

**S.R.M INSTITUTE OF SCIENCE AND TECHNOLOGY**  
**(Deemed to be University Under section 3 of UGC Act 1956)**  
**Internal Quality Assurance Cell**

**ACTION TAKE REPORT BASED ON MINUTES OF IQAC MEETINGS**

(2013 Onward)

<b>Sl. No:</b>	<b>IQAC Meeting No.</b>	<b>Agenda/Discussion topic in the IQAC meetings</b>	<b>Action taken subsequently on the agenda points discussed in the IQAC meetings.</b>
1.	8 (19-02-2013)	Introduction of UGC mandated courses on Disaster Management and Cyber Security	The matter was placed in the 22 <sup>nd</sup> Academic Council and a committee was constituted to normalize the UGC syllabus with reference to the Faculties to which these courses are offered. The normalized syllabus would be incorporated in the curriculum and syllabus of respective programs.
2.	8 (19-02-2013)	Reaccreditation by NAAC in II cycle	S.R.M Institute of Science and Technology has been reaccredited by NAAC in its II cycle with A grade at a score of 3.5/4.0
3.	8 (19-02-2013)	Introduction of revised 2013 Regulations and Curriculum for Faculty of E&T	The curriculum and syllabus have been placed in the 22 <sup>nd</sup> Academic council and Approved for students admitted from 2013 onwards.
4.	9 (17-05-2013)	Strengthening B. Com / M.Com programs	In accordance with the resolution made in the 9 <sup>th</sup> IQAC meeting, The Regulations, curriculum and syllabi of M.Com (Accounting & Finance) were placed before the 23 <sup>rd</sup> Academic Council and approved.
5.	9 (19-02-2013)	Importance of program in Medical Physics	In accordance with the resolution made in the 9 <sup>th</sup> IQAC meeting Curriculum and syllabus for M.Sc. (Medical Physics) were placed before the 23 <sup>rd</sup> Academic Council for approval and got approved
6.	10 (20-08-2013)	Offering Post-Doctoral Fellowship (PDF)	The proposal to start PDF programs in SRMIST was placed in the 24 <sup>th</sup> Academic council along with the rules, regulations, systems and processes and was approved.
7.	11	Starting a new Diploma course	Approved in 25 <sup>th</sup> Academic Council

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	(18-11-2013)	in Dialysis Technology	Meeting
<b>8.</b>	<b>11</b> (18-11-2013)	Starting a new program M.S. (Bioethics)	Approved in 25 <sup>th</sup> Academic Council Meeting
<b>9.</b>	<b>12</b> (18-02-2014)	Revision of regulations, curriculum and syllabus of Faculty of Science and Humanities	Approved in 25 <sup>th</sup> Academic Council Meeting
<b>10.</b>	<b>12</b> (18-02-2014)	Establishment of School of Law / Agriculture	Approved in 25 <sup>th</sup> Academic Council Meeting for starting School of Law
<b>11.</b>	<b>13</b> (21-05-2014)	Introduction of industry centric courses in curriculum	Faculty of E&T had introduced one credit industry centric courses as electives
<b>12.</b>	<b>14</b> (19-08-2014)	Introduction of project works earlier to final year	Approved in 27 <sup>th</sup> Academic Council Meeting
<b>13.</b>	<b>14</b> (19-08-2014)	Choice for students to pick their preferred faculty	Approved in 27 <sup>th</sup> Academic Council Meeting
<b>14.</b>	<b>16</b> (18-02-2015)	Introduction of Choice Based Curriculum	Ratified in 29 <sup>th</sup> Academic council meeting held on 29.08. 2015
<b>15.</b>	<b>16</b> (18-02-2015)	UGC's guidelines on award of letter grades and maximum duration of programs	Placed in 28 <sup>th</sup> academic Council meeting and approved.
<b>16.</b>	<b>17</b> (20-05-2015)	Introduction of Career Advancement Courses (CAC) for M.Tech/MBA	Ratified in 29 <sup>th</sup> Academic council meeting held on 29.08. 2015
<b>17.</b>	<b>18</b> (31-08-2015)	NAAC has requested accredited institutions like ours to offer our viewpoint about ranking and accreditations. Our viewpoint will be shared with others when discussion takes place on New Education Policy (NEP) being formulated by MHRD. NAAC expects us to discuss the issue in our IQAC	Resolutions passed and sent to NAAC

