

# Online Hostel Booking -User Manual



#### Student Login

Enter Login Id, Password and Captcha for Online Hostel Booking

#### SRM SRM HOSTEL Instructions : To log on to this Online Hostel Booking System First Year students can use your StudentID Enter Login ID and Password (ex-263456) and Online Enrollment password (ex-1Q4H2U3F5) as your login credentials. Login ID Registration No/Student Id (Note: Student ID for example - 263456) Senior Students can use your Registration No / Student Id and Student Info / Feekart Password as your login credentials. Password ...... (Note: For example - 1Q4H2U3F5) Note: 1. The portal will open as per schedule notified on Captcha Enter Captcha website - KTR , NCR 157752 2. By logging on and booking accommodation in Hostel, Students agree to abide by the Rules & Reset Login Regulations of the SRMIST - KTR , NCR 32 If the payment transaction is fails, please try with different card/Bank.

#### New Admits Only:

Applicants are allowed to book hostel only after completion of balance tuition fee payment and <u>Online enrollment</u> process. The hostel room booking will be based on first come, first serve basis.



# **Online Hostel Room Booking**

- The Online Hostel Room Booking Page Opens
- Click on Student Payment menu
- Select Hostel Appl & Allotment from the sub menu for hostel booking

6	SRM	SRM HOSTEL	1
Home	<ul> <li>Hostel Booking</li> </ul>		Logout
Name: .	Hostel Appl & Allotment Payment Transaction Log Booking Cancellation		
Course: B.T	fech -Mechanical Engineering		
Year: I Vear			
Gender: Ma	le .		
Academic Y	fear:18	Online Hostel Room Booking	
Institution : Technology, I	Faculty Of Engloeering And Kattankulathur		



#### **Step 1a - Select Room and Pay**

- 'Select Room & Pay' page open
- Student can select the hostel based on the Hostel Name, Floor ,Room No or Room Type
- Based on the applicant's gender , the name of the hostel will be displayed in the *Hostel Name* drop down menu
- Click GO to view and select the available room list . Click Next to view the payment details

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Home - Hostel Booking -						100	ogout	
My Info	🕚 s	elect Room & Pay	2 Paym	ent Confirmation	> 3 R	oom Allotment Co	onfirmation	
Name: Student Name Course: B Tech -Automobile Engineering Year: I Year	Hostel Name * Room No	Mullai -	Floor Name Ex : 201	Select] •	Room Type	-Select-	7	
Gender: Female								
Academic Year : 16	Select Room	Room No	Floor	ame Room	Type	Max.Occ	No.Of Vacano	ev.
Technology, Kattankulathur	In case the room r	605 606 609 610 611 612 requested is not available due to	Fifth Floor Fifth Floor Fifth Floor Fifth Floor Fifth Floor Fifth Floor Fifth Floor	Triple (Non Attache Triple (Non Attache Triple (Non Attache Triple (Non Attache Triple (Non Attache Triple (Non Attache Triple (Non Attache	d Non AC) d Non AC) d Non AC) d Non AC) d Non AC) d Non AC)	3 3 3 3 3 3 3	3 2 3 2 3 2 2	*



- •Payment details page will be displayed with the amount details for the selected room
- •Click on the *Terms & Conditions* check box
- •Choose the payment gateway PAYU
- •Click on Proceed to Pay button to pay the hostel fee

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Home 👻 Hostel Booking 👻							Logout	-
My Info	Select Rooi	n & Pay 💦 🔪	2 Payment	Confirm	nation	3 R	oom Allotment Confirmation	
Name: Student name								
Course: B.TechAutomobile Engineering								
Year: Il Year		Hostel /	Block Name	-	Test Hostel			
Gender: Male			Room No		102			
Academic Year : 15			Room type	100	Two (Attached A	C)		
Institution : SRM Engineering College, Ghazhiabad			Floor	:	First Floor			
If The Payment Transaction Fails, Please Try With Different Card/Bank.	S.No Optional	Hostel Fee Details					Amount	
	1	Hostel Fees						30000.00
				Tot	ai		30000.00	
		Chaoro Raymont Gat	© Payr ⊡ I agre	nent An	nount (Rs. 3000	0.00 ) regulations	and payment Terms & Conditi	ons
		Choose r dyment Gat	ониу - © РАЧЦ	roceed t	o PAY			



# Step 1c – Select Room & pay

•Pay fee through PAYU payment gateway

•Select *card type* and enter *card number*, *Name on Card*, *CVV Number*, *Card's expiry date* •Click on *Pay Now* 



connection based on secure socket layer technology.





### **SRM** Step 1c – Select Room & Pay

•After completing the payment, Payment Transaction Status page will be displayed •If the transaction is successful , Payment Success will be displayed

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Home - Hostel Booking -					Logout					
Harriel Student Name	Payment Transaction Status									
Course: B TechAutomobile Engineering	STUDENT DETAILS :									
Tear is year	Student Id	2 33	3456							
Academic Year 110	Student Name		udent Name	Patron and a state of a state of a						
Institution : Faculty Of Engineering And Technology, Kattankulathur	Name of the Institution Course									
	HOSTEL DETAILS :									
	Requested Hostel Na	meRequested R	pom No.							
	Multuri	608								
	PAYMENT DETAILS :									
	SRM TransID	PG TransID	Date of Payment and Time	Payment Status	Fee Type	Fees Paid				
	24309953003201700343815R4	623210	2017-03-30 12:37:39	Payment Success	Hostel Fees	79,250.00				
					Total Fees	79,250.00				
			ayment Success , Room Allo	cated						
	Print									



