQAC meeting held on 20^{th} May 2015 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 17th MEETING OF THE IQAC

Date: 20-05-2015

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 16th meeting held on 18-02-2015

1.1 Discussion on AQAR 2013-14

AQAR 2013-14 was placed in the 28th Academic Counciland was ratified.

1.1 Introduction of Choice Based Curriculum

Placed in 28^{th} academic Council meeting and deferred till further instructions are given by UGC. However included as agenda point in this meeting.

1.2 UGC's guidelines on award of letter grades and maximum duration of programs

Placed in 28th academic Council meeting and approved.

2. Agenda Points

2.1 Introduction of Choice Based Curriculum

Regulations, Curriculum and Syllabus and under choice based credit system were Deferred in the last 28th Academic Council meeting. However in the 31st Board of Management meeting held on 17.06.2015 it was decided to go ahead with the proposal since internationally such a system has been in force for years. Therefore members felt that all the Faculties, except Faculty of Medicine should try to implement the same by the academic year 2015-16 onwards.

2.2 Introduction of Career Advancement Courses (CAC) for M.Tech/MBA

Members felt that in order to increase the employability of M.Tech/MBA students Career Advancement Courses (CAC) as were available with UG programs might be introduced at PG level also. Career Advancement Centre might take appropriate follow-up action in this regard.

The meeting came to end with the Principal Coordinator thanking the members.

Prof. GAUGUSTINE VIANIRAJ PANDIAN Principal Coordinator (ICAC)

SRM 1141 /ERODY SRM Nagar, k

il riadu

(Deemed to be University under section 3 of UGC Act 1956)

11.05.2015

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 17th meeting to be held on 20^{th} May 2015- intimated - Reg.

I wish to inform you that the 17^{th} meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 16th meeting held on 18-12-2015
- 2. Introduction of Choice Based Curriculum
- 3. Introduction of Career Advancement Courses

Date and Time: 20th May 2015 (Wednesday) at 11:00 am

Venue: Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Maniraj Pandian Principal coordinator (IQAC)

Mobile: 8754593529 pcoordinator.igac@ktr.srmuniv.ac.in

То



(Deemed to be University under section 3 of UGC Act 1956)

25.02.2015

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 16th meeting held on 18^{th} February 2015– Forwarding of minutes- – Reg.

The minutes of 16th IQAC meeting held on 18th Feb. 2015 are forwarded herewith.

G. Augustine Maniraj Pandiar

Principal coordinator (IQAC)

Mobile: 8754593529

pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 16th MEETING OF THE IQAC

Date: 18-02-2015

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 15th meeting held on 21-11-2014

1.1 Discussion on AQAR 2013-14

Principal Coordinator, IQAC stated that corrections as suggested in the 15th IQAC meeting were being incorporated and would be presented in the next academic Council

2. Agenda Points

2.1 Introduction of Choice Based Curriculum

Members discussed the implementation of Choice Based Curriculum as recommended by the UGC. Principal Coordinator, IQAC stated At SRMIST, Choice Based Curriculum was already in force for most of the programs under Faculty of E&T. However for other Faculties it was yet to be implemented. He further mentioned that UGC authorities had stated that awareness programs would be conducted throughout the country before it was fully implemented. In view of this, decision on Choice Based Curriculum might be further deferred.

2.2 UGC's guidelines on award of letter grades and maximum duration of programs

The implications of the guidelines were discussed threadbare and it was decided that UGC's guidelines should be implemented immediately.

The meeting came to end with the Principal Coordinator thanking the members.

Prof. G. AUGUSTINE MANURAL PANDIAN

Thogrami

Principal Coordinate (ICAC)

SRM Nagar, k 603 200 funchooper filladu

503 203.

(Deemed to be University under section 3 of UGC Act 1956)

10.02.2015

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 16th meeting to be held on 18th February 2015- intimated - Reg.

