



# SRM

UNIVERSITY

(Under section 3 of UGC Act 1956)

**POST GRADUATE PROGRAMME  
(Under Choice Based Credit System)**

**REGULATIONS – 2015**  
*(With effect from 2015-16)*

**Faculty of Science and Humanities**

**SRM UNIVERSITY**

SRM Nagar, Kattankulathur – 603 203.

# Faculty of Science and Humanities

## POST GRADUATE PROGRAMMES (Under Choice Based Credit System) (W.e.f. 2015 - 2016)

### REGULATIONS - 2015

#### **R1.0 ELIGIBILITY FOR REGULAR PROGRAMME (2 Years Duration)**

The candidates seeking admission to the Master Degree programme shall be required to have passed:

<b>Courses Offered</b>	<b>Qualifying Degree</b>
MA (JMC)	Any Bachelor degree
M.Sc. (Viscom.)	Any Bachelor degree
M.Sc. (IT)	B.Sc. IT / B.Sc. Computer Science / BCA / B.Sc. Maths / B.Sc. Statistics / B.Sc. Physics
M.Sc. (Chemistry)	B.Sc. Chemistry with Mathematics as an allied subject.
M.Sc. (Bio-Technology)	B.Sc. Bio-tech. / B.Sc. Biology / Microbiology / Biochemistry / Agriculture / B.Sc. Physics / B.Sc. Botany / B.Sc. Zoology / B.Sc. Chemistry / B.Tech. Bio-Tech. / MBBS / BDS / BVSC / Genetics / Any UG course with Bio-Tech. as one of the subjects.
M.Sc. (Econometrics)	B.Sc. Maths / B.Sc. Statistics / (Any bachelor's degree with Mathematics / Statistics / Economics / Commerce / Management / Computer Science (i.e.) with +2 level Mathematics / One paper at UG level as Maths)
M.Sc (Physics)	B. Sc Physics with Mathematics as an ancillary subject. (or) B. Sc Triple Major with Physics, Chemistry and Mathematics.
M.Sc (Mathematics)	B.Sc Mathematics
M.Com (A & F)	Any Bachelor degree with Accounts

#### **R2.0 DURATION AND STRUCTURE OF THE PROGRAMME**

R2.1 The programme is organized on semester basis with a total of four semesters.

- R2.2 A candidate shall be required to complete the course of study and qualify for the Master Degree programme within four years (8 consecutive semesters) from the date of admission to the first semester of the Degree programme.
- R2.3 The curriculum of the Master Degree programme shall be so designed that the minimum prescribed credits required for the award of the Degree shall be 80 credits.
- R2.4 The electives chosen by the students from the curriculum shall be offered, provided that a minimum number of students, to be fixed by the department concerned registered for the same.
- R2.5 Each department offers specialized courses (Non-Major Electives) in Semester II and Semester III which can be chosen by students belongs to other departments.

### **R3.0 PROJECT WORK**

- R3.1 Project work shall be carried out under the supervision of a qualified teacher in the concerned department / outside recognized institutions.
- R3.2 The project work will be allotted at the end of third semester.
- R3.3 The Project Report prepared according to the approved guidelines and duly signed by the supervisor(s) and the Head of the Department shall be submitted to the Head of the Institution.
- R3.4 The deadline for submission of final project report is 30 calendar days from the last working day of the semester in which project is done.
- R3.5 If a candidate fails to submit the project report on or before the specified deadline, he / she is deemed to have failed in the project work and shall submit the same in a subsequent semester.

### **R4.0 FACULTY ADVISER**

- R4.1 To help the students in planning their courses of study and for general advice on the academic programme, the Head of the Department will attach a certain number of students to a teacher of the Department who shall function as Faculty Adviser for those students throughout their period of study. Such Faculty Adviser shall advise the students and monitor the courses taken by the students, check the attendance and progress of the students attached to him / her and counsel them periodically. If necessary, the faculty adviser may also discuss with or inform the parents about the progress of the students.

