



**SRM INSTITUTE OF SCIENCE AND TECHNOLOGY**  
OFFICE OF THE CONTROLLER OF EXAMINATIONS

**Date:**

**APPLICATION FOR RE-TOTALING OF ANSWER SCRIPTS**

**B.Sc (RDT) – I, II and III Years**

- Read the instructions carefully before filling the Application form
- **Last date for submission of the Application at the College with Demand Draft (DD) is : 21.08.2019**

01. Name of the Candidate :  
02. Register Number :  
03. Campus :  
04. Degree & Branch : Section:  
05. Month & Year of Examination :  
06. No. of papers applied for review :

**07. Payment Details**

Date	DD No. & Date	Name of the Bank & Branch	Amount ₹

**08. Details of subjects for which review is required :**

Semester	Subject Code	Name of the Subject	Grade Awarded

**Signature of the Candidate:**

**Signature of the Class Advisor**

**Recommendation and Signature of the Dean / HOD**

**Signature of the Head of the Institution**

**Station:**

**Date:**

**College Seal:**

## **INSTRUCTIONS**

01. The request for Re-totaling should be sent in the prescribed application form.
02. The application duly filled in should be submitted only through the College.
03. Fees for Re-totaling:

<b>Degree</b>	<b>Amount per paper</b>
<b>B.Sc (RDT) – I to III Years</b>	<b>₹ 750/-</b>

04. Fees must be paid through Demand Draft (DD) only. DD should be drawn in favour of “**SRMIST EXAMINATIONS**” payable at Chennai.
05. Requisition for Re-totaling must reach the Controller of Examinations through the college within the last date.
06. There is no provision for Re-totaling of practical examination / project work / dissertation papers.

Incomplete / Defective application will be rejected and for Re-totaling fees will neither be refunded nor adjusted towards any fee due to the university.