I wish to inform you that the 16th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 15th meeting held on 21-11-2014
- 2. Introduction of Choice Based Curriculum
- 3. UGC's guidelines on grades of degrees
- 4. UGC's regulation on duration of program

Date and Time:

18th February 2015 (Wednesday) at 11:00 am

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Maniraj Pandian Principal coordinator (IQAC)

Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

25.11.2014

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 15th meeting held on 21st November 2014– Forwarding of minutes- – Reg.

The minutes of 15th IQAC meeting held on 21st Nov. 2014 are forwarded herewith.

Principal coordinator (IQAC)

Mobile: 8754593529

pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 15th MEETING OF THE IQAC

Date: 21-11-2014

Time: 11:00 am

Venue: Conference Hall of Registrar's office

- 1.0 Review of 14th meeting held on 19-08-2014
- 1.1 Introduction of project works earlier to final year

Approved in 27th Academic Council Meeting

1.2 Choice for students to pick their preferred faculty

Approved in 27th Academic Council Meeting

- 2. Agenda Points
- 2.1 Discussion on AQAR 2013-14

Principal Coordinator, IQAC presented the draft AQAR for 2013-14. The members opined that best practices should be presented in more lucid manner. They also suggested that some of statistical data might be checked once again for correctness.

The meeting came to end with the Principal Coordinator thanking the members.

SRM Nagar, K 1914 603 203

(Deemed to be University under section 3 of UGC Act 1956)

14.11.2014

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 15th meeting to be held on 21st November 2014- intimated - Reg.

I wish to inform you that the 15th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 14th meeting held on 19-08-2014
- 2. AQAR 2013-14

Date and Time:

21st Nov 2014 (Friday) at 11:00 am

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Mariraj Pandian Principal coordinator (IQAC)

Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

26.08.2014

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 14th meeting held on 19th August 2014- Forwarding of minutes- - Reg.

The minutes of 14^{th} IQAC meeting held on 19^{st} Aug 2014 are forwarded herewith.

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 14th MEETING OF THE IQAC

Date: 19-08-2014

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 13th meeting held on 21-05-2014

1.1 Introduction of industry centric courses in curriculum

Faculty of E&T had introduced one credit industry centric courses as electives

1.2 Approval / Ratification of AQAR (Annual Quality Assurance Report)

Approval / Ratification of AQAR 2012-13 by 26th Academic Council Meeting

2. Agenda Points

2.1 Introduction of project works earlier to final year

Introduction of mini/minor project works earlier to final year will improve the Teaching Learning process and also help the students to face the interview by campus of recruiters as early in the I semester of final year.

2.2 Choice for students to pick their preferred faculty

With the switching of teaching learning process from conventional input centric to outcome based, the students might be given option to pick their faculty for a few courses where multiple sections are involved. Faculties might consider this proposition to come up with an action plan.

The meeting came to end with the Principal Coordinator thanking the members.

Prof. G. AUGUSTINE MANIPAJ PANDIAN Principal Coordinates (ICAC)

G. Ingrahim

SRM Magar, K. Wist 603 203. Renchespur - Colon, and Madu

(Deemed to be University under section 3 of UGC Act 1956)

12.08.2014

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 14th meeting to be held on 19st August 2014- intimated - Reg.

I wish to inform you that the 14th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 13th meeting held on 21-05-2014
- 2. Introduction of project works earlier to final year
- 3. Choice for students to pick their preferred faculty

Date and Time:

19th Aug 2014 (Tuesday) at 11:00 am

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Manifaj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

24.05.2014

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 13th meeting held on 21st May 2014- Forwarding of minutes- - Reg.