## **R5.0 CLASS COMMITTEE**

- R5.1 A class committee consists of teachers of the concerned class, student representatives and a chairperson who is not teaching the class. The functions of the class committee include the following:
- Solving problems experienced by students in the class room and in the laboratories.
  - Clarifying the regulations of the degree programme and the details of rules therein.
  - Informing the student representatives about the academic schedule including the dates of assessments and the syllabus coverage for each assessment.
  - Informing the students representatives on the details of regulations regarding the weightage used for each assessment.
  - Analyzing the performance of the students of the class after each test and finding the ways and means of solving problems, if any.
  - Identifying the weak students, if any requesting the teachers concerned to provide some additional help or guidance or coaching to such weak students.
- R5.2 The class committee shall be constituted on the first working day of any semester or earlier.
- R5.3 At least 2 students' representatives (usually one boy and one girl) shall be included in the class committee.
- R5.4 The Chairperson of the class committee may invite the faculty adviser(s) and the head of the department to the meeting of the class committee.
- R5.5 The Head of the institution may participate in any class committee of the institution.
- R5.6 The Chairperson is required to prepare the minutes of every meeting and submit the same to the Head of the institution within two days of the meeting and arrange to circulate among the concerned students and teachers. If there are some points in the minutes requiring action by the management, the same shall be brought to the notice of the management by the Head of the institution.
- R5.7 The first meeting of the class committee shall be held within two weeks from the date of commencement of the semester, in order to inform the students about the nature and weightage of assessments within the framework of the regulations. Two or three subsequent meetings may be held at suitable intervals. During these meetings the student members representing the entire class, shall meaningfully interact and express the opinions and suggestions of the class students to improve the effectiveness of the teaching learning process.

## **R6.0 REGISTRATION AND ENROLMENT**

The process of signing up for courses is called registering. Students are enrolled after they pay the prescribed fees. For a student to attend classes he/she has to complete both registration and enrolment.

All students shall formally register for the courses every semester to undergo course work.

- R6.1 Registration of any course will be controlled by the concerned Head of the department.
- a. Except for the first semester, the registration for a semester will be done during a specified week before the end-semester examination of the previous semester.
  - b. For the first semester registration shall be completed within a week of commencement of classes.
  - c. Late registration will be permitted with a fine, decided time to time, up to two weeks from the last date specified for registration.
- R.6.2 The registration sheet contains the course number, course name, number of credits and category for each course taken in that semester. The student makes the choice of course (in case of elective courses) in consultation with his / her Faculty Adviser.

## **R7.0 REQUIRMENT FOR COMPLETION OF A SEMESTER**

- R.7.1 Attendance is the physical presence of the student in the class.** It is a well-observed fact that the students who score good grades are those who attend classes regularly. Therefore, the students must strive to attend all the classes without fail.
- R.7.2 Every teaching staff member handling a class will take attendance till the last instruction day in the semester.
- R.7.3 A student must maintain an attendance record of at least 75% in all courses added together. Without the minimum attendance of 75%, students become ineligible to write the end semester examination.
- R.7.4 The students must strive to attend all the classes without fail. However, the minimum attendance requirement of 75% allows a student the facility to use the balance 25% to account for illnesses, permitted assignments such as job interviews, inter university sports meets, inter-collegiate/inter-university competitions, accidents, unforeseen emergencies etc. An attendance of 75% is considered to be the minimum required for a student to get just enough input on the course syllabus through class room contact hours to make him/her eligible to appear in the end semester examination.
- R.7.5 The teacher shall announce the particulars of all students who have attendance less than 75% in the class. Copies of the same should also be sent to the Director (F S&H), and Heads of Departments concerned. **The students who have less than 75% attendance will not be permitted to appear in end semester examination.**
- R.7.6 **Condonation of Attendance:**
- a) In rare and genuine cases, a committee consisting of Director and Head of the concerned Department will examine the case and recommend suitably to the Vice Chancellor, who may give condonation of attendance in deserving cases, but not more than 10%.
- R7.7 Those students who have not deemed to have completed the course with reference to the conditions specified above shall repeat all the subjects of the semester concerned in the next academic year.

