SRM INSTITUTE OF SCIENCE AND TECHNOLOGY
(Deemed to be University U/s 3 of UGC Act, 1956)

Ph.D.	FT / PT
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CHECK LIST FOR SUBMISSON OF Ph.D. SYNOPSIS

1. Proforma for submission of Synopsis (download from the website)   **YES/NO**
2. 6 copies of the Synopsis as per the norms of SRM IST Regulations.   **YES/NO**
3. Soft copy of the Synopsis in CD – PDF Format (1 No.)   **YES/NO**
4. Original Minutes of the Doctoral Committee meeting signed by all the members, HOD and Research Co-ordinator (For all meetings conducted as per the regulations)   **YES/NO**
5. Panel of Examiners [both Indian (Outside the State of the University Campus) and Foreign Examiners – Associate Professor or above]with consolidated and complete, correct postal address including Phone No, Mobile No, Fax No and correct E-mail ID (**typed only**) in a confidential sealed cover   **YES/NO**
6. Provisional registration (Original) order issued by the University   **YES/NO**
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8. Copies of the grade sheets issued by the University (for course work examination)   **YES/NO**
9. PG / Qualifying Degree Certificate (in Original)   **YES/NO**
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13. Whether the Synopsis is submitted within the maximum duration or not   **YES/NO**
14. If No, Extension of time obtained   **YES/NO**
15. Copy of the Extension order (to enclose, if applicable)   **YES/NO**
16. Covering letter duly signed by the Supervisor and forwarded through the HOD   **YES/NO**
17. Minutes of pre-Ph.D. presentation in the department   **YES/NO**
18. No dues certificate   **YES/NO**
19. Report for Plagiarism check   **YES/NO**

Signature of the Joint Supervisor   **Signature of the Supervisor**

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