The minutes of 13th IQAC meeting held on 21st May 2014 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 13th MEETING OF THE IQAC

Date: 21-05-2014

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 12th meeting held on 18-02-2014

1.1 Starting a new Diploma course in Dialysis Technology

Approved in 25th Academic Council Meeting

1.2 Starting a new program M.S. (Bioethics)

Approved in 25th Academic Council Meeting

1.3 Revision of regulations, curriculum and syllabus of Faculty of Science and Humanities

Approved in 25th Academic Council Meeting

1.4 Establishment of School of Law / Agriculture

Approved in 25th Academic Council Meeting for starting School of Law

2. Agenda Points

2.1 Introduction of industry centric courses in curriculum

The conventional theory and practical courses included in the curriculum cater to most of the expected outcomes for the students. However, considering the fast tracked technological developments being witnessed all-round, it is felt that there always remains a knowledge gap especially while transferring the theoretical knowledge acquired to practical application. This gap can be bridged by offering to students a few industry centric courses

2.2 Approval / Ratification of AQAR (Annual Quality Assurance Report)

Principal Coordinator, IQAC stated that as per the new guidelines issued by NAAC, the AQAR for every year had to be approved by the Academic Council. To facilitate this, members resolved to make the Principal Coordinator, IQAC as member of University Academic council.

The meeting came to end with the Principal Coordinator thanking the members.

Prof. G. AUGUSTINE MANIFOLD PANDIAN Principal Coordinate (CAC)

SRM Nagar, h 11 18du

(Deemed to be University under section 3 of UGC Act 1956)

14.05.2014

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 13th meeting to be held on 21st May 2014- intimated - Reg.

I wish to inform you that the 13th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 12th meeting held on 18-02-2014
- 2. Introduction of industry centric courses in curriculum
- 3. Approval / Ratification of AQAR (Annual Quality Assurance Report)

Date and Time :

21st May 2014 (Wednesday) at 11:00 am

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Maniral Pandian Principal coordinator (IQAC)

Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

21.02.2014

Prof. G. Augustine M Pandian Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 12th meeting held on 18th February 2014– Forwarding of minutes- – Reg.

The minutes of 12th IQAC meeting held on 18th February 2014 are forwarded herewith.

G. Augustine Mantraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 12th MEETING OF THE IQAC

Date: 18-02-2014

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 11th meeting held on 18-11-2013

1.1 Starting a new Diploma course in Dialysis Technology

Concerned members stated that action was underway and likely to be placed in the next academic council

1.2 Starting a new program M.S. (Bioethics)

Concerned members stated that action was underway and likely to be placed in the next academic council

2. Agenda Points

2.1 Revision of regulations, curriculum and syllabus of Faculty of Science and Humanities

Suitable action be taken to revise the regulations, curriculum and syllabus of Faculty of Science and Humanities programs taking into consideration contemporary developments and the directive guidelines of UGC.

2.2 Establishment of School of Law / Agriculture

Two disciplines which are yet to be taken up by SRMIST are law and Agriculture. The management may consider introducing them in the near future.

The meeting came to end with the Principal Coordinator thanking the members.

G. Ingrelin

(Deemed to be University under section 3 of UGC Act 1956)

11.02.2014

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 12th meeting to be held on 18th February 2014– intimated – Reg.

I wish to inform you that the 12th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 11th meeting held on 18-11-2013
- 2. Revision of regulations, curriculum and syllabus of Faculty of Science and Humanities
- 3. Establishment of School of Law / Agriculture

Date and Time:

18th February 2014 (Tuesday) at 11:00 am

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Manifal Pandian Principal coordinator (IQAC)

Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

22.08.2013

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - 11th meeting held on 18th November 2013 - Forwarding of minutes - Reg.

The minutes of 11th IQAC meeting held on 18th November 2013 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.igac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 11th MEETING OF THE IOAC

Date: 18-11-2013

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 10th meeting held on 20-08-2013

1.1 Post Doctoral Fellowship (PDF)

The proposal to start PDF programs in SRMIST was placed in the 24th Academic council along with the rules, regulations, systems and processes and was approved.

2. Agenda Points

2.1 Starting a new Diploma course in Dialysis Technology

Considering the demand in the society for Medical Technicians especially in the area of Diabetics the members felt that a related diploma course might be started.

2.2 Starting a new program M.S. (Bioethics)

Though the number of qualified medical practitioners are on the rise society is worried about the ethics of them in the prevailing commercialized scenario. In order to inculcate appropriate ethics in them, a program on M.S Bioethics with an international curriculum might be started.

The meeting came to end with the Principal Coordinator thanking the members.