R7.8 A candidate who is not permitted to appear for the University examinations due to lack of attendance requirements will have to re-register and do the courses when they are offered subsequently.

## R8.0 PROCEDURE FOR ASSESSMENT

R8.1 a) The complete academic performance of a student is evaluated by Internal and External Examiners.

b) In the case of practical / project work where an External Examiner shall be nominated for evaluation/ viva voce.

R8.2 The student's performance in each course, in general, is evaluated based on in-semester assessment and end semester examination as below:

Assessment tool	Weightage	Remarks
Total In-semester assessment	50%	
End semester examination	50%	Duration – 3 hours

### R8.2.1 Aggregation

Marks obtained in Internal Assessment and end semester University Examination will be added and converted for 100 marks.

R.8.3 The in-semester assessment method is further detailed below:

#### (a) For Theory courses

Assessment Tool	Marks	Remarks
Cycle Test I	10	Duration- 2 periods
Cycle Test II	10	
Model Examination	20	Duration- 3 hours
Assignment	5	
Attendance	5	
<b>Total</b>	<b>50</b>	

**(b) For theory courses with laboratory components, the following procedure will be adopted for the internal assessment marks (50).**

Assessment tool	Marks
Cycle Test	10
Model Examination- Theory	20

Model Examination - Practical	15
Attendance	5
<b>Total</b>	<b>50</b>

**(c) Courses with only practical component**

Assessment tool	Marks	Remarks
Total In-semester assessment	50%	
End semester examination	50%	Duration – 3 hours

**i) Laboratory Course: M Sc Visual Communication**

<b>Internal Assessment 50 Marks (End Semester Examination)</b>		
Assessment tool	Marks	Remarks
Studio/ Lab work	40	Assessment components: 1. Every experiment will carry marks for observation, completion, results and prompt submission of record for each experiment.
Regularity and Discipline	10	
<b>External Assessment 50 Marks (End Semester Examination)</b>		
Assessment tool	Marks	Remarks
Record Work	10 Marks	The nature of the end semester examination shall be informed to the students at the commencement of the course. The end semester examination will be conducted only after the last working day of the semester. The student has to appear for the end semester examination and I grade will be awarded for non appearance.
Concept	15 Marks	
Viva Voce	25 Marks	

**ii) Laboratory Courses (M.Sc-BioTechnology)**

**Internal Assessment: 50 Marks**

Assessment Tool	Marks
Attendance	5
Observation Note Book	10
Performance in Practicals	15
Record Note Book	5

Result of the Experiment	15
--------------------------	----

**External Examination: 50 Marks**

Assessment Tools	Marks
Record Note Book	5
Spotters	5
Major Experiment	25
Minor Experiment	10
Viva Voce Examination	5

**iii) Laboratory courses [M.Sc Information Technology]**

Internal Assessment 50 Marks		
Assessment tool	Marks	Remarks
Observation Note Book	10 Marks	Assessment components: Every experiment will carry marks for observation, completion, results and prompt submission of record for each experiment.
Model Examination	20 Marks	
Output Result in time	10 Marks	
Regularity and Discipline	10 Marks	
External Assessment 50 Marks (End Semester Examination)		
Assessment tool	Marks	Remarks
Record Note Book Submission	10 Marks	The nature of the end semester examination shall be informed to the students at the commencement of the course. The end semester examination will be conducted only after the last working day of the semester. The student has to appear for the end semester examination and 'I' grade will be awarded for non appearance.
Program Writing	10 Marks	
Debugging	15 Marks	
Result / Output	15 Marks	

**iv) Practical Courses (M.A Journalism and Mass Communication)**

**Internal Assessment: 50 Marks**

Assessment Tools	Marks
Attendance	10
CD/Record/Assignment	10
Test Performance	10
Model Practical Exam	20

**External Examination: 50 Marks**



Assessment Tool	Marks
CD/Record/Assignment	20
Presentation	15
Viva Voce	15

**v) Laboratory Courses (M. Sc-Physics)**

**Internal Assessment: 50 Marks**

Assessment Tool	Marks
Every experiment will carry 10 marks (observation, completion, results and prompt submission of record).	40
Model Exam	07
Test/Quiz	03
<b>Total</b>	<b>50</b>