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		(Internal Quality Assurance Cell) meeting before sending outcome to NAAC.	
<b>18.</b>	<b>18</b> (31-08-2015)	Visit by EAC team of ABET	The four programs- Civil, Mech,ECE,EEE at KTR campus have been successfully reaccredited by EAC of ABET in Sep. 2016.
<b>19.</b>	<b>19</b> (18-11-2015)	Maximum duration of programs as per UGC guidelines	The issue was discussed in the 30th Academic Council Meeting and a committee was constituted to look into the modalities of implementation and present the proposals in the 31st Academic Council meeting. Maximum duration of programs as per UGC guidelines for all programs was fixed as N+2 where N is the normal duration of study and approved in the 31 <sup>st</sup> Academic Council Meeting
<b>20.</b>	<b>21</b> (20-05-2016)	Choice Based Curriculum and Syllabus 2015 – For Engineering and Technology	The complete curriculum and syllabus for all UG engineering programs were placed in the 32nd Academic Council Meeting and got approved.
<b>21.</b>	<b>21</b> (20-05-2016)	IET accreditation for programs like CSE,E&I,Automobile Engg, Software Engg	The programs have undergone accreditation visit and successfully accredited.
<b>22.</b>	<b>22</b> (06-09-2016)	NIRF – 2017	NIRF formats had been successfully uploaded in NIRF website as well in University website. The ranking result: University – 34, Engineering 35, Pharmacy 9
<b>23.</b>	<b>23</b> (17-02-2017)	Facilitating students opting for higher studies	CDC placed the proposals in 33 <sup>rd</sup> Academic Council for offering courses in the weekends and during weekdays after the class hours to help students in their preparation for GATE and CAT.The proposals were approved in the academic council and the classes would commence from academic year 2017-18.
<b>24.</b>	<b>23</b> (17-02-2017)	QS Star rating	The university has been rated as 4 star University by QS with 5 star ratings in

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			teaching, employability and inclusiveness
25.	24 (22-06-2017)	ABET's CAC visit –B.Tech IT Program- KTR- SSR submission	SSR was submitted on time. Director E&T, Principal coordinator IQAC and Faculty member of IT program Dr. M.B. Mukesh Krishnan attended the Institutional Representative meeting at Baltimore, USA and met the team chair and discussed the SSR with him. The onsite visit was completed in Oct. 2017 the program was successfully accredited with next general review in 2023-24
26.	25 (25-09-2017)	NAAC 3 <sup>rd</sup> cycle of accreditation	Accredited with top A++ grade with a CGPA of 3.55/4 wef 16.08.2018
27.	26 (12-12-2017)	a. AICTE approval to be obtained for all E&T, Pharmacy, Hotel Management and Architecture programs. b. Curriculum and Syllabus for UG/PG programs under F-SH and F-E&T to be revised from 2018-19, in order to align with Choice Based Credit System.	a. AICTE approval obtained b. Revised Curriculum for UG/PG programs under F-SH and F-E&T approved in 37 <sup>th</sup> ACM
28.	27 (26-03-2018)	Participation in QS- Igaue rating	SRMIST is awarded “DIAMOND” overall rating in QS-IGUAGE
29.	28 (23-07-2018)	a. Accreditation by NBA b. Syllabus for E&T programs as per AICTE's model curriculum c. Specialized programs at UG level in engineering	a. B.Tech Bio Technology – prequalification formats under preparation b. Syllabus under the scrutiny of department BsoS c. 14 UG programs with specialization got approved by AICTE in 2018-19
30.	29 (02-11-2018)	a. Measures to improve MHRD-Swachhta rankings	a. Rainwater harvesting newly implemented in the blocks of CRC ,