Prof. G. AUGUSTINE MANUEL PANDIAM

Principal Principal (PAR)

SRM Nagar 1 603 203.

(Deemed to be University under section 3 of UGC Act 1956)

11.11.2013

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 11th meeting to be held on 18th November 2013intimated - Reg.

I wish to inform you that the 11th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 10th meeting held on 20-08-2013
- 2. Starting a new Diploma course in Dialysis Technology
- 3. Starting a new program M.S. (Bioethics)

Date and Time :

18th Novemebr 2013 (Monday) at 11:00 am

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

> G. Augustine Maniraj Pandian Principal coordinator (IQAC)

Mobile: 8754593529

pcoordinator.igac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

22.08.2013

Prof. G. Augustine M. Pandian

Principal Coordinator, IOAC

Dear sir.

Sub: Internal Quality assurance Cell (IQAC)- 10th meeting held on 20th August 2013– Forwarding of minutes- – Reg.

The minutes of 10th 10AC meeting held on 20th Aug 2013 are forwarded herewith.

Principal coordinator (IQAC)

irai Pandian

Mobile: 8754593529 pccordinator.igac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 10th MEETING OF THE IQAC

Date: 20-08-2013

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 9^{th} meeting held on 17-05-2013

1.1 Strengthening B. Com / M.Com programs

In accordance with the resolution made in the 9th IQAC meeting. The Regulations, curriculum and syllabi of M.Com (Accounting & Finance) were placed before the 23rd Academic Council and approved.

1.2 Introduction of M.Sc Medical Physics

In accordance with the resolution made in the 9th IQAC meeting Curriculum and syllabus for M.Sc. (Medical Physics) were placed before the 23rd Academic Council for approvaland got approved.

2. Agenda Points

2.1 Post Doctoral Fellowship (PDF)

With SRMIST having built the necessary infrastructure, laboratory facilities and competent faculty strength over the past years it should be able to award Post Doctoral Fellowship (PDF) with a view to providing an opportunity to competent researchers to do independent research work in an appropriate area. The members resolved to take suitable follow up action.

The meeting came to end with the Principal Coordinator thanking the members.

Prof. G. AUGUSTINE MARRATIONE Principal Coordinates (IOAC) SRM 14 (ERCH)

SRM Nagar, F

; F 603 20 Jun - dadu

(Deemed to be University under section 3 of UGC Act 1956)

13.08.2013

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 10th meeting to be held on 20th August 2013-intimated - Reg.

I wish to inform you that the 10th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 9th meeting held on 17-05-2013
- 2. Post Doctoral Fellowship at SRMIST

Date and Time: 20th August 2013 (Tuesday) at 11:00 am

Venue: Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Marfiraj Pandian Principal coordinator (IDAC) Mobile : 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

22.05.2013

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - 9th meeting held on 17th May 2013 - Forwarding of minutes - Reg.

The minutes of $9^{\rm th}$ IQAC meeting held on $17^{\rm th}$ May 2013 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.igac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF 9th MEETING OF THE IQAC

Date: 17-05-2013

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of 8th meeting held on 19-02-2013

1.1 Introduction of UGC mandated courses on Disaster Management and Cyber Security

The matter was placed in the 22nd Academic Council and a committee was constituted to normalize the UGC syllabus with reference to the Faculties to which these courses are offered. The normalized syllabus would be incorporated in the curriculum and syllabus of respective programs.

1.2 Introduction of revised 2013 Regulations and Curriculum for Faculty of E&T

The curriculum and syllabus have been placed inn the 22[™] Academic council and Approved for students admitted from 2013 onwards.

2. Agenda Points

2.1 Strengthening B. Com / M.Com programs

Members felt that B. Com / M.com programs should be strengthend with enrichment of curriculum to not only attract Indian students but also international students. Faculty of Science and Humanities agreed to take forward the proposal

2.2 Importance of program in Medical Physics

The aim of Medical Physics prgram at the PG level is to generate the expertise and overcome the scarcity of the manpower for the cancer treatment facilities. Since such programs are required for the benefit of society, possibilty of introduction of PG program in Medical Physics to be explored.