**End Semester Examination: 50 Marks**

Assessment Tool	Marks
Formula	05
Observation	20
Calculation	15
Result	05
Viva Voce	05
<b>Total</b>	<b>50</b>

**vi) Theory courses with Laboratory components (M. Sc-Physics)**

**Internal Assessment: 50 Marks**

Assessment tool	Marks
Attendance based on theory and lab	05
<b>Theory</b>	
Cycle Test (One)	7.5
Model Examination	15
<b>Laboratory</b>	
Every experiment will carry 10 marks (observation, completion, results and prompt submission of record).	15
Model Examination	

	05
Test/Quiz	2.5
<b>Total</b>	<b>50</b>

### End Semester Examination: 50 Marks

The end semester University Examination will be conducted as follows:

Assessment tool	Weightage	Remarks
Theory examination	50%	Duration – 3 hours
Practical Examination	50%	Duration – 3 hours
<b>Aggregation:</b> Marks obtained in Practical and Theory Examination will be added and converted for 50.		

### End Semester Practical Examination Assessment: 50 Marks

Assessment Tools	Marks
Formula	05
Observation	20
Calculation	15
Result	05
Viva Voce	05
<b>Total</b>	<b>50</b>

### vii) Laboratory Courses (M. Sc Chemistry)

#### Internal Assessment: 50 Marks

Assessment Tool	Marks
Evaluation of the experiments	30
Observation note book	10
Model Exam	10
<b>Total</b>	<b>50</b>

#### External Examination: 50 Marks

Assessment Tool	Marks
Analysis and procedure	20 +10
Record note book	10

Viva Voce	10
<b>Total</b>	<b>50</b>

**(viii) Laboratory Courses (M. Sc Mathematics)**  
**Internal Assessment: 50 Marks**

Assessment Tool	Marks
Evaluation of the experiments	30
Observation note book	10
Model Exam	10
<b>Total</b>	<b>50</b>

**External Examination: 50 Marks**

Assessment Tool	Marks
Analysis and procedure	20 +10
Record note book	10
Viva Voce	10
<b>Total</b>	<b>50</b>

**End Semester Examination: 50 Marks**

The end semester University Examination will be conducted as follows:

Assessment tool	Weightage	Remarks
Theory examination	50%	Duration – 3 hours
Practical Examination	50%	Duration – 3 hours
<b>Aggregation:</b> Marks obtained in Practical and Theory Examination will be added and converted for 50.		

R8.4 The end semester University Examination will be conducted as follows:  
 Theory examination [3 Hours] : 100 marks

R8.5 Career Comprehensive Course – 100 marks  
 (Courses covered under the syllabus from first semester to fourth semester including electives)

**Internal Assessment**

Assessment Tools	Marks
Cycle Test – I	15
Cycle Test – II	15
Model Exam	20

The end semester University Examination will be conducted as follows:

Objective Questions

: 100x1=100 marks

### R8.7 PROJECT WORK

For the project work, the total marks will be 100 comprising of 50 marks for the internal assessment and 25 marks for project evaluation and 25 marks for Viva-Voce examination. The internal marks will be awarded based on three reviews by a review committee constituted by the HOD and details of marks are as follows:

#### Internal Assessment: 50 Marks

Assessment Tool	Marks to be awarded
Review 1 (Abstract)	10
Review 2	10
Review 3	20
Thesis submission	10
<b>Total</b>	<b>50</b>

#### External Examination: 50 Marks

Assessment Tool	Marks to be awarded
Project Evaluation	25
Viva Voce	25

#### i) Project Work Evaluation - M.Sc (Physics)

##### a) Project Work Evaluation - PHASE I\*- M.Sc (Physics)

#### Internal Assessment: 100 Marks

Assessment Tool	Marks
<b>Review 1(Abtract)</b> <ul style="list-style-type: none"><li>Literature Survey</li><li>Objectives</li><li>Presentation skills</li><li>Interaction</li></ul>	20
<b>Review 2</b> <ul style="list-style-type: none"><li>Significance of the work</li><li>Novelty and Approach</li><li>Scientific Findings</li><li>Presentation Skills</li><li>Tackling Questions and Interaction</li></ul>	30
<b>Thesis and Viva</b> <ul style="list-style-type: none"><li>Structure of the Thesis</li><li>Scientific Quality</li><li>Viva Voce-Internals</li></ul>	50
<b>TOTAL</b>	<b>100</b>