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		<p>b. HOD hour is to be allocated for feedback mechanisms</p> <p>c. To bring in more number of professional and certification courses</p>	<p>Hi-Tech, Automobile Law College, B.Arch, Tech Park, Basic Engineering lab.</p> <p>b. HOD hour implemented in Faculty of Engineering and Technology</p> <p>c. One credit courses by industry experts, and course modules by Adjunct faculty, have been implemented</p>
31.	30 1.03.2019	Video recording of sophisticated research equipment / video recording of lectures	Camera purchased
32.	30 1.03.2019	A user friendly app may be developed for booking SRM vehicles for bringing in academic guests.	Online vehicle booking module development is completed. Trial run being conducted.
33.	30 1.03.2019	MBA and Science and Humanities students shall undergo meaningful internships which will enable them to learn India centric models of development like that practiced in Tripur in Tamilnadu.	Internships for MBA students arranged in the following companies: 1. Zoho Corporation 2. Mahindra& Mahindra 3. TVS Training Services
34.	30 1.03.2019	Data collection about our alumni to be improved a lot. Director (Alumni) and department alumni coordinators shall work in tandem to produce desired	The no. of registered members on the alumni portal is increased to 16000 – 60% jump compared to 3 months back.

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		results.	
35.	30 1.03.2019	Annual Quality Assurance Report (AQAR) – Due in 16.11.2019	Formats ready for circulating. Uploading in progress.
36.	30 1.03.2019	A faculty hand book shall be prepared	I draft prepared
37.	30 1.03.2019	The minutes of meeting will be circulated to all concerned and they shall take suitable action on those points pertaining to them and report back the progress made periodically.	ATR template has been prepared for every responsibility and sent to all concerned
38.	30 1.03.2019	In addition to Swatchh Bharat Abhyian (SBA) and Unnat Bharat Abhyian – the schemes through which our students involve themselves in community development activities – there shall be a mass participation of students in various society oriented activities. NSS coordinator shall devise a methodology by which the existing mandatory NSS course may be leveraged to help large number of students to contribute to the	<ul style="list-style-type: none"> <li>• Voting Awareness Program Paddapai, Nandivaram, Guduvanchery, On 05.04.19</li> <li>• Music Therapy for cancer patients -7-12 April 2019 (VDP)</li> <li>• Women Empowerment rally (6.03.2019)</li> <li>• Blood donation day 1.08.2019</li> <li>• JAL SHAKTHI ABHIYAN - 17.8.2019 – Walajabad</li> <li>• Tree plantation – 20.08.2019</li> </ul>

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		cause of society.	
39.	30 1.03.2019	Sewage Treatment plant to be Maintained properly to improve its efficiency	Revamping work of the existing Sewage treatment Plant at an estimated cost of Rs 8 crores is planned and the work is under progress with a target to complete the work before 31.07.2019. The efficiency of the new System would be more than 100% of the current system. A committee formed (headed by Dr.Anbalagan AP /Chemical) to evaluate the progress of work.
40.	30 1.03.2019	Cleaning of the Lake in front of SRM Hotel shall be taken up on priority basis by deploying floating aerators or any other suitable mechanism.	2 Floating aerators have been put in operation in the lake, to remove the bad odour emanated from the Lake.
41.	30 1.03.2019	Standardized digital notice boards may be positioned	Demonstration before Director (E&T), Dean Sciences, AD-CL, Dean IQAC completed. Noting put up by IQAC. Under progress.
42.	30 1.03.2019	HoD hour:	Implemented at E&T
43.	30 1.03.2019	Department level one day orientation programme for faculty members may be planned at the commencement of academic year	Conducted for: E&T, RMP E&T VDP S&H, KTR Physiotherapy Teacher Education Civil - KTR
44.	30 1.03.2019	Students with CGPA >9.0 may be exempted from having minimum attendance of 75%.	Report submitted on 24.04.2019. Discussion with Director(E&T) in progress
45.	30 1.03.2019	Open book examinations may be tried at PG level in a few programs	Open book examinations may be tried at PG level in a few programs

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<b>46.</b>	<b>30 1.03.2019</b>	In the faculty of Medicine, preparatory course for PG entrance examinations like NEET can be started in KTR campus also – in similar lines with Ramapuram campus.	Started from 27.04.2019 onwards
<b>47.</b>	<b>30 1.03.2019</b>	SRM Medical College Hospital and Research Center can be made more patient friendly by simplifying the paper work.	Work in progress