The meeting came to end with the Principal Coordinator thanking the members.

Prof. G. AUGUSTINE MANIEND PANDIAN Principal Coordinates (ICAC) SRM 110 (ERSIT)

SRM Nagar, k 7 H 603 203.

(Deemed to be University under section 3 of UGC Act 1956)

03.05.2013

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC
Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 9th meeting to be held on $17^{\rm th}$ May 2013- intimated - Reg.

I wish to inform you that the 9th meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of 8th meeting held on 19-02-2013
- 2. Strengthening B. Com / M.Com programs
- 3. Importance of program in Medical Physics

Date and Time :

17th May 2013 (Friday) at 11:00 am

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Mamiraj Pandian Principal coordinator (IQAC) Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

24.02.2013

Prof. G. Augustine M Pandian
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 8th meeting held on 19th Feb 2013- Forwarding of minutes- - Reg.

The minutes of 8^{th} IQAC meeting held on 19^{th} Feb. 2013 are forwarded herewith.

G. Augustine Maniraj Pandian

Principal coordinator (IQAC)

Mobile: 8754593529 pccordinator.igac@ktr.srmuniv.ac.in

To



(Deemed to be University under section 3 of UGC Act 1956)

MINUTES OF VIII MEETING OF THE IQAC

Date: 19-02-2013

Time: 11:00 am

Venue: Conference Hall of Registrar's office

1.0 Review of VII meeting held on 20-11-2012

1.1 Approval of 5 year integrated MBA course ant NCR campus

Dean MBA assured the members that the proposal would be placed in the next academic council meeting for approval.

2. Agenda Points

2.1 Introduction of UGC mandated courses on Disaster Management and Cyber Security

IQAC suggested that since both these courses are to be introduced across all the Faculties including Management / Medical, a committee should be constituted with representations from each of the Faculties to arrive at the syllabus based on

the one given by UGC which would suit each and every Faculty.

This suggestion was accepted and it was decided to place the proposal in the next academic council.

2.2 Results of II cycle of NAAC Accreditation

Chairman, IQAC announced that NAAC had accredited SRM Institute of Sciences and Technology with "A' grade after SRM had scored a creditable CGPA of 3.5/4.0. He congratulated each and every for this stupendous achievement and hoped that such cooperation and team spirit would continue so that SRM could achieve many such feats in future.

2.3 Introduction of revised 2013 Regulations and Curriculum for Faculty of E&T

Director E&T stated that revised 2013 Regulations and Curriculum for Faculty of E&T are under preparation with active support from IQAC since the Principal coordinator of IQAC is from faculty of E&T and would be placed in the next academic council

2.4 Reaccreditation by NAAC

In its II cycle of accreditation, S.R.M Institute of Science and Technology was accredited with A grade with a score of 3.5/4.0

The meeting came to end with the Principal Coordinator thanking the members.

Prof. G. AUGUSTINE (MICAU PANDIAN Principal Georginals (IDAC) SRM (GLERCH)

SRM Nagar, k 111 603 201

(Deemed to be University under section 3 of UGC Act 1956)

05.02.2013

Prof. G. Augustine M Pandian

Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC) - VIII meeting to be held on 19th February 2013 - intimated - Reg.

I wish to inform you that the VIII meeting of the Internal Quality Assurance Cell of SRM Institute of Science and Technology will be held as per the details indicated below:

Agenda:

- 1. Review of VII meeting held on 20-11-2012
- 2. Introduction of UGC mandated courses on Disaster Management and Cyber Security
- 3. Introduction of revised 2013 Regulations and Curriculum for Faculty of E&T
- 4. Reaccreditation by NAAC

Date and Time :

19th February 2013 (Monday) at 11:00 am

Venue:

Conference hall of Registrar's office

Members are requested to attend the meeting and participate in the deliberations.

G. Augustine Madiraj Pandian Principal coordinator (IQAC) Mobile: 8754593529

pcoordinator.iqac@ktr.srmuniv.ac.in

To