**\* Continuous Assessment (Full Internals)**

**b) Project Work Evaluation - PHASE II\*- M.Sc (Physics)**

**Internal Assessment: 50 Marks**

<b>Assessment Tool</b>	<b>Marks</b>
<b>Review 1(Abstract)</b> <ul style="list-style-type: none"> <li>• Literature Survey</li> <li>• Objectives</li> <li>• Presentation skills</li> <li>• Interaction</li> </ul>	10
<b>Review 2</b> <ul style="list-style-type: none"> <li>• Problem Understanding</li> <li>• Methodology of the work</li> <li>• Relevance and quality of the work</li> <li>• Status of the Work</li> <li>• Presentation skills</li> </ul>	10
<b>Review 3</b> <ul style="list-style-type: none"> <li>• Significance of the work</li> <li>• Novelty and Approach</li> <li>• Scientific Findings</li> <li>• Presentation Skills</li> <li>• Tackling Questions and Interaction</li> </ul>	20
<b>Thesis</b> <ul style="list-style-type: none"> <li>• Structure of the Thesis</li> <li>• Scientific Quality</li> </ul>	10
<b>TOTAL</b>	<b>50</b>

**\*PHASE II Project work should be the continuation of PHASE I Project work.**

**External Examination: 50 Marks**

<b>Assessment Tool</b>	<b>Marks</b>
<b>Project Evaluation(25 Marks)</b>	
Report ( Dissertation)	05
Scientific Approach/ Innovation	10
Findings and Conclusion	05
Presentation	05
<b>Viva-Voce</b>	25
<b>Total</b>	<b>50</b>

**iii) Project Work Evaluation – (M.Sc Chemistry)**

**Internal Assessment: 50 Marks**

<b>Assessment Tool</b>	<b>Marks</b>
<b>Review 1(Abtract)</b>	10
<b>Review 2</b>	
<ul style="list-style-type: none"> <li>• Methodology of the work</li> <li>• Presentation skills</li> </ul>	5 5
<b>Review 3</b>	
<ul style="list-style-type: none"> <li>• Scientific findings and its applications</li> <li>• Question session</li> <li>• Presentation Skills</li> </ul>	10 5 5
<b>Thesis submission</b>	10
<b>TOTAL</b>	<b>50</b>

**External Examination: 50 Marks**

<b>Assessment tool</b>	<b>Marks</b>
<b>Project Evaluation (25 Marks)</b>	
Thesis structure & Quality	5
Novelty of the work	10
Presentation Skills	10
<b>Viva-Voce</b>	<b>25</b>
<b>TOTAL</b>	<b>50</b>

**Project Work Evaluation - M.Sc (Mathematics)**

**Internal Assessment: 50 Marks**

<b>Assessment Tool</b>	<b>Marks</b>
<b>Review 1(Abtract)</b>	
<ul style="list-style-type: none"> <li>• Literature Survey</li> <li>• Objectives</li> <li>• Presentation skills</li> <li>• Interaction</li> </ul>	10
<b>Review 2</b>	
<ul style="list-style-type: none"> <li>• Problem Understanding</li> <li>• Methodology of the work</li> <li>• Relevance and quality of the work</li> <li>• Status of the Work</li> <li>• Presentation skills</li> </ul>	10
<b>Review 3</b>	
<ul style="list-style-type: none"> <li>• Significance of the work</li> </ul>	20

<ul style="list-style-type: none"> <li>• Novelty and Approach</li> <li>• Scientific Findings</li> <li>• Presentation Skills</li> <li>• Tackling Questions and Interaction</li> </ul>	
Thesis <ul style="list-style-type: none"> <li>• Structure of the Thesis</li> <li>• Scientific Quality</li> </ul>	10