•To view the payment history , click on *Student Payment* menu

<ul> <li>Select Payment History from</li> </ul>	n the sub menu f	or payment details
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SRM	SRM HOSTEL	1
Home - Hostel Booking -	Los	pout
Hostel Appl & Allotment Payment Transaction Log Booking Cancellation	Select Payment transaction log for knowing the payment status	
Course: B.Tech - Automobile Engineering		
Year: I Year		
Gender: Female		
Academic Year : 16	Online Hostel Room Booking	
Institution : Faculty Of Engineering And Technology, Kattankutathur		



Under Fee payment history, all details including payment status, transaction IDs, etc., will be displayed

			S	RM HOSTE	L				1
Home 👻 Hostel Booking 👻								Logout	
My Info					ayment Transaction Lo	9			1
	S.No	Verify	Student Id	SRM Transaction Id	Bank Transaction Id	Total Amount	Payment Status	Transaction Date	Paymen
Course: B.ArchArchitecture	1	1176	223552	223552S0305201602534436R426	7402148551461241	83000	Success	03-05-2016	Pa
Year:    Year									
Gender: Female									
Academic Year : 15									
Institution : Faculty Of Engineering And Technology, Kattankulathur									
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•After completing the payment , *Payment Transaction* status page will be displayed •If transaction has failed, *Payment Failed* will be displayed

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Home - Hostel Booking -						Logout												
Hy Info Name: Student Name				Payment Trans	action Status													
Year: # Year	ST	UDENT DETAILS :																
Gender: Female	Stu	dent Id	: 123	456														
Academic Year : 16	Nar	ne of the institution	: Fa	cuity of Engineering and Technology.	Kattankulathur													
Institution : Faculty Of Engineering And Technology, Kattankulathur	KRM Institute of Science and Technology)     Course     B Tech Automobile Engineering      HOSTEL DETAILS :																	
		Requested Hostel Name	Requested Ro	om No.														
													Multar	611				
	PA	PAYMENT DETAILS :																
		SRM TransID	PG TransID	Date of Payment and Time	Payment Status	Fee Type	Fees Paid											
		243099530032017114824968R338		2017-03-30 11:48:41	Payment Failed	Hostel Fees	10,000.00											
						Total Fees	10,000.00											
				Payment Failed														



If the payment status is displayed as pending, Click on *verify* to check and confirm the status of the payment

SRM			SRI	M HOSTEL			
Home • Hostel Booking •				1942240			Logout
Pty Info				Payment	Transaction Log		12/02/10/11/12/02/11
Name: Student Name	Sillo	Verify	Student Id	SRM Transaction Id	Bank Transaction Id	Total Amount	Payment Status
Course: 8.Tech - Automobile Engineering	1	Verify	243099	243099530032017114736718R345	14	10000	Initialized and Not Doi
Year: I Vear	2		243099	243099530032017114824968R338		10000	Falled - Transaction failed due to custome
Gender: Female							
Academic Year : 16							
Institution : Faculty Of Engineering And Technology, Kattankulathur							
	•			m			,



### **Step 2 - Payment Confirmation**

Home 🔻 Hostel Booking 👻	Logout
My Info	1 Select Room & Pay 2 Payment Confirmation 3 Room Allotment Confirmation
Name: YANGAIAHGARI VENKATA GOVARDHANA	
Course: B.TechElectronics And Communication Engineering	Note:
Year: -	a) Your room booking is successful and confirmed.
Gender: Male	b) Your room allotment order (Receipt) will be updated in a weeks time.
Academic Year : 18	
Institution : Faculty Of Engineering And Technology, Kattankulathur	
Check The Room Layout	
If The Payment Transaction Fails, Please Try With Different Card/Bank.	



# **Step 3 - Allotment Confirmation**

- Room Allotment conformation page will be displayed after successful completion of Step 1 and Step 2
- Once the conformation order is generated , the room will be booked for that student
- In case the conformation order is not generated, the room will not be worked
- Printout of the Room Allotment conformation Order is required at the time of joining the hostel

Home  Hostel Booking  Hy Info				Lonout					
My Info				Logout					
	1 Select Room	& Pay	2 Payment Confirmation 3 Room All	lotment Confirmation					
Name: Popuri Anand Sanjay			SRM HOSTELS						
Course: B.TechComputer Science And Engineering	ALLOTMENT ORDER - Academic Year - 2018 - 2019								
Year: -									
Gender: Male	Academic Year	:	2018-2019						
Academic Year: 18	Register Number	:							
Institution : Faculty Of Engineering And	Student ID	:	263588						
Technology, Kattankulathur	Institution	:	Faculty of Engineering and Technology, Kattankulathur						
Check The Room Layout	Name	:	POPURI ANAND SANJAY						
If The Payment Transaction Fails, Please Try With Different Card/Bank.	Programme	:	Bachelor of Technology - Computer Science and Engineering						
	Gender		Male						
	Hostel	:	NRI Premium - Boys						
	Room No	:	105						
	Allotement date	:	2018-05-25						
	Voucher No	:	3802 (25-Apr-2015)						
	Fee amount	:	270000						
	Hostel fee Pay Mode	:	Online						
	Hostel Fee	:	Paid						
			Print						



### **Room Cancellation**

SRM	SRN	1 HOSTEL	/
Home - Hostel Booking -			Logout
Hy Info		Hostel Booking Cancellation	
ame:	Student Id		
ourse: B. TechAutomobile Engineering	Student Name		
ender: Firmale	Course	B.Tech Automobile Engineering	
ademic Year : 16	Hostel Name	Mullai	
atitution : Faculty Of Engineering And chnology, Kattankulathur	Room No	608	
	Room Type	Triple (Non Attached Non AC)	
	Fee Amount	89250 0	
	Рау Туре	Online .	
	Note: 1. Cancellation fee of Rs.5000/- will b 2. Remaining amount will be refund	ed within 2 weeks. Do you want to Cancel Room O Yes	