**External Examination: 50 Marks**

Assessment Tool	Marks
Project Evaluation(25 Marks)	
Report ( Dissertation)	05
Scientific Approach/ Innovation	10
Findings and Conclusion	05
Presentation	05
Viva-Voce	25
Total	50

**Project Work Evaluation - M.A (Journalism and Mass Communication)**

**Internal Assessment: 50 Marks**

Assessment Tool	Marks
Attendance	10
First Review	10
Second Review	10
Final Review	20

**External Examination: 50 Marks**

Assessment Tool	Marks
Report	10
Presentation	25
Viva-Voce	15

**Seminar (M.Sc Chemistry)**

The total marks will be 40 for two seminar presentations on their topics of interest and will be assessed by a committee constituted for this purpose.

Assessment tool	Marks
<b>Seminar 1 &amp; 2 (20 x 2 = 40 Marks)</b>	
Abstract Submission	5
Presentation Skills	10
Question sessions	5
<b>TOTAL</b>	<b>20</b>

R8.8 Self e-Learning Course\* (Science and Technology)-M.Sc Physics

**Internal Assessment: 100 Marks**

Assessment Tool	Marks
Completion of Minimum One Certified/ Signature online course	50
<b>Review I(Beginning of the course)</b> <ul style="list-style-type: none"> <li>• Course Objectives</li> <li>• Presentation skills</li> <li>• Interaction</li> </ul>	20
<b>Review II</b> <ul style="list-style-type: none"> <li>• Scientific Impact</li> <li>• Viva Voce</li> </ul>	30
<b>Total</b>	<b>100</b>

\* Continuous Assessment (Full Internals)

R8.9 Seminar-Research Initiative\* (Science and Technology)-M.Sc Physics

**Internal Assessment: 100 Marks**

Assessment Tool	Marks
<b>Review I(Abstract)</b> <ul style="list-style-type: none"> <li>• Literature Survey</li> <li>• Presentation skills</li> <li>• Interaction</li> </ul>	20
<b>Review II</b> <ul style="list-style-type: none"> <li>• Problem Understanding</li> <li>• Methodology of the work in the literature survey</li> <li>• Presentation skills</li> </ul>	30
<b>Review III</b> <ul style="list-style-type: none"> <li>• Scientific Impact of literature survey</li> <li>• Significance of scientific findings</li> <li>• Presentation skills</li> <li>• Viva Voce</li> </ul>	50
<b>Total</b>	<b>100</b>

\* Continuous Assessment (Full Internals)



### **R8.10 Career Development Course (CDC)**

The assessment method for CDC subjects includes components as detailed below:

<b>Assessment Methodology</b>	<b>Marks</b>
Attendance	10
Assignment 1	20
Assignment 2	20
Surprise Test 1	25
Surprise Test 2	25
<b>Total</b>	<b>100</b>

### **R8.11 Non-Major Elective Courses: Internal and External Assessment**

- a) The complete academic performance of a student is evaluated both by internal and external Examiners.
- b) The student's performance in each course, in general, is evaluated based on in-semester assessment and end semester examination.

#### **Internal Assessment**

<b>S.No</b>	<b>Assessment Tool</b>	<b>Mark</b>
1	Cycle Test-I	10 Mark
2	Cycle Test-II	10 Mark
3	Assignment –I	5 Mark
4	Assignment-II	5 Mark
5	Model Test	10 Mark
6	Attendance /Discipline	10 Mark
	<b>Total</b>	<b>50 Mark</b>

- c) Marks secured in External by the candidate will be converted to 50 to make the aggregate 100, while adding with continuous Internal Assessment 50.

#### **End Semester Examination Pattern of Question Paper (Tamil, English, Hindi and French)**

Section-A (4 x 10 = 40 Marks)  
Section-B (6 x 5 = 30 Marks)  
Section-C (3 x 10 = 30 Marks)  
Total Mark = 100

## **R9.0 REQUIREMENTS FOR APPEARING FOR SEMESTER EXAMINATIONS**

A candidate shall normally be permitted to appear for the end semester examination of any semester if he / she has satisfied the semester completion requirements (vide clause 6) and has registered for examination in all courses of that semester.

## **R10.0 EXAMINATIONS**

R10.1 Registration for University Examinations is mandatory for all courses.

R10.2 The end semester examinations will ordinarily be conducted during October to December in the odd semester and during March to May in the even semester. For all theory courses, Question papers will be set by external or internal examiners and valued by one external and one internal examiner. If the difference in the valuation is more than 10 marks, third valuation will be taken. If the difference is less than 11 marks, to be referred to average. In the case of third valuation, the average of the nearest two valuations shall be considered.

R10.3 The question paper for all theory courses consists of two parts namely PART-A and PART-B. PART-A consists of 8 questions out of which 5 questions to be answered, each question carries 5 marks each . Part-B consists of 15 fifteen marks questions of either or pattern for each unit (5 Units).

R10.4 All practical examinations including project work, viva voce will be conducted by internal and / or external examiners appointed by the University.

R10.5 The maximum marks for any course (theory or practical excluding project work) will be 100 comprising of 50 marks for internal assessment and 50 marks for the end semester examinations.

R10.6 For project work, the total marks will be 100 comprising of 50 for internal assessment, 25 marks for project evaluation and 25 marks for the Viva-Voce examination. Project viva board constituted by HOD will evaluate the dissertation and conduct viva-voce examination.

## **R11.0 PASSING REQUIREMENTS**

R11.1 A candidate who secures not less than 50% of total marks prescribed for any course with a minimum of 50% of the marks prescribed for the end semester examination shall be declared to have passed in the examination for that course.

R11.2 If a candidate fails to secure a pass in a particular course, it is mandatory that he / she shall register and reappear for the examination in that course during the next semester when examination is conducted in that course. He / she should continue to register and reappear for the examination till he / she secures a pass. However, the internal assessment marks obtained by the candidate in the first attempt shall be retained and considered valid for all subsequent attempts.

## R12.0 Course Wise Grading of Students

### R.12.1 Letter Grades and Grade Points (GP)

All assessment of a course will be done on absolute marks basis. However for the purpose of reporting the performance of a candidate, letter grades, each carrying certain points, will be awarded as recommended by UGC, are as follows:

Range of Total Marks	Letter Grade	Grade Points
95 to 100	O (Out standing )	10
90 to 94	A+( Excellent )	9
85 to 89	A ( Very Good )	8
75 to 84	B+ ( Good )	7
65 to 74	B (Above Average)	6
55 to 64	C ( Average )	5
50 to 54	P ( Pass )	4
Fail	F ( Fail )	0
Incomplete	Ab ( Absent)	0

“F” denotes Failure due to insufficient marks in the course

“Ab” Failure due to non-appearance in examination

### R12.2. Grade sheet

The grade Sheet issued by the Controller of Examinations to each student, after the announcement of the results will contain the following:

- The credits for each course registered for that semester,
- The letter grade obtained in each course
- The total number of credits earned by the student up to the end of that semester in each of the course categories
- Semester Grade Point Average (SGPA) of the current semester
- The Cumulative Grade Point Average (CGPA) of all the courses taken from First semester onwards for regular students and from III semester onwards for lateral entry students. For lateral entry students the grades awarded in the bridge courses shall also be taken into consideration.

### R12.3. Computation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)

- (i) The SGPA will be calculated according to the formula

$$SGPA = \frac{\sum C_i \times (GP)_i}{\sum C_i}$$

Where  $C_i$  = credit for the  $i^{\text{th}}$  course,  $(GP)_i$  = the grade point obtained for the  $i^{\text{th}}$  course (refer R.16.1) ,  $n$  = total number of courses and the sum is over all the courses taken in that semester, including those in which the student has secured F grades.

- (ii) For the cumulative grade point average (CGPA) following formula is used:

$$\text{CGPA} = \frac{\sum S_i \times (\text{SGPA})_i}{\sum S_i}$$

where  $S_i$  = Sum of credits in  $i^{\text{th}}$  semester,  $(\text{SGPA})_i$  = Semester Grade Point Average earned in  $i^{\text{th}}$  semester and  $r$  = number of semesters and the sum is over all the semesters under consideration.

(iii). The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

### **R13.0 ELIGIBILITY FOR THE AWARD OF MASTER DEGREE**

A student shall be declared to be eligible for the award of the Master Degree provided.

- a. The student has successfully completed the course requirements and has passed all the prescribed examinations in all the four semesters within a maximum period of four years reckoned from the commencement of the first semester to which the candidate was admitted.
- b. No disciplinary action is pending against the student.

### **R14.0 CLASSIFICATION OF THE DEGREE AWARDED**

Class / Distinction will be awarded to the students after they successfully complete the Post graduate programme as per norms given in the following table:

<b>Category</b>	<b>CGPA (From I-IV semesters)</b>	<b>Class / Distinction</b>
Students who successfully complete the post graduate programme within the time duration of 4 semesters.	$\geq 5$ & $< 5.5$	Pass
	$\geq 5.5$ & $< 6$	Second Class
	$\geq 6$ & $< 8.5$	First Class
	$\geq 8.5$ (without U or W or I or temporary withdrawal in any Semester)	First Class with Distinction
Students who cannot complete the post graduate program in 4 semesters but complete it successfully within the time duration of 5 semesters.	$\geq 5$ & $< 5.5$	Pass
	$\geq 5.5$ & $< 6$	Second Class
	$\geq 6$	First Class
Students who cannot complete the post graduate program in 5 semesters but complete it successfully within the time duration of 6 semesters.	$\geq 5$ & $< 5.5$	Pass
	$\geq 5.5$	Second Class

## **R15.0 TEMPORARY BREAK OF STUDY FROM A PROGRAMME**

- R15.1 A candidate is not normally permitted to temporarily break the study. However if a candidate intends to temporarily discontinue the programme in the middle for valid reasons (such as accident or hospitalization due to prolonged ill health) and to rejoin the programme in a later semester he / she shall apply to the Head of the Institution in advance but not later than the last date for registering for the semester examinations of the semester in question. Such applications should be routed through the Head of the Department and the Dean of the Faculty stating the reasons for break of study.
- R15.2 The candidate permitted to rejoin the programme after break shall be governed by the rules and regulations in force at the time of rejoining.
- R15.3 The duration specified for passing all the courses for the purpose of classification vide Clause 14 shall not be increased by the period of such break of study permitted.
- R15.4 The total period for completion of the programme reckoned from, the commencement of the first semester to which the candidate was admitted shall not exceed the maximum period specified in clause 2 irrespective of the period of break of study in order that he / she may be eligible for the award of the degree (vide clause 13).
- R15.5 If any student is detained for want of requisite attendance, progress and good conduct, the period spent in that semester shall not be considered as permitted 'Break of Study' and this clause is not applicable for the detention cases.

## **R16.0 DISCIPLINE**

- R.16.1 Every student is required to maintain discipline and decorum behavior both inside and outside the University campus and not to indulge in any activity that will tend to bring down the prestige of the University.
- R.16.2 Any act of indiscipline of a student is first to be considered by the Discipline and Welfare Committee of the Department for necessary action. If the issue demands more serious consideration, the act of indiscipline will be reported to the Director (FS&H), and he will refer it to the Discipline and Welfare Committee of the University, constituted by the Vice Chancellor.
- R.16.3 The Committee will enquire into the charges and recommend suitable action if the charges are substantiated. The Director (FS&H) will take appropriate action on the recommendation of the Discipline and Welfare Committee.

R.16.4 Director (FS&H) may suspend a student pending inquiry depending upon the prima facie evidence.

R.16.5 Appeal: The student may appeal to the Vice Chancellor whose decision will be final and binding.

## **R17.0 REVISION OF REGULATIONS AND CURRICULUM**

The Academic Council of the University reserves the right to revise or change or amend the regulations, the scheme of examinations, the curriculum and the syllabi